

# California State University (CSUB) Volunteer Background Check Authorization Form

I understand that certain CSUB volunteer assignments in sensitive areas require background checks. I also understand that any misrepresentation, falsification, or omission of facts herein may be considered cause for dismissal from any volunteer assignment.

I, \_\_\_\_\_ (Print name) hereby authorize and request any law enforcement agency, or other persons having personal knowledge about me, to furnish the California State University (CSUB) Bakersfield or its authorized agent, with information regarding criminal convictions or other information in their possession regarding me in connection with my volunteer role in a sensitive assignment. I agree that a photocopy of this information can be furnished to the CSUB, and that it will have the same authority and authenticity as the original.

Campus: CSU Bakersfield

Volunteer Participant's Full Name (Printed): \_\_\_\_\_

Other names used: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **STATE PRIVACY NOTICE**

The State of California Information Practices Act of 1977 (effective July 1, 1978) requires the CSUB to provide the following information to individuals who are asked to supply information about themselves:

- The principal purpose for requesting and collecting the personal information on this form is to conduct background checks. CSUB policy and federal statute authorize the maintenance of this information.
- Furnishing all information requested on this form is mandatory.
- The personal information will be kept confidential and used only in accordance with applicable laws.
- The personal information will be given to government enforcement agencies if these agencies request such information, or as otherwise required by law.
- **Information Practices Act Notice (Civil Code § 1798.17)**
- This information is being requested by (name of CSUB campus). (Name of campus) is authorized to maintain this information pursuant to Education Code §§ 89500, 89535, (state any other authority relevant here, including any executive orders or coded memoranda.) Submission of the information requested on this form is mandatory. Failure to provide the requested information will mean that you will be ineligible for the position you are seeking. The principal purpose for which this information is to be used is to assist the University in evaluating your eligibility, qualifications, and suitability for the position you are seeking. You have a right of access to records containing personal information maintained by (name of CSUB campus). The name, business address and telephone number of the person at (name of campus) who is responsible for maintaining the requested information and will be able to inform you of the location of this information is: (name, address, telephone no.).