



To: UPD

From: Marty Williamson, Chief of Police

By: Captain Mari Gonzalez

Date: February 1, 2024

Subject: Directive 24-03: Wearing of Approved Baseball Caps

This directive is designed to outline the specific times in which department approved baseball caps may be worn by sworn patrol officers.

The departmentally approved baseball cap will meet the following specifications:

Cap shall be the 5-11 brand Taclite Uniform Cap (Model 89381) dark navy blue in color, and match the class B uniform, made of a full fabric material (no mesh). Cap shall have POLICE in gold letters embroidered onto the front measuring 5.13 inches in width and 1.10 inches in height. The officer's first initial and last name may be embroidered onto the lower back of the cap, above the cutout, in gold letters .5 inches in height.

For those who purchased the dark navy Port Authority fitted cap prior to the implementation of this directive, that cap will be permissible. All others must abide by specs above.

Wearing of caps –

For general patrol caps maybe worn during inclement weather by all sworn members of the department. For the purposes of this directive, inclement weather means rainy or snowy conditions.

For bike patrol, the cap may be worn by those wearing a complete bike uniform and who are on the bike for at least 60% of their scheduled shift.

Summer wear, caps may be worn during times when summer uniforms are authorized but only while the approved summer uniform is being worn in full.

Wearing of caps outside of these specific guidelines may be considered, dependent on the specific circumstances, under approval of the Captain and/or the Chief.