CALIFORNIA STATE UNIVERSITY BAKERSFIELD

ATI Working Group Committee

Minutes

Meeting Information

Meeting Title: ATI Working Group Committee

Date: Monday, February, 2026

Location: Virtual Only

Time: 10:00 AM

Zoom: Join Zoom Meeting

Meeting ID: 837 4112 9085
Passcode: 881435

Meeting Called By: Chris Diniz

Purpose: Semester Meeting – Spring 2026

Attendees

Checkmark or "X" indicates the attendee is present

Attendee	Representing	√
Chris Diniz	AVP/CIO (Chair)	√
Melissa Danforth	Academic Senate Chair	√
Emily Poole Callahan	AVP and Dean of Students for Student Affairs	A
Allan Williams	AVP Civil Rights & Compliance	√
Marina Manzano	Chief Procurement Officer & Procurement Chair	√
Jason Watkins	Director of CAEN	T
Doug Cornell	Solutions Consulting/TAR	√
Dani Solano	Instructional Materials Chair	√
Alex Slabey	Instructional Materials Vice-Chair	√
Pierre Igoa	Web Compliance Chair	√
Shan He	Web Compliance Vice-Chair	√
Anthonio Reyes	ASI President	√

Attendee	Representing	√
Christine Ziemann	ASI SSD	A
Rebecca Penrose	Faculty Representative	√
Mike Brown	AV Representative	√
Stacey Childress	EEGO Representative	√
Teanna Keith	Staff Representative	√
Ying Zhong	Library Representative	T
Sydney Zachary	Student Representative	√
Micah Stover	Student Representative	√
Jacqueline Peralta	Guest	√
Jaimi Paschal	Guest	√
Jorge Villatoro (non-voting)	Assistant Director, Civil rights & Compliance	A
Ydalia Lucio (non-voting)	ITS – Administrative Support	√

Agenda

#	Agenda Topic	Submitted/Led By	Time Allotted
1.0	Welcome & Call to Order	C. Diniz	1 minute
2.0	Review and approval of agenda	C. Diniz	2 minutes
3.0	Review of Fall 2025 minutes	C. Diniz	2 minutes
4.0	Charter review	C. Diniz	3 minutes
5.0	Old Business • Student reporting of accessibility concerns – *Deferred to next meeting*	D. Solano & J. Watkins	1 minute
6.0	New Business • 5-Year Plan	C. Diniz & P. Igoa	10 minutes

7.0	Subcommittee Updates • IMAP • Procurement • TAR • Web • Disability Services • Solutions Consulting	 D. Solano M. Manzano S. He P. Igoa J. Watkins D. Cornell	 5 minutes 5 minutes 5 minutes 5 Minutes 5 Minutes 5 minutes
8.0	Open Discussion	C. Diniz	5 minutes
9.0	Adjourn	C. Diniz	<1 minute

Summary

#	Agenda Topic	Submitted/Led By	Time Allotted
1.0	Welcome & Call to Order Chris called the meeting to an order at 10:02 AM. Introductions were conducted for new members and guests	C. Diniz	2 minutes
2.0	Review and approval of agenda The meeting agenda was reviewed and motioned for approval by Marina, second by Shan, and approved with no one abstaining.	C. Diniz	2 minutes
3.0	Review of Fall 2025 minutes The minutes for the Fall 2025 minutes were reviewed and motioned for approval by Anthonio, second by Rebecca, and approved with abstention from Dr. Danforth.	C. Diniz	2 minutes
4.0	Charter review The charter changes and additions were reviewed. The updated charter was motioned for approval by Anthonio, second by Marina, and approved with no abstention.	C. Diniz	3 minutes
5.0	Old Business • Student reporting of accessibility concerns – *Deferred to next meeting at presenters' request.*	D. Solano & J. Watkins	<1 minute
6.0	New Business • 5-Year Plan Chris presented a draft 5-year plan addressing new Title II requirements mandating compliance with WCAG2.1 AA Standards by April 24, 2026. The campus will not be able to meet the deadline, but the focus will be on establishing a documented plan prioritizing the process. Compliance being focused on are instructional materials in canvas, public-facing websites, and forms and institutional documents. The initial priority is courses with registered students that have accessibility needs. The report indicating which courses have students with accessibility needs will be obtained through CAEN. The campus currently faces approximately 30,400 hours of remediation effort, including over 108,000 file issues identified in UDOIT. January training was held for 37 faculty members. Stipends are in the process for the initial group, and future stipends are dependent on funding allocation. There is	C. Diniz & P. Igoa	35 minutes

	another training scheduled in March that currently has 10 faculty members registered. A Student Remediation Team will be assisting with remediating accessibility process, only with faculty permission. This would be prioritized for courses with students who are registered with accessibility needs. Two student assistants are expected to be hired by February 20. They will have about 60 hours of training with Chico State to begin their Student Remediation Team (17 student workers, and dedicated ATI Staff). After the students are trained then they the course remediation process will begin. Funding is being requested for an ATI Coordinator position, expansion for the student remediation team, and payment for faculty training on course remediation. Chris clarified that the proposed ATI Coordinator position would serve as a centralized, enterprise-level role responsible for coordinating all ATI efforts across instructional materials, web accessibility, procurement, and institutional documentation. The position is intended to provide sustained campus-wide leadership, compliance oversight, documentation, and cross-functional coordination, ensuring accessibility efforts are aligned and defensible beyond the April 24, 2026, milestone. Further Discussion Items: - Academic Senate approval for Canvas workflow changes - Development of formal student reporting mechanism - Inclusion of LibraryGuides in accessibility scanning - Emphasis that documented plan and progress mitigate compliance risk		
7.0	Subcommittee Updates – *were not discussed*	All	0 minutes
8.0	Open Discussion Reviewed the historical ATI compliance efforts for clarification of compliance implications. It is important to document planning for representation on efforts towards the cause and prevent corrective action. The website will be updated to reflect minutes from past meetings.	C. Diniz	7 minutes
9.0	Adjourn The meeting was adjourned at 10:50 AM.	C. Diniz	<1 minute

Action Items

Date:	Discussion	Assigned to:	Due Date:
02/16/26	All members are to review 5-year plan in BOX and provide feedback within a week. Chair will then provide finalized plan to the ATI Steering Committee for approval.	All	02/25/26
02/16/26	Complete hiring of two student workers, coordinate training with Chico state, and develop ServiceNow ticket flow.	P. Igoa	02/28/26

02/16/26	Work together on the process for reporting and remediation workflow to and bring any required Canvas modifications to Academic Senate for approval.	D. Solano A. Slabey P. Igoa	02/28/26
02/16/26	Upon approval of 5-year plan a campus communication will be sent and published on the ATI website.	C. Diniz	TBD