



CLIMBING WALL ASSISTANT

PURPOSE

SRC Climbing Wall Assistants are responsible for the direct supervision of the SRC climbing and bouldering walls. The staff is responsible to ensure participant safety including the correct and appropriate use of equipment. Additionally, the staff is responsible to ensure equipment safety, routine maintenance, and readiness for use.

SUPERVISORY DUTIES AND RESPONSIBILITIES

- Oversee the climbing wall area at all times to ensure the safety of participants and the security of equipment.
- Respond to all injuries and assist in immediate first aid and proper emergency procedures.
- Familiarize participants with the safe and effective use of all climbing-related equipment.
- Educate participants and enforce rules and regulations regarding the safe and proper use of the equipment and facility.

PROGRAMMATIC DUTIES AND RESPONSIBILITIES

- Regularly inspect equipment and report any safety or maintenance needs.
- Pass all climbing wall related policy and skills tests and be able to administer tests to potential users.
- Maintain knowledge and skills related to climbing, bouldering, harness safety, belay technique, figure 8 knots, and any other climbing related issues.
- Perform safety check with climbers prior to each climbing session.
- Maintain safety and maintenance logs; keep all necessary reports and documentation in order.
- Assist in custodial and maintenance tasks for the climbing equipment and facility.
- Clean and disinfect all equipment on a regular basis.
- Keep climbing area organized, clean, and inviting.
- Communicate maintenance, custodial, or security issues to appropriate SRC or campus personnel.
- Educate participants and student staff; adhere to, and enforce, all policies and procedures.
- Resolve participant conflicts and disputes with tact and diplomacy.
- Maintain familiarity with evacuation plans and assist during major emergencies.

ADMINISTRATIVE SUPPORT DUTIES AND RESPONSIBILITIES

- Provide support to the Director and Coordinator on specific projects as needed and assigned.
- Represent the SRC and CSUB in a professional manner and act as an SRC ambassador at all times with an extensive knowledge of climbing technique and equipment including proper usage. Possess general knowledge of all SRC facilities, programs and services.
- Serve as a role model to other student staff and participants.
- Provide positive public relations and policy education to participants.
- Attend and contribute to all mandatory staff meetings, workshops, and retreats.
- Provide a friendly, inclusive, service-oriented environment for all staff and participants.
- Demonstrate awareness of, and appreciation for, individual uniqueness and diversity.
- Maintain a positive relationship with staff and co-workers.
- Demonstrate commitment to student development and leadership.
- Maintain high standards and achieve high expectations.
- Maintain prompt hours and follow absence procedures.

QUALIFICATIONS

- Currently enrolled CSUB student with at least 6 undergraduate units and 2.0 G.P.A. or graduate student with 4 graduate units and a minimum G.P.A. of 3.0.
- Experience as a climber; experience in an instructor or leadership role related to climbing preferred.
- Extensive knowledge of climbing and/or bouldering preferred.
- Certification in CPR/AED/First Aid within 30 days of hire from American Red Cross or American Heart Association.
- Genuine interest in a variety of individuals and commitment to providing quality service to diverse populations.
- Excellent oral and written communication skills.
- Reliable, self-motivated; able to solve problems and make decisions based on SRC mission and guiding principles.
- Knowledge of Windows based computer systems.
- Willingness and ability to work early morning, night, weekend, finals, and quarter break hours.

CLASSIFICATION AND COMPENSATION

Student Assistant II: 10-15 hours per week.

APPLICATION PROCESS AND DEADLINE

Applications can be found on [Handshake](https://csub.joinhandshake.com/login) - <https://csub.joinhandshake.com/login> Included in the application is a section titled "Tips for Applicants" that will help prepare candidates for the selection process.