



**SCHOOL OF BUSINESS AND  
PUBLIC ADMINISTRATION**  
CSU BAKERSFIELD

**BPA Schoolwide Meeting Minutes**

**Friday, December 1, 2023**

**1:00 pm – 3:00 pm**

**Room BDC 154B**

**Attendees:** D. Cours, C. Tumilson, N. Kamyabi, M. Choi, A. Poushneh, P. Sigdyaal, H. McCown, A. Titi Amayah, J. Li, M. Way, L. Hernandez, R. Ryan, L. Altamirano, D. Zhou, K. Mishkind, D. Wu, C. Commuri, J. Sun, Y. Archuleta, J. Choi, N. Michieka, V. Kirkbride, Z. Xu, M. Liang, J. Tarjan, M. Elhusseiny, L. Paris, E. De La Cruz, L. Morris, A. Agarwal, J. Wang; J. Deal, A. Hegde, L. Villa

**Zoom:** B. Mendiola, K. Young

1) Call to Order and Welcome

- a. Approval of Agenda – L. Morris moved to approve the agenda, seconded by A. Titi Amayah. Approved.
- b. Approval of Minutes from October 20, 2023 – K. Mishkind moved to approve the minutes, seconded by A. Titi Amayah. Approved.

2) Dean's Welcome and Report

- a. BPA holiday reception reminder.
- b. Reminder to RSVP for commencement with D. Ebeling.
- c. Introduction of new interim ASC, L. Villa., for the Management and Marketing department.
- d. Discussion regarding the budget and enrollment numbers. Searches are being suspended. However, the school will be moving forward with the CSR search because it was part of the AACSB report. The advising position is currently on hold until further discussion with the HR department.

3) School Operations

- a. Recognitions and Achievements – Two faculty members, B. Bae and S. Pak, were recognized for receiving mini-grant awards.
- b. Enrollment – Covered in the dean's welcome and report.
- c. AOL/Assessment – Changes in pedagogy were not captured in catalog changes.

- d. Student Response Task Force –Seeking TLC recommendations. Please send ideas to the dean. V. Kirkbride is working on a list of databases being used and their cost. Lists of available software can be found on the ITS website.
- e. Participating Faculty – Currency is defined as how faculty stay current by scholarship or by practicing. The plan is to find a way to track this next year. This will be reinforced.
- f. Business Analytics Task Force – Discussed a certificate of minor and or a degree program.

#### 4) Reports from Standing and Curriculum Committees

- a. BSBA – The oral communication assessment rubric used will be shared with the school. Discussed bylaws from September 2020. It doesn't look like they were passed. The committee will be working on a draft to vote on in the spring.
- b. CEIC – L. Paris will share the community engagement tracker with BPA club leaders/students.
- c. ARCC – MPA and HCA changes were approved. Any items, please send them to J. Wang. December 1<sup>st</sup> is the deadline for catalog changes.
- d. DEI – Committee has not met.
- e. MBA – Have held meetings to discuss a course with international travel and the assessment report to improve AOL.
- f. MPA – Has submitted changes to ARCC.
- g. SMI – Final meeting of the fall semester is next week.

5) FQC Action Item – There were three changes made to the Academic/Professional/Administrative Qualification and Sufficiency Standards Document presented by D. Wu on behalf of the committee. The changes made were to the definition of PA faculty under item 2. Practice Academic, dropped the last statement under Part 2: Other Intellectual Contributions (OIC), and removed the first footnote on page 6. The document was adopted with no opposition.

#### 6) Accreditations

- a. AACSB Accreditation Update – More information to come at the end of January.
- b. NASPAA Accreditation Update – Received a great interim report. Currently working on the response. The site visit will be in March.

#### 7) Old Business

8) New Business

9) Open Forum

10) Adjourn