



## **Institutional Review Board for Human Subjects Research (HSIRB)**

DATE: November 24, 2025

TO: All CSUB Faculty, Staff, & Students

SUBJECT: 2025 Holiday Break Notice

Please note that our HSIRB reviewers are observing Holiday Break from December 22, 2025 through January 1, 2026.

HSIRB administrative staff will continue to process new incoming protocols and conduct the "Pre-Review" phase.

All HSIRB operations will resume fully on Friday, January 2<sup>nd</sup>, 2026.

Thank you,

A handwritten signature in black ink that reads "Marianne Wilson".

Marianne Wilson, Research Ethics Review Coordinator for the HSIRB  
mwilson52@csub.edu