



Individual Career Development Plan

Employee: _____	Employee Id#: _____
Current Position: _____	Department: _____

Please Describe Your Educational Objectives:

GOALS

<u>Short-Term</u> 1-2 Years	<u>Mid-Point</u> 3-5 Years	<u>Long-Term</u> Over 5 Years

How Do Your Goals Relate To Personal And/Or Work-Related Needs?

I Have Already Accomplished The Following:

Employee's Signature: _____ Date: _____

Supervisor's Review:

I have reviewed this individual career development plan with my employee.

Immediate Non-Bargaining Unit Supervisor's Signature Date

Human Resources Office:

Date Plan Reviewed: _____ Approved: Yes _____ No _____