

INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE (IACUC)
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
9001 Stockdale Highway, Bakersfield, CA 93311-1099

MINUTES OF MEETING, Friday, February 17th, 2017
DDH A-108

Members Present:

Scientific Concerns: Amy Gancarz-Kausch, David Germano
Non-Scientific Concerns: Andrew Troup
Safety and Risk Management: Tim Ridley
Community Concerns: Laramee Lyda-Craft, Larry Saslaw
Consulting Veterinarian: Mylon Filkins
Interim Chair: Isabel Sumaya

Members Absent:

Scientific Concerns: Matt Leon & Steve Gamboa

Others Present: Gwen Parnell, GRaSP & Steve Suter, Former Acting Research Ethics Review Coordinator (RERC)

I. CALL TO ORDER

The meeting was called to order by Interim Chair, Isabel Sumaya at 1:00 PM.

II. ANNOUNCEMENTS

Sumaya gave a thank you to Suter for coming out of retirement to take the helm for RERC for Sumaya while she was on sabbatical last semester.

A reminder that Sumaya will serve as interim chair while Steve Gamboa was on sabbatical was made. A vote was conducted via email (8-0) prior to the meeting. Sumaya also let the aboard know that Matt Leon was on sabbatical this semester.

III. APPROVAL OF MINUTES

The minutes of the previous IACUC meeting on Friday, November 18th, 2017, were approved with the addition of adding Steve Suter as being present. Filkins moved/Gancarz-Kausch seconded, 9-0. After this approval a motion was made by Filkins to appoint Suter as an alternate member of the board. Saslaw seconded (8-0).

IV. OLD BUSINESS

CITI HCUAS Training. Gancarz-Kausch gave an update on the CITI HCUAS training and the work done on behalf of the Task Group that been charged with determining which CITI – ACU modules should be required, elective or supplemental for each learner group. The Task Group included Lyda-Craft, Gancarz-Kausch and Parnell. The Task Group distributed a detailed matrix showing, required, elective, and supplemental modules for each Learner Group (see Appendix A). The committee reviewed the list of modules and there was discussion about the required versus elective modules to be taken by community members. The task group had designated one module (Surgery) as elective for the community members versus the rest of the IACUC members. Saslaw and Lyda-Kraft commented that the community members should have the same required training modules as the rest of the members of the IACUC so that they could understand these procedures while reviewing protocols. Also, the group discussed the required frequency for refresher courses. The group agreed that the time frame to take the refresher courses should be every 4 years. Gancarz-Kausch motioned to approve the designation of modules as presented by the Task Group, adding a required designation of the surgery module for community members, and that the time frame for refresher courses should be every 4 years. Ridley seconded, all approved (8-0). At this point Sumaya asked if the committee had voted to officially use the CITI training in place of the “home grown” blackboard modules as she did not see this vote in the meeting minutes for the Fall I and II upon returning from sabbatical. The committee let her know that they had not officially voted to approve this switch to CITI training from Blackboard. Sumaya then motioned to approve the switch, Gancarz-Kausch seconded (8 approved with Germano abstaining). Another discussion took place regarding the occupational safety module and how we might want to merge what we already have in place (form that PI provides to student if allergic reaction) with CITI training, so hybrid of Citi + Homegrown. Filkins moved for a vote to approve the hybrid for occupational safety, Saslaw seconded, all approved (8-0). Further, a discussion took place about moving forward and that the CITI training would be required beginning in the Fall of 2017. Amy then motioned that for ALL new protocols and ALL renewing protocols beginning in Fall 2017, we would require the CITI - ACU training initially and then every 4 years a refresher course, Filkins seconded, Germano Opposed (7-1).

Add Link to Website. Gwen updated the group that she still had not added the link to “The Guide” on the website. She will do that when time allows.

Qualtrics Protocol Review Form. Gwen updated the group on the Qualtrics Protocol Review Form (Protocol Initial Assessment Form). It is now online and ready to be used. There were some questions on its use. RERC would like all to use it when reviewing protocols because it serves to standardize the review process.

Disposal Services. Gancarz-Kausch updated the group on disposal services. We now have a biological waste service that will pick up rodent carcasses. Ridley worked with Gancarz-Kausch providing the support to pay for the services which is \$75.00 monthly. Thank you, Tim and Safety Management!

V. NEW BUSINESS

AWA Document. An AWA update was provided by Sumaya who drafted the document last spring. The plan is to update the document with all the approved procedures during the her time out on sabbatical as listed on meeting minutes and then submit the AWA document prior to the Fall 2017 semester .

Qualtrics Forms. RERC and Gwen will work on a new online Qualtrics modification and renewal form to be used in upcoming renewals in May.

Formal Board affirmation of Closures, Renewals, and Modifications since the November, Fall II 2016 meeting.

VI. Protocol Closures. There were no protocol closures during this time.

VII. Renewals. There were no protocol closures during this time.

VIII. Modifications. Modifications included the addition of student researchers (15-04 & 16-01) and the breeding of rats for the protocol (15-04 - Reviewed by Sumaya and Filkins).

#	PI	Department	Title	Faculty Sponsor	Date Submitted	Final Approval
15-04	Amy M. Gancarz-Kausch	Psychology	Behavioral Mechanisms Underlying Susceptibility to Cocaine Addiction		9/23/2015	10/12/2015
16-01	Amy M. Gancarz-Kausch	Psychology	Plasticity of Addictive Behaviors		8/26/2016	09/16/2016

Sumaya moved to affirm, Filkins seconded (8-0).

IX. ADJOURNMENT:

Continuing IACUC Member Training. RERC assigned the CITI Training “Essentials for IACUC Members” to be completed by Spring II Meeting, May 17th, 2017.

With no more business Chair Sumaya moved to adjourn the meeting at 2:10 pm with Filkins seconding (8-0).