

Log onto MyCSUB and see homepage.

Click on 3 bars.

The screenshot shows the MyCSUB homepage for Robert's Student Center. The top navigation bar is blue with the California State University Bakersfield logo on the left and a power icon on the right. Below the navigation bar, the page is divided into several sections. On the left, there is a 'DEADLINES' section with a 'URL' icon. The main content area is titled 'This Week's Schedule' and contains a table with columns for 'CLASS', 'SCHEDULE', and 'DEADLINES'. Below the table are buttons for 'Weekly Schedule', 'Enrollment Shopping Cart', 'Schedule Planner', and 'Order Books'. On the right side, there is a 'SEARCH FOR CLASSES' section with a search bar and a dropdown menu. Below this is a 'Holds' section, a 'To Do List' section, a 'Message Center' section, an 'Enrollment Appointment' section, and a 'Shopping Cart Appointment' section. A red circle highlights the '3 bars' menu icon in the top right corner of the page, with a red arrow pointing to it.

CLASS	SCHEDULE	DEADLINES
ECON 2900-01 DIS (82209)	We 5:30PM - 6:20PM Science III 104	
ECON 3010-01 LEC (82912)	MoWeFr 10:00AM - 10:50AM DDH 104K	
ECON 3010-02 AOT (82913)	MoWeFr 10:50AM - 11:50AM DDH 104K	
ECON 3030-01 LEC (82240)	Mo 7:00PM - 9:45PM BDC 163B	
ECON 3080-60 SEM (82236)	TBA Web/On-Line	
ECON 3520-01 LEC (82242)	TuTh 4:00PM - 5:15PM BDC 154B	
ECON 4200-01 LEC (82347)	TuTh 5:30PM - 6:45PM BDC 163B	
ECON 4200-02 LAB (82348)	TuTh 6:45PM - 7:35PM BDC 163B	

Click on "Veterans Benefit"

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CLASS	SCHEDULE	DEADLINES
LEC (82240)	BDC 163B	
ECON 3080-60 SEM (82236)	TBA Web/On-Line	
ECON 3520-01 LEC (82242)	TuTh 4:00PM - 5:15PM BDC 154B	
ECON 4200-01 LEC (82347)	TuTh 5:30PM - 6:45PM BDC 163B	
ECON 4200-02 LAB (82348)	TuTh 6:45PM - 7:35PM BDC 163B	

## Click on "Certification Request"

**Welcome all student Veterans, Service Members, and Dependents!**

Please Note: Students receiving only the Cal Vet Fee Waiver are **NOT** required to fill out the certification request. Please contact our office for more information.

Veterans, Services Members, and Dependents who want to use their federal VA educational benefits while enrolled at CSUB must submit an online Educational Benefit Certification Request process each term of enrollment.

**If this is your first time certifying at CSUB and you have not already provided copies of the below documents to our office, have these documents ready to attach:**

1. Certificate of release or discharge from active duty (DD214 Member 4)
2. Department of Veterans Affairs certificate of eligibility correspondence/letter
3. If applicable, Request for Change of Program or Place of Training Form ([VA Form 22-1995](#))
4. If applicable, Dependents Request for Change of Program or Place of Training Form ([VA Form 22-5495, DEA Ch. 35](#))

Contact our office below if you have any questions regarding these documents.

**CSUB Veteran Success Center**  
Campus Location: 53 SA [building 10 on campus map]  
Mail stop: 53SA 9001 Stockdale Highway  
Bakersfield, CA 93311  
Office Email: [org-veterans@csub.edu](mailto:org-veterans@csub.edu)  
Phone: (661) 654-3557

**Regular Office Hours:** Monday to Friday 8:00 AM to 5:00PM  
**Summer Hours:** Monday to Thursday 8:00 AM to 5:00 PM

Helpful Website Links:  
[CSUB Veteran Success Center](#)  
[US Department of Veterans Affairs](#)

**Certification Request**

## Fill out form

Institution: Cal State Univ., Bakersfield

Term: Select

^ Your Veterans Benefits for this Term

TERM	DESCRIPTION	SEQ#	STATUS	CERTIFIED	UNITS
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Benefit Information

\*Veterans Service Branch: Select

If you have any questions, use the comment box below or call the Veterans Success Center at (661) 654-3557 or Katie Schneider, Veterans Certifying Official at [kschneider@csub.edu](mailto:kschneider@csub.edu). Questions in the comment box will be answered in 1-2 business days.

\*VA Education Benefit: Select

VA Education Benefit 2: Select

VA Education Benefit 3: Select

\*Relationship to Veteran: Self

Select all that apply

I am on Active Duty

I am in the Reserves

I am in the National Guard

Questions / Instructions

## Attach necessary documents

## Select all classes and certify classes

Attach any documentation that supports your certification request (if applicable).

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Enrollment to Certify for: Fall 2022

The VA requires [Campus Name] to verify progress toward your degree.

The [Veterans Resource Center (VRC) Name] will monitor your coursework and will use your Degree Progress Report to determine the status of courses you wish to certify with the VA. If we have any questions regarding the status of a course, you will be advised to contact our office and/or consult with your Academic Advisor.

My Class Schedule - Fall 2022

CERT REQUEST	SUBJECT	CAMP	SECTION	DESCRIPTION	UNITS TAKEN	STATUS	WITHDRAWAL STATUS	STATUS DATE
<input checked="" type="checkbox"/>	ECON	2900	01	The Economics Major and Career	1.00	Enrolled		04/16/22
<input checked="" type="checkbox"/>	ECON	3010	02	Micro Theory & Applications		Enrolled		04/16/22
<input checked="" type="checkbox"/>	ECON	3010	01	Micro Theory & Applications	3.00	Enrolled		04/16/22
<input checked="" type="checkbox"/>	ECON	3030	01	Analyzing Economic Data	3.00	Enrolled		04/20/22
<input checked="" type="checkbox"/>	ECON	3080	60	Economics Book Club - JR	1.00	Enrolled		04/16/22
<input checked="" type="checkbox"/>	ECON	3520	01	Econ of Agricul & Nat Resouces	3.00	Enrolled		04/16/22
<input checked="" type="checkbox"/>	ECON	4200	01	Introduction to Econometrics	3.00	Enrolled		04/16/22
<input checked="" type="checkbox"/>	ECON	4200	02	Introduction to Econometrics		Enrolled		04/16/22

Fall 2022

The certification request for this term has already been completed. To submit a change to certified classes, select the "Update Classes to Certify" button. Contact the [Veterans Resource Center (VRC) Name] if you have any questions or need to make other changes.

Submitted Date: 04/27/2022  
Requested Unit(s): 17

Total Term Units:  
14.00

## Certify Benefits

Your Status will say "Initiated" or "in review"