

## Special Education Teaching Credential or Master's in Special Education Admission Requirements and Application

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**Mild/Moderate Support Needs (MMSN) or Extensive Support Needs (ESN) Education Specialist Teaching Credential Program** is designed to prepare candidates to teach students with special needs in an inclusive or self-contained classroom. Teachers with this credential may teach in grades TK-12. All candidates are prepared to effectively teach those with special needs including students with autism and English Language Learners.

**The Special Education Master's Degree** program is designed to prepare candidates to take on leadership roles in the field of Special Education. Candidates with this degree may not teach in a public school without qualifying for a preliminary teaching credential.

### University Admission Requirements

1. Hold a bachelor's degree from an accredited institution
2. Been in good standing from your last college or university attended
3. Hold a minimum GPA of at least 2.5 in the last 60 semester or 90 quarter units for the credential program.  
Hold a minimum GPA of 3.0 in last 60 semester or 90 quarter units for the master's program.
4. Satisfactorily met the professional, personal, scholastic, and other standards for graduate study, including qualifying examinations, as appropriate campus authorities might prescribe.

### Application Steps

1. Complete the California State University, Bakersfield application for Graduate Admission available online at <http://www.calstate.edu/apply>.
2. The \$70.00 application fee must be paid to submit and process your application.
3. To complete your university application, you must send one official transcript(s) from all colleges or universities attended within 30 days of your application submission. If the last school you attended was CSU Bakersfield, no transcripts are required. Failure to provide official transcripts to CSU, Bakersfield Admissions will delay or decline your university admission.
  - Electronic transcripts are preferred. Electronic transcripts may be emailed to [incomingtranscripts@csub.edu](mailto:incomingtranscripts@csub.edu) These transcripts must be sent directly from your university, not you. It is a good idea to include your CSUB ID # if known.

- If you need to have official transcripts mailed, send them to:  
California State University, Bakersfield  
Office of Admissions, 47SA  
9001 Stockdale Highway  
Bakersfield, CA 93311-1099

*If you are graduating from your bachelor's program and your degree is not posted at the time of sending your transcripts, you will need to send another transcript from the institution granting your bachelor's degree with the degree posted on your transcript.*

4. **Application Acknowledgement:** After your application is submitted, you will receive a confirmation e-mail indicating the receipt of your application. In approximately two weeks, you should receive an acknowledgment e-mail that will provide you with a unique applicant ID number and information to log on to the one-stop student portal called [myCSUB](#). This information is sent to the e-mail address you provided on your application, so it is very important that the e-mail address you provided is current. You are expected to track the status of the submitted application and the receipt of all required documents.

## Application Evaluation

**Evaluation of Eligibility:** Upon receipt of all necessary documents, the Graduate Programs Admissions Coordinator will review your eligibility based on the minimum university requirements. If you are deemed eligible, your academic program will be notified. A decision letter will be sent upon completion of the departmental review of your qualifications.

**Application Decision:** Your status will also be reflected on myCSUB. Be sure to monitor your "To-Do" list regularly even after you have been admitted; there may be additional documents or requirements you will need to submit.

If admitted, students should familiarize themselves with the university registration policies:  
<https://www.csub.edu/registrar/registration>

**Please note: Admission to the university does not imply or guarantee credential program admission.**

## Program Admission Requirements and Application Process

All documents required for program admission are to be assembled in one complete pdf and submitted to program's submittal portal. **Documents submitted to California State University Bakersfield become the property of the university. Documents will not be copied or returned. Please keep a copy of all documents for your records.**

**For questions about the application process please contact an Admissions Advisor:**

Bakersfield Campus:  
Amani Hernandez, [aalshaif@csub.edu](mailto:aalshaif@csub.edu)

Antelope Valley Campus:  
Jenny St. George, [jst-george@csub.edu](mailto:jst-george@csub.edu)

## Teaching Credential Admission Requirements

To be considered for program admission the following requirements must be met:

1. Obtain admission to the university. Requirements can be viewed on the Admissions webpage depending on your application status:

For Undergraduates: [First-time Freshman](#) or [Transfer Students](#)

You must be admitted to a CSUB approved undergraduate program to be eligible to apply to a teacher credential program. Not all undergraduate programs are offered at the Antelope Valley Campus. Please contact the appropriate department for more information about applying to their undergraduate programs. Approved undergraduate programs are:

- Liberal Studies – Special Education track
- Child, Adolescent, Family Studies – Special Education track

For Graduates: [Graduate and Post-Baccalaureate](#) (You hold a bachelor's or higher degree)

2. Hold a bachelor's degree  
The credential program is a graduate level program. Applicants must hold a bachelor's degree from an accredited institution. Only candidates applying as Integrated Candidates will be considered for program admission without a bachelor's degree.
3. Early Fieldwork Experience  
Applicants must have successfully completed an early fieldwork course (EDSP 4800) with either 50 hours in a Special Education classroom setting or 25 hours in Special Education and 25 hours in General Education. An approved substitute course may be used to fulfil this requirement or an approved EDSP 4800 waiver. The evaluation from the course or waiver may be used in making a program admission decision.  
[EDTE 4800 waiver](#)  
For substitution request please see Course Substitution Section.
4. Completed foundation courses:  
EDSP 4270 or EDSP 3268 and EDSP 4100  
*If you feel that you may have taken courses from another institution that would be equivalent to these courses, you may submit a course substitution request. For substitution request please see Course Substitution Section.*
5. Minimum GPA of 2.75 in last 60 semester or 90 quarter units or an overall GPA of 2.67.  
Applicants who do not meet the minimum GPA requirement may submit an Exceptional Admission Application if their current GPA is at least the CSUB Graduate requirement of 2.5. Exceptional Admission Applications are considered on a program availability basis.  
[Exceptional Admission Application Form](#)
6. Submit a program application and supporting documents. Please review the application directions on how to submit your documents before submitting your application to the program.

A complete program application must include the following:

**a. Special Education Credential program application**

Please carefully read and complete the program application. If you have questions regarding the application, please contact the appropriate admissions advisor.

**Program application (scroll to page 11-17)**

**b. Three Recommendations**

Applicants must submit three recommendation forms. This form should be completed by an individual in a position to evaluate your professional dispositions such as a supervisor, or previous/current instructor. *A relative may not make a recommendation.*

[Recommendation Form](#)

**c. Autobiography**

Applicants must write a 2-4 page double spaced essay indicating their characteristics, interests, motivation, and teaching experience with special learners.

**d. Credential Service Request**

A \$30.00 non-refundable application fee must be submitted with your application to the credential program. Applicants should submit the receipt for this fee with their application. Applications will not be reviewed without the payment of this fee.

[Payment directions](#)

*CTC requires payment separate to this CSUB fee. An additional credential service fee will be required if applying to become an intern or change of program. CTC will also require additional fees.*

**e. Supporting Documents:**

**i. Basic Skills Requirement**

As of June 29, 2024, CA SB 153 allows applicants to a teaching, pupil personnel, or administrative credential program to use their bachelor's degree or higher from a regionally accredited institution as verification of meeting basic skills in reading, writing, and mathematics.

A bachelor's degree earned outside of the United States must be deemed equivalent to a degree earned at a regionally accredited institution in the United States. Educators who earned their degree outside of the United States must obtain an evaluation of their transcripts through a California Commission on Teacher Credentialing (CCTC) approved Foreign Transcript Evaluation Agency. (Transcript evaluation is required prior to applying to the university and the evaluation may be used as verification of basic skills if on the approved Transcript Evaluation Agency list).

Your credential program admission advisor will verify your degree or transcript evaluation upon application to your credential program.

[BSR Information and Form](#)

## ii. Subject Matter Competency

To be considered for admission Credential Program Applicants must meet Subject Matter Competency (SMC) by providing provide documentation in one of the following criteria:

- The Candidate must provide evidence of having passed and or attempted the appropriate subject matter examination(s)
  - Multiple Subject CSETs
  - Single Subject CSETs
- The Candidate must provide evidence of registration for the next scheduled examination.
- The Candidate provides evidence of continuous progress toward meeting subject matter requirement.
- The Candidate provides evidence of enrollment in an organized subject matter examination preparation program:
  - Only current CSUB Liberal Studies Special Education Candidates will be considered for this option. Candidates admitted from the Liberal Studies Special Education Subject program become known as ISPED.

*It is recommended that candidates in a subject matter examination preparation program should provide at least an 80% subject matter waiver letter with their application.*
- The Candidate provides evidence of having completed a Commission approved appropriate subject matter preparation program.
  - At least 80% Elementary Subject Matter Waiver or at least 80% Subject Matter Waiver in appropriate single subject content area.
- The Candidate submits a subject matter competency verification request.

SMC verification by degree alignment.

  - This is an academic major in Liberal Studies or an appropriate single subject content area.
  - Submit an SMC request

### [SMC information and Form](#)

*If an applicant is admitted with 80% SMC, 100% subject matter competency (either CSETs or waiver) must be met before final student teaching if admitted. Priority will be given to students meeting 100% SMC for admission consideration.*

To register for CSETs: <http://www.cset.nesinc.com/>

For subject matter waivers:

CSUB undergraduates: A subject matter competency form (waiver) signed by the appropriate Department Chair (English, History, Liberal Studies, Math, Spanish, and Art) must be submitted with your application.

Liberal Studies students should visit the ESM waiver webpage to apply for their waiver: <https://www.csub.edu/libstudies/ESM/index.html>

Non-CSUB alumni: Contact the institution that issued your bachelor's degree to verify if you qualify for a subject matter waiver. To see if your institution has an approved CTC subject matter program consult the following website:

[http://134.186.81.79/fmi/xsl/CTC\\_NewSubject/AllSubjects.xsl](http://134.186.81.79/fmi/xsl/CTC_NewSubject/AllSubjects.xsl)

**iii. Background/Fingerprint Clearance**

Applicants must apply to the Commission on Teacher Credentialing (CTC) for a Certificate of Clearance. Acceptable alternatives: Substitute Permit, PIP, or STSP.

Certificate of Clearance Directions:

- [Bakersfield Campus](#)
- [Bakersfield Campus \(Kern High School District\)](#)
- [AV Campus](#)

**iv. Tuberculosis (TB) Clearance**

Applicants must provide a copy of a valid TB clearance. Acceptable documents and information on testing:

- [CSUB Tuberculosis Testing](#)
- [Tuberculosis \(TB\) Clearance](#)

**v. Mandatory Reporter Training**

Applicants must complete a Mandated Reporter Training for School Personnel. To complete the training go online to: <https://mandatedreporterca.com/training/school-personnel>

*Please note: If you have never completed the General Training, you will be required to complete this first then the School Personnel Training.*

Make sure to print your certificate to include with your application and to provide as proof of completion as some districts may ask for it.

If you currently work for a school district and have completed Mandated Reporter Training (Child Abuse Training) you may submit a copy of a valid district certificate.

*Please note: If admitted to a credential program and your certificate expires before the end of the semester you will be required to complete a new training and receive a certificate before the start of the semester as part of clinical practice clearance.*

Certificates are valid for one year from date of training.

**vi. For Undergraduates only:**

ITEP applicants must complete the Program Plan of Studies/Advising Sheet with their undergraduate advisor and submit it with application materials.

**vii. For applicants who have attended another credential program only:**

If you were admitted and attended another credential program you must submit a letter of good standing from your previous credential program with your CSUB Special Education program application.

If you would like to have your previous coursework evaluated for substitution, then please complete a course substitution request. For substitution request please see Course Substitution Section.

7. Program Interview

Applicants must successfully pass a program interview. These interviews are conducted as a group and panel interview by program faculty.

Applicants will be contacted after submission of their complete program application to schedule an interview.

**If an applicant receives program admission the following items must be fulfilled to finalize the admission process:**

8. Professional Liability Insurance

Candidates must purchase professional liability insurance if admitted to the credential program. This insurance must be purchased from CSUB. This can be purchased in MyCSUB or at the cashier's office on Bakersfield Campus or 100 Bldg. front desk at Antelope Valley Campus. Liability insurance is valid for one year from date of purchase.

*Please note: If admitted to a credential program and your liability insurance expires before the end of the semester you will be required to purchase new insurance before the start of the semester as part of clinical practice clearance.*

[Directions on how to purchase in MyCSUB](#)

9. Program Plan of Studies/Advising

Upon receipt of program admission letter candidates must schedule a meeting with their Program Advisor to complete a Program Plan of Studies/Advising Sheet. Your Program Advisor will be listed in your program admission letter.

*Candidates are required to follow their program plan. If candidates wish to adjust or make a change to their program plan, they should schedule an appointment with their Program Advisor to discuss changes and possible impacts to their plan of studies.*

10. Register for your courses

After meeting with your Program Advisor register for the courses on your program plan at the time of your registration appointment. Your appointment date will be listed in your [MyCSUB](#).

11. Submit Clinical Practice Placement Request

12. Candidates should familiarize themselves with program guidelines by reading the program handbook: [Special Education Preliminary Credential Program Handbook](#)

## Master's in Special Education Admission Requirements

To be considered for program admission the following requirements must be met:

1. Submitted a graduate student application to CSU Bakersfield on CSU Apply
2. Hold a bachelor's degree from an accredited institution
3. Minimum GPA of 3.0 in last 60 semester or 90 quarter units
4. Submit a program application with supporting documents:
  - Program application (pg. 3, 6.a.)
  - Three recommendations (pg. 4, 6.b.)
  - Autobiography (pg. 4, 6.c.)
  - A copy of current teaching credential
    - For candidates who do not plan to teach in grades Pre-K-12 a Memorandum of Understanding (MOU) to waive the credential requirement will be signed if admitted to the program.
  - Proof of graduate writing assessment requirement (GWAR) by submitting one of the following:
    - Passage of Upper Division Writing exam
    - A grade of "C" or better in an approved upper division writing course
    - Score of 41 or higher on CBEST writing portion
    - A UC or CSU graduate as of 1980
5. Program Interview

Applicants must successfully pass a program interview. These interviews are conducted as a group and panel interview by program faculty.

Applicants will be contacted after submission of their complete program application to schedule an interview.

### **If an applicant receives program admission the following items must be fulfilled to finalize the admission process:**

- Program Plan of Studies/Advising
  - Upon receipt of program admission letter candidates must schedule a meeting with their Program Advisor to complete a Program Plan of Studies. Your Program Advisor will be listed in your program admission letter.

*Candidates are required to follow their program plan. If candidates wish to adjust or make a change to their program plan, they should schedule an appointment with their Program Advisor to discuss changes and possible impacts to their plan of studies.*

- Register for your courses

After meeting with your Program Advisor register for the courses on your program plan at the time of your registration appointment. Your appointment date will be listed in your MyCSUB.
- Candidates should familiarize themselves with program guidelines by reading the program handbook: [Special Education Master's Handbook](#)



## Application Submittal Instructions

Failure to follow application submittal directions may cause for delayed or rejection of an application. Please do not mail, email, or fax documents unless specified in admission requirements or requested by a program admissions advisor.

The credential or master's program application should be compiled into one PDF and uploaded to the secure submittal portal. *No other file format will be accepted. **Do not zip or password protect your file. Do not upload multiple files, it must be in one file.***

1. To complete the program application, download it to your device. Open it in Adobe Reader, fill in and sign the application. Print or save the application as a PDF to your device. If you do not have Adobe Reader you can download the app for free from any app store.
2. To compile your program application and supporting documents into one file you will need to merge your documents. Adobe Reader does not have merge functions unless purchased. To merge your documents there is free Adobe merge software available such as [I love PDF](#), [PDF Merge](#), or [PDF Joiner](#).
3. Name your PDF, Last name\_First name\_CSUB ID. Save a copy for your records.
4. Upload your PDF file to the secure portal for the campus/program you are applying to:
  - Bakersfield Campus  
[Special Education Submittal Portal](#)
  - Antelope Valley Campus  
[Special Education Submittal Portal](#)

## Course Substitution

Applicants may request that an equivalent course from another institution be considered in place of one of the CSUB Credential Program courses by submitting a Course Substitution Form, transcripts, and a catalog description. A course syllabus must be submitted in addition to the catalog description. No course over 7 years old will be accepted for substitution.

To request a course substitution form:

Bakersfield Campus  
Matthew Kabel  
[mkabel@csub.edu](mailto:mkabel@csub.edu)

Antelope Valley Campus  
Jenny St. George  
[jst-george@csub.edu](mailto:jst-george@csub.edu)

**Please Note: That graduate programs are under no obligation to accept or approve course substitutions including any transfer credit that a candidate may have received as an undergraduate or in another graduate/credential program.**

## Application Evaluation Procedure

Applicants to the Special Education Credential Programs will be evaluated based on the California Code of Conduct—Title 5. Education: <http://www.cde.ca.gov/ls/fa/sf/title5regs.asp> , CSU Executive Order 1077: <https://www.calstate.edu/eo/EO-1077.html> , the Special Education Candidate Dispositions and the California Teaching Performance Expectations.

California State University, Bakersfield is committed to Equal Student Opportunity. Applicants will be considered regardless of age, disability, gender, genetic information, gender identity or expression, nationality, marital status, race or ethnicity, religion, sexual orientation, and veteran or military status.

Admission to the Credential Program is subject to a review of all documentation and recommendation by a committee of program faculty. Admission to the program is not automatic for applicants who have met minimum admission requirements. You will receive a letter notifying you of the committee's decision.

### CA Code of Regulation – Title 5. Education

Evaluation Procedure. When a candidate requests admission to a teacher education basic credential program, the campus shall evaluate the candidate and review the candidate's record in accordance with the review and evaluation procedures established at the campus. The teacher education faculty shall be involved in this review and evaluation. **The decision of the campus resulting from this evaluation shall be final.**

Evaluation Standards. Requirements for admission to a teacher education basic credential program shall be prescribed by the Chancellor, after appropriate consultation, and shall include the following:

- **Professional Aptitude.** The candidate shall demonstrate suitable aptitude for teaching in public schools, as determined by the campus. The procedures for making this determination shall include interviews and letters of recommendation.
- **Physical Fitness.** The candidate shall satisfy the standards of health and physical fitness required by the Commission on Teacher Credentialing.
- **Fundamental Skills.** The candidate shall demonstrate proficiency in fundamental skills. Fundamental skills shall include written and spoken English. The Chancellor may require the demonstration of proficiency in additional fundamental skills for entrance to or continuation in a basic credential program. The campus shall determine whether the evidence of proficiency is acceptable.
- **Personality and Character.** The candidate shall demonstrate personality and character traits that satisfy the standards of the teaching profession. The assessment of the candidate shall be made by the teacher education faculty of the campus, who may also consider information from public school personnel and others. Tests, observations, and interviews may be employed by the campus for this assessment.

Note: Authority cited: Section 89030, Education Code. Reference: Section 89030, Education Code.



Once documents are submitted to the CSUB Credential Office, the documents become the property of CSU Bakersfield School of Social Science and Education. Please keep a copy of your documents for your records.

Your social security number is necessary for processing your credential program application. Personal and sensitive information is kept confidential and secure in accordance with data protection policies.

**Education Specialist Credential Program Application**

Term Applying for:  Fall 20 \_\_\_  Spring 20\_\_\_

**Applicant Information**

CSUB ID#: \_\_\_\_\_ Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Number and Street City State Zip

Email: \_\_\_\_\_ Telephone #: \_\_\_\_\_ Alt #: \_\_\_\_\_

Gender:  Male  Female  Other Ethnicity (optional): \_\_\_\_\_

Birthdate: \_\_\_\_\_ SSN: \_\_\_\_\_  
mm/dd/yyyy

Do you hold a bachelor's degree?  No  Yes

If yes, degree and institution: \_\_\_\_\_

Are you currently employed as a Teacher of Record?  No  Yes

If yes, District/Site: \_\_\_\_\_

Do you hold a teaching credential?  No  Yes If yes, what state and type of credential: \_\_\_\_\_

Please provide a copy of your credential with your application or an evaluation letter from CTC.

Have you ever been admitted to another credential program?  No  Yes

If yes, please attach a letter of good standing from your current/previous program with this application and explain why you are looking to transfer:

**Program Option:**

Teaching Credential:  Mild/Moderate Support Needs (MMSN) or  Extensive Support Need (ESN)

Traditional (Hold a BA/BS) or  ITEP program, ext. grad date: \_\_\_\_\_

Early Childhood Special Education (ECSE) Added Authorization

Master's in Special Education

### Education/Work Experience

Please list the last three years of relevant experience

<b>Position Title</b>	<b>Institution/ Organization</b>	<b>Briefly describe experience</b>	<b>For how long? (mo/yrs)</b>

### References

Please provide the names of the three individuals who will be completing the required [Recommendation Forms](#).

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## Responsibilities of the Special Education Candidate

I realize that if accepted into the Special Education program, I will have certain responsibilities. I agree to meet these responsibilities in a timely manner.

I realize that failure to meet an application or admission requirement deadline may mean forfeiture of my opportunity to be admitted to the program for that semester.

I realize that I must maintain these academic standards:

- Maintain and exhibit a positive attitude and behavior reflective of a professional education candidate by demonstrating proficiency of the Candidate Dispositions.
- GPA of 3.0 or better in program coursework
- Receive approval for student teaching from the Special Education Program.
- Receive a grade of “B” or better to receive credit for student teaching.

### Program Planning

I realize that I have the responsibility for knowing and understanding the program requirements and planning how to complete them.

I further realize that budget constraints in the State and CSU, admission to the credential/master’s program does not guarantee that candidates will be able to enroll in all required courses during a given semester or complete a program within a specified time period. I also realize that I should plan to be flexible in the scheduling of my classes.

### Student Teaching

I understand that all appropriate exams and clearances required by the program must be passed or cleared and a valid before I can submit a request for student teaching. I must submit my Student Teaching Placement request form by the 7<sup>th</sup> week of the preceding semester.

I am aware that there are geographic limitations to where CSUB will provide supervision for student teaching. Thus, if I accept a teaching position outside CSUB’s geographic area I cannot expect to receive student teaching supervision from CSUB.

### Graduation Requirements

To maintain rights to a set of graduation requirements, a student must remain continuously enrolled. This means that the student must enroll during one semester of each calendar year. Upon reenrollment, students may be required to adhere to new requirements and policies.

## **Rights And Responsibilities Of Students (University Honesty Policy)**

The principles of truth and integrity are recognized as fundamental to a community of teachers and scholars. The University expects that both faculty and students will honor these principles and in so doing will protect the integrity of all academic work and student grades. Students are expected to do all work assigned to them without unauthorized assistance and without giving unauthorized assistance. Faculty have the responsibility of exercising care in the planning and supervision of academic work so that honest effort will be encouraged and positively reinforced.

There are certain forms of conduct that violate the university's policy of academic integrity. Academic dishonesty (cheating) is a broad category of actions that involve fraud and deception to improve a grade or obtain course credit. Academic dishonesty (cheating) is not limited to examination situations alone but arises whenever students attempt to gain an unearned academic advantage. Plagiarism is specific form of academic dishonesty (cheating) which consists of the misuse of published or unpublished works of another by claiming them as one's own. Plagiarism may consist of handing in someone else's work as one's own, using paragraphs, sentences, phrases words or ideas written by another without giving appropriate citation, or using data and/or statistics compiled by another without giving appropriate citation. Another example of academic dishonesty (cheating) is the submission of the same, or essentially the same, paper or other assignment for credit in two different courses without receiving prior approval from the instructors of the affected courses.

When a faculty member discovers a violation of the university's policy of academic integrity, the faculty member is required to notify the CSUB Dean of Student Life and CSUB Student Conduct Coordinator and the student(s) involved. A course grade of 'F' may be assigned or another grade penalty may be applied at the discretion of the course instructor. Additional academic sanctions are determined by the student conduct coordinator. Academic sanctions may include disciplinary probation, suspension, permanent expulsion from the university or from the California State University system, administrative hold on the release of records, and withholding a degree. Disciplinary probation shall be noted on the student's formal academic record only for the duration of the probationary period. Disciplinary suspension and expulsion are a part of the student's permanent record.

## Teacher Candidate Acknowledgement, Release of Liability, and Promise Not to Sue

As a student in the California State University, Bakersfield School of Social Sciences and Education, and as a participant in a field review for teacher candidates, I acknowledge and agree to abide by the following:

- I understand, as a condition of my acceptance into the Special Education Program, California State University, Bakersfield, its employees and agents, will be taking visual/audio images of me during my time in the Special Education Program. Visual/audio images are any type of recording, including photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. CSUB will not materially alter the original images. I agree that CSUB owns the images and all rights related to them. The images will be used for evaluation of my instruction and demonstration of my fieldwork and course components. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them.
- I additionally grant permission to California State University, Bakersfield, its employees and agents, to take and use visual/audio images of me. Visual/audio images are any type of recording, including photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. CSU will not materially alter the original images. I agree that CSUB owns the images and all rights related to them. The images may be used in any manner or media without notifying me, such as university-sponsored web sites, publications, promotions, broadcasts, advertisements, posters and theater slides, as well as for non-university uses. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them.
- I release CSUB and its employees and agents, including any firm authorized to publish and/or distribute a finished product containing the images, from any claims, damages or liability which I may ever have in connection with the taking of use of the images or printed material used with the images.
- I am familiar with Education Code section 51512, which states that “*The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary school, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.*”
- I am responsible for preparing a Student Release Form (Exhibit A) for every student in the classroom(s) involved in my field review, including obtaining and collecting permissions from the parents/legal guardians of each child in the classroom, and (as necessary) the Administrator Release Form.
- **I must provide all of the Student Release Forms, Adult Release Forms and Administrator Release Forms collected in connection with my field review on the term’s due date to the Special Education Department.** The Program will maintain all submitted Forms collected in connection with my field review for a period of 7 years after my field review is completed.
- I may not videotape or record, or cause to be videotaped or recorded, any student who's fully executed release I have not obtained prior to the videotape being made.

- I must delete or destroy any videotapes or other recordings made by or stored on my personal device as soon as the purpose for which they were created and collected (*i.e.*, the field review) is complete.
- I must delete or destroy any videotapes or other recordings stored in common storage (*e.g.*, cloud-based storage, flash drives, memory sticks, etc.) as soon as the purpose for which they were created and collected (*i.e.*, the field review) is complete.
- I may not use any videotape or recording of my teaching made during my field review, whether created by me or another person, for any purpose other than for the field review.
- I hereby grant California State University, Bakersfield the full, unrestricted rights to the use of any and all materials written and submitted by me in conjunction with the Teaching Performance Assessment (the “Materials”), in any form, including edited versions, in presentations, over the Internet, broadcast cable, satellite transmissions, and media that are unknown at this time, for instructional purposes worldwide.
- In consideration for participating in the field review, on behalf of myself and my next of kin, heirs and representatives, I release from all liability and promise not to sue the State of California, the Trustees of the California State University, California State University Bakersfield, and their employees, officers, directors, volunteers and agents (collectively, “University”) from any and all claims, including claims of the University’s negligence, resulting in any economic or noneconomic injury I may suffer because of my participation in the field review, including but not limited to any third party claims arising out of the use of videotaping or other recording.

I prefer to opt-out of posting my image to a Social Media website.

\_\_\_\_\_  
Teacher Candidate Signature

\_\_\_\_\_  
Teacher Candidate Printed Name

\_\_\_\_\_  
Date Signed

*By checking this box, I have reviewed the Program Admission Requirements, have attached my supporting documents to this application, and acknowledge that meeting the admission requirements does not guarantee admission to a credential program and if admitted does not guarantee recommendation for a credential.*

I hereby submit my application for admission to the Education Specialist Credential Program at California State University, Bakersfield. I certify that, to the best of my knowledge all information contained in this application and on any supporting documents submitted with this application is true and accurate. I authorize the appropriate committee to inquire or seek any additional information it should require.

\_\_\_\_\_  
Teacher Candidate Signature

\_\_\_\_\_  
Teacher Candidate Printed Name

\_\_\_\_\_  
Date Signed





*Special Education Programs*

**CANDIDATE ATTESTATION FORM:  
ATTESTATION OF COMPLETED RELEASE FORMS**

You must obtain the signed Administrator Release Form or the signed Student Release Forms from the parents/legal guardians of all children and from any adults who appear in your videotapes or photos submitted as part of your CSUB credential coursework. Keep copies of the Release Forms on file until your preliminary credential has been granted by the California Teaching Commission. Your signature below verifies that you have followed all of the necessary procedures.

No videos may be recorded prior to collection of the Release Forms and submission of this Attestation Form to CSUB.

I hereby affirm that I have followed the privacy conventions and permission requirements of my program and school district. I certify that I have secured and am holding on file signed copies of all necessary permission forms from all responsible individuals.

\_\_\_\_\_  
Candidate Name (print)

\_\_\_\_\_  
CSUB ID number

\_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date