

ZOOM Etiquette

Dear Students,

Please, enhance the virtual meeting with your foreign students by following the ground rules for ZOOM.

1. Choose a quiet location
2. Tidy your background
3. Use your real name, university/affiliation, country
4. Be on time
5. Have the camera on
6. Be respectful with your speech (address the ideas, not the person)
7. Contribute to the task(s)
8. Take part in the discussion
9. Make eye-contact
10. Don't multi-task

Thank you!

For more information how to download the ZOOM app, look here:

<https://www.ddces.org/ourpages/auto/2020/3/20/48804566/DDCES%20Zoom%20for%20Students.pdf>

Figure 1. Retrieved from:

<https://extraordinaryteam.com/zoom-meeting-ground-rules-for-great-team-discussion/>

