

REQUEST FOR FACULTY DEVELOPMENT FUNDS

Request forms must be received at least three weeks before funds are needed.

The Provost will fund up to the following amounts per academic year for full-time tenure-track or tenured faculty who are presenting, (co)chairing, moderating, or participating in a panel at an approved peer reviewed conference or workshop. Additional funding may also be available from your department, dean, or other sources (GRaSP, FTLC, etc.). Visit [**CSU Travel Policy**](#) for further details. Travel expenses (or approved accruals) must post to the year in which they are requested in order to count for toward that fiscal year's Faculty Development Funds award.

	Select One	Maximum Amount/AY for travel beginning on/after 6/1/26
Assist/Assoc Professor	[]	\$1,800
Full Professor	[]	\$1,200

Faculty:

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Name

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Department

Conference/
Workshop,
Location:

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Conference Name

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Conference Location

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Dates of Travel

Description of opportunity and impact on teaching/scholarship (supporting documentation must be attached):



Funding Sources (if not requesting funds, please indicate \$0):

Chartfields:

<u>BUS UNIT</u>	<u>FUND</u>	<u>DEPT ID</u>	<u>ACCT</u>	<u>PROJ</u>	<u>PROG</u>	<u>CLASS</u>	<u>AMOUNT REQUESTED</u>
						C_____	

Department

Dean/College

Provost

Other (FTLC, grant, etc.)

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