

Human Subjects Institutional Review Board (HSIRB)
Meeting Minutes Fall III 2023

In attendance:

Scientific Concerns: Jessica Williamson (Vice Chair),
Brittany Sanchez, Isabel Sumaya (Alternate: RERC), Marianne Wilson, (RER)
Non-Scientific Concerns: Christopher Livingston, John Stark
Chandra Commuri, Nate Olson, (Chair)
Raj Cheshire, (Community Concerns), Zach Zenko, (Alternate)
Absent: Gwen Parnell (RCA-GRaSP), Community Concerns: Grant Herndon
Location: Zoom: <https://csub.zoom.us/j/87987351169>

I. CALL TO ORDER: Chair Olson called the meeting to order at 9:00 am

II. APPROVAL OF MINUTES: Stark motioned to approve the September 15, 2023 minutes and Zenko seconded (votes: 7-0-0). Zenko motioned to approve the October 27, 2023 minutes and Stark seconded (votes: 7-0-0).

III. ANNOUNCEMENTS – Sumaya announced the new Institutional Officer, Interim Provost Rodriguez. Sumaya explained that the IO signs the IRB Cooperative Research Agreements, and we will need to update our IRB registration & FWA Assurance to reflect the new change in IO from Harper to Rodriguez.

IV. OLD BUSINESS

A. Data Storage Policy- Sumaya updated the board, this document is still in progress. Sumaya explained that there are more technical requirements from the ITS perspective that do not apply to the HSIRB. Olson suggested to aim to approve what we have available at the next meeting to help our PIs. Tabled for the 2024 Spring I meeting.

B. International Research – Sumaya updated the board, this item is still in progress.

C. Recommendation letters for appointment to the HSIRB: Wisman and Peterson. Sumaya noted that we have been waiting on the Provost for the official appointment letters for several weeks.

D. Classroom Projects – discussion had to be paused for Dr. Herrera and her Full Board Review protocol discussion.

E. Cayuse IRB Protocol Form – Stark asked about adding a place for the PI to enter in a justification for requesting a waiver of informed consent.

F. Oral History Policy – Olson provide the board with an update. He sent the approved oral history policy to the History Department, so they are aware of it. Sumaya let the board know that the HSIRB website is currently under construction and therefore the new policy has not been posted yet.

G. Cayuse IRB Reviewer Checklist – Stark asked about the status of this. There are limitations in the system. Sumaya reported that Parnell will prepare a work-around. Members voiced frustration with the Cayuse IRB system. Sumaya reported that Parnell will provide refresher training.

H. Broad Consent – Sumaya reported that Parnell received response from OHRP indicating that it is permissible to add further protections or edits to the Broad Consent Informed Consent form.

V. NEW BUSINESS

A. Full Board Review Protocols [2]:

9:00 am: IRB Protocol 24-125

Advancing Equitable Access to Harm Reduction – Implementation and Early Utilization of an Outdoor Harm Reduction Vending Machine in a Predominantly Minority Community

PI: Ashleigh Herrera

Primary Reviewer: Nate Olson

Secondary Reviewer: John Stark

After introductions, the PI provided an overview of the project. After a discussion and questions of clarification asked of the PI, the protocol was approved with the conditions. listed below.

1. Add more details in the protocol regarding the community interviews. For instance, where exactly will the interviews take place, how will you ensure confidentiality while at the same time ensuring the safety of the researchers? Here we need as much detail as possible.
2. Add details in the protocol describing the training you will provide to your research assistants and how they will be able to protect themselves from possible harm.
3. Add details in the protocol about the transcription service you will use (please include name of service). Include how you will transmit data ensuring for confidentiality.
4. Add details in the protocol about the compensation log. How will you ensure protection of confidentiality of your participants and how will that meet CSUB and grant policies in providing cash to the participants. Also, please detail how you plan to carry cash with you and protect yourself from theft.
5. Please make the case in your protocol why you need a waiver of documentation of informed consent and how you will provide a copy of the consent form to your participants.
6. Please revise project and start date.
7. Please clarify if Kyle Rios is Thomas Rios to confirm his CITI training has been completed.
8. Please add the information on who to contact for questions about the participation in interview verbal consent form.
9. Please add to the protocol the appropriateness of the participant compensation (20.00 & 40.00) citing that this is in line with UCSB and UCR. Also, explain and provide a rationale why you are compensating students at CSUB less than in the community.

10. Please make clear that you are not recruiting incarcerated populations. You include information about incarcerated individuals in your background yet are not targeted this population. This was confusing.

11. Add to your study and in your protocol a Spanish language consent form, surveys and interview for participants that are monolingual Spanish speakers.

Votes: Olson motioned to approve with conditions, Cheshire seconded, Commuri and Stark opposed, and Zenko abstained, (5-2-1).

10:15 am: IRB Protocol 24-242

Chronic Cannabis Usage and Vascular Health in Health Young Population

PI: Jahyun Kim

Primary Reviewer: Nate Olson

Secondary Reviewer: Chandrasekhar Commuri

After introductions, the PI provided an overview of the project. After a discussion and questions of clarification asked of the PI, the protocol was approved with the conditions. listed below.

1. In the protocol make clear that you will include that you will have a control group describing your criteria for their participation (using less than 5 times in life).
2. In the protocol provide more detail on how you will recruit (you mentioned in the meeting that you plan to go to gyms, use flyers, go to labs, BC etc.)
3. In the protocol describe in detail how you will train the students on the equipment being used.
4. Fix the issue with the hyphen in the photo release.
5. In the consent form, remove all the jargon and details that the participants do not need to know about. There is too much detail. For example the participants do not need to know how the data will be calculated etc.
6. There is typo in the consent - "heating" - "heading".
7. In the consent form, benefits should be included sooner in the form than in the costs section.

Votes: Olson motioned to approve with conditions, Sanchez seconded, (6-0-0)

VI. Formal Board Affirmations

Expedited Full [1]

1. Repeated remote ischemic preconditioning and arterial stiffness in young healthy24-170: Populations. Money Ghimire Principal Investigator

Votes: Sanchez motioned, Williamson seconded, (6-0-0)

Exempt [9]

1. 24-91 The effects of exercise on the executive function of healthy college aged students. Corben Towery, Principal Investigator
2. 24-209 Leader workaholism and employees' work and non-work outcomes. Sunjin Pak, Principal Investigator
3. 24-153 Parental perceptions of infant sleep. Heidi McLaughlin, Principal Investigator
4. 24-70 Job Satisfaction Among Special Educators. Matthew Kabel, Principal Investigator
5. 24-166 Exploring Healthcare Professionals' Attitudes Regarding Patient Safety and Behaviors that Foster Safe Patient Care. Adrienne Saporta Principal Investigator
6. 24-220 IP & Authenticity Anne Duran, Principal Investigator
7. 24-190 Evaluation of Telehealth Efficacy in Kern County and Developing Strategies for Improvement. Barnali Bhattacharjee, Principal Investigator
8. 24-161 Effects of Healthcare Career Education on Pre-Health Undergraduate Majors. Todd McBride, Principal Investigator
9. 24-201 Imposter Phenomenon, Self-Constraint, & Narcissism. Anne Duran, Principal Investigator

Votes: Livingston motioned, Sanchez seconded, (6-0-0)

Modifications [8]

1. 24-70 Job Satisfaction Among Special Educators 24-70. Matthew Kabel Principal Investigator
2. NSF ADVANCE 22-101. Andrea Medina, Principal Investigator
3. 24-98 The Effects of Music on Fatigue, Affect, and Recovery from Exercise. Ainsley Nommensen, Principal Investigator
4. 24-111 The effects of chronic creatine supplementation on cardiovascular function, lower body strength, and fall risk in older adults. Jahyun Kim, Principal Investigator
5. 22-187 Repeated remote ischemic preconditioning and arterial stiffness in young healthy prehypertensive population. Jahyun Kim, Principal Investigator
6. 24-170 Repeated remote ischemic preconditioning and arterial stiffness in young healthy populations. Money Ghimire, Principal Investigator
7. 24-111 The effects of chronic creatine supplementation on cardiovascular function, lower body strength and fall risk in older adults. Jahyun Kim, Principal Investigator

8. 22-187 Repeated remote ischemic preconditioning and arterial stiffness in young healthy prehypertensive population. Jahyun Kim, Principal Investigator

Votes: Olson motioned, Commuri seconded, Sanchez abstained, (6-1-0)

Renewals [2]

1.23-177 Creating Change-Agents: A Critical Examination of How Educators Take up Culturally Responsive Practices. Shaylyn Marks, Principal Investigator

2. 22-109 Longitudinal Study of Edible School Yards & Kitchens: The Impact on Elementary School Children. John Stark, Principal Investigator

Votes: Sanchez motioned, Commuri seconded, Stark abstained, (6-1-0)

VII. Adjournment: 11:18 am

VIII. Training: None

Notes: No Notes Added