



P2P Newsletter Account Code Issue

Good afternoon, P2P Requesters,

We want to inform you of a critical issue currently affecting CSUBUY P2P. The Account field on draft requisitions is not auto-populating as expected during the checkout process. This is due to a recently identified software bug. The CO P2P Core Team has submitted a priority support ticket to Jaggaer and is actively monitoring the situation. We will keep you informed as updates become available.

Temporary Workaround Available

To help you continue submitting requisitions with minimal disruption, we'd like to share a temporary workaround that resolves the issue in most cases.

Review the attached QRG - Populating Account Code

This quick reference guide provides step-by-step instructions for:

- Forcing the Account field to populate using commodity code changes
- Handling Account Override entries
- Copying chartfields on multi-line requisitions
- Troubleshooting split chartfields and invalid codes

We appreciate your patience and collaboration as we work toward a resolution.

For further assistance, submit a ticket via ServiceNow: <https://csu.service-now.com/csubuy>.

Thank you,

CSUB Procurement & Contract Services