



## Student Research Scholars (SRS) Program

The Student Research Scholars (SRS) Program, funded by CSUB'S President's Associates, will support students under the mentorship/guidance of faculty with a \$2,000 award to conduct a project involving research, scholarship, or creative activity. Students apply during Spring 2025 to conduct research projects during the 2025-26 academic year.

**SUBMISSION PROCEDURES:** The student must complete the application form and submit the attachments as outlined in the guidelines below to the Info Ready Review Portal, <https://csub.infoready4.com> , **APPLICATION DEADLINE: Thursday April 24, 2025.**

**Scholarship:** A max \$2000 scholarship will be awarded to the student. No budget itemization/breakdown is required that explains how funds will be used. Students can use the scholarship funding to subsidize any costs associated with participating in the program.

**Eligibility:** CSUB undergraduate and graduate students that will be enrolled during the 2025-26 academic year. Students must be enrolled during the coming 2025-26 academic year continuing their academic program to participate in the program year round.

Students are REQUIRED to attend the SRS semester meetings, events, and various activities. All student awardees will be REQUIRED to present a summary of their projects at the Student Research Competition and/or Student Poster Presentation in 2026.

**Description of Proposed Activity (limited to three pages) to be completed by student:**

**Please use the following headings:**

- **Purpose/Statement of Research:** Give a clear and concise statement of the problem and purpose for your study.
- **Significance:** State the justification, importance, and significance of your project.
- **Methods or Description of Activity:** Describe how the research, scholarship, or creative activity will be conducted.
- **Background:** Provide a concise summary of background material that provides the context for the proposed study.
- **Faculty Input:** The student is responsible for working with the faculty mentor in the development of the proposal and in ensuring full understanding of the mentoring relationship and the context of the proposed project within the faculty member's area



of research, scholarship, and/or creative activity. Describe how the faculty's mentorship will support the student and research.

- Works cited list, bibliographies are to be attached and do not count toward the three-page limit.

**Mentorship Plan (limited to two pages) to be completed by Faculty:**

- In one (1) page or less, describe the mentoring process being proposed between you and the student, including how you will develop the student's strengths and remediate any weaknesses.
- In one (1) page or less, explain how the student's proposed project fits in with your area of research, scholarship, and/or creative activity. Also, explain how this project will enhance your ability to publish and/or write grants for extramural funding in your area. In addition, describe the steps you will take to prepare your student for the **REQUIRED** presentations in Spring 2025.

**REVIEW PROCEDURES:**

Each proposal will be reviewed by the Research Council of the University (RCU) to determine the awards. The review will be based on:

The merits of the proposed project.

The quality of the mentoring process between the faculty member and the student.

The potential for publication of the faculty member's research and/or increased extramural funding.

**NOTIFICATION OF AWARD:**

Notices will be announced via email to student applicants, including faculty mentors, in June 2024, so that projects may begin July 1, 2025.

**HUMAN OR ANIMAL SUBJECTS RESEARCH:**

All SRS applications are reviewed to ensure research compliance. The compliance team will review each proposal for Human or Animal subjects research compliance and provide directives accordingly. SRS applicants will have their proposal be assessed and be provided directive to ensure IRB or IACUC



approval or exemption. Applicants should abide by the resulting directive and complete the necessary work to have research approval or exemption by August 2025. Contact Gwen Parnell, Research Compliance Analyst, should you have questions at [gparnell@csub.edu](mailto:gparnell@csub.edu) or 661-654-6712.

Are humans or animals involved as subjects in your research project? If so, please supply an IRB (humans) or an IACUC (animals) authorization letter with your application if available.

Human Subjects: please see definition of human subjects research at the following link:

<https://www.csub.edu/grasp/human-subjects-institutional-review-board.shtml>

Animal Subjects: the principal investigator on every IACUC protocol, as well as others having substantial contact with the animals must be certified as having appropriate training in the Humane Care and Use of Animal Subjects (HCUAS). Training materials for this purpose are available online:

<https://www.csub.edu/grasp/institutional-animal-care-and-use-committee.shtml>

## **QUESTIONS**

Questions can be directed to Manuel Barrera, Office of Grants, Research, and Sponsored Programs at 661-654-3534 or [mbarrera@csub.edu](mailto:mbarrera@csub.edu). The GRASP office is located in DDH 108D.