



SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION

CSU BAKERSFIELD

BPA Schoolwide Meeting Minutes Friday, January 20, 2023 Room BDC 262B

Attendees: A. Hegde, A. Amayah, A. Agarwal, A. Pallitto, A. Poushneh, B. Mendiola, B. Bae, C. Commuri, D. Olson, D. Smith, D. Wu, D. Kirkland, F. Plane, J.T. Chen, J. Ju Boreum, J. Woods, J. Li, J. Wang, J. Sun, J. Deal, J. Choi, K. Young, K. Bearden, L. Paris, L. Hernandez, M. Way, N. Kamyabi, N. Michieka, P. Sigdya, R. Steven Daniels, R. Sohail, R. Ryan, R. Gearhart, R. Paggi, R. Rios, R. Huges, S. Tieu, S. Bach, S. Romero, S. Sarma, S. Pak, T. See, T. Harmon, V. Kirkbride, Y. Choi, Y. Archuleta, Z. Xu

Notes: M. Diaz

- 1) Call to Order and Welcome – 2:04 PM
 - a. Approval of Agenda – Y. Choi moved to approve the agenda, seconded by J. Woods. Approved.
 - b. Approval of Minutes from August 18th, 2022 – J. Woods moved to approve the minutes with corrections, seconded by Y. Choi. Approved.
- 2) Dean's Report
 - a. Budget – S. Bach announced a budget increase of 5 percent from CSU and the Governor's office.
 - b. BPA EAC – S. Bach gave an overview of the chapter, its purpose, and its current state. He is reaching out to members of the chapter who may want to reinstate it.
 - c. Tableau – Student enrollment data is now available through Tableau. Information is updated annually.
 - d. Lottery Funds – S. Bach proposed the use of the fund to make structural enhancements to BPA. One of the projects would be to update BDC 262 B.
 - e. AACSB/NASPAA Accreditation – It is the year of record for both. NASPAA will have a visiting team in the Spring of 2024. There will be a site visit from AACSB in November. An assessment coordinator will visit in March from 25th through the 27th and recommendations will be given.
 - f. Runner Day – Hosted by the university's enrollment office on March 18th. BPA will have a showcase in the BPA courtyard. On this day, future students will be given the opportunity to submit their intent to enroll.
- 3) School Operations
 - a. Staffing Changes – S. Bach announced B. Mendiola's new position as the Advising Lead, K. Mishkind's full time lecturer position, and M. Diaz as the Dean's ASC. The passing of Hank Scharf, a lecturer in the Accounting and Finance Department. There will be tribute announcement sent out.
 - b. Hiring Update – S. Bach hopes to receive one expansion hire with the 5 percent budget increase. Currently, there are six positions open in BPA. There are two in Management and Marketing, one in Finance, two in PPA, and one in the Economics departments. Each department provided a hiring update of their searches.

- c. Activity Insight – The deadline to submit the activities was on 1/17/2023. FQC reviews are at the end of January, so submissions will need to be done before then.
- d. Book orders (ZCCM/OER) – If there are any courses with zero cost materials, please let L. Paris know and Cc the department chair. There is a competition and potential money for schools with the most courses who offer ZCCM.
- e. Enrollment – Enrollment has dropped down by 20 percent.

4) Other Announcements

- a. SHRM – T. See announced an event for February 15th. Amazon’s Human Resources department will be visiting. There will be free lunch provided for the 100 and breakout sessions.
- b. Syllabus Language – A. Hegde reminded faculty about having the policy violation on the syllabus and the Academic Integrity Policy.

5) Business Items

- a. CEIC Bylaws – N. Michieka shared the Community Engagement Report form and its location. He shared the CEIC bylaws, and the changes being made, which were to include the BPA outreach coordinator as a member of the committee.
 - i. T. See moved to approve the bylaws as amended and seconded by K. Bearden. All in favor. Bylaws were approved.

- 6) AACSB Assessment Update – J. Li and D. Wu gave an update of the assessment report. A graph was shared with all who present. The graph displayed the data collected from BAT scores.

7) Open Forum

8) Adjourn