

# AY2024-2025 Budget and Planning Committee Minutes

Thursday, September 5th, 2024

10:00-11:30 AM

BDC 134A-Conference Room

Present: D. Wu (chair), MA. Naser (vice chair), L. Bui, R. Dugan, K. Susa, MG. De Jesus, Y. Zhong, I. Pesco, E. Pruitt, L. Hernandez, J. Rodriguez (ex-officio), M. Danforth (ex-officio), N. Hayes (ex-officio),

- I. Call to Order
  1. Meeting started at 10:05a.m.
- II. Approval of Agenda
  1. K. Susa moved to approve, R. Dugan Seconded, motion approved.
- III. Approval of Minutes
  1. None to approve.
- IV. Introductions/ Announcements
  1. Members introduced themselves.
  2. Budget Forum is scheduled for October 14th, 2024, from 11:00 AM to 12:00 PM. D. Wu presented two suggestions from other faculty members: 1) some faculty members may be unable to attend the forum at 11:00 AM and are inquiring whether alternative time options are available; 2) there is a recommendation to allocate additional time for the Q&A session.
  3. Provost shared that the Provost's Office will continue to provide support for faculty travel, professional development, and research, as well as for staff development and student success. Additionally, the Provost mentioned how the office intends to leverage Diversity, Equity, Inclusion, and Belonging (DEIB) initiatives to enhance faculty and staff success. The Provost's Office will sponsor and support two events in October: the Faculty Hall of Fame on October 16 and the Faculty Recognition Event on October 17.
  4. E. Pruitt reported that the recent Welcome Back event experienced an excellent turnout, increasing from approximately 50 students in previous years to 100 students this time. Another concern raised was related to ADA compliance and support for disabled students. Several considerations include the possibility of offering shuttle services for ADA students to assist with transportation between classes or from dormitories to academic buildings. Additionally, some issues may be linked to time blocks and space utilization.
- V. New Business
  1. Vice-Chair Election – MA. Naser elected unanimously.
  2. Meeting Minutes Roster – members sign up for minutes-taking duty.
  3. Representative to Serve on Calendar Committee – R. Dugan elected unanimously.
    - a. A number of concerns were raised, such as final exam schedule and commencement days.
  4. 2024-2025 Referral 03 – New Degree Program Bachelor of Music
    - a. This referral is a continuance from the previous year. Last year, the AAC and BPC committees decided to approve this proposal and draft a joint resolution; however, an issue arose concerning the degree title. Additionally, some committee members noted that certain documents may require further editorial updates, clarifications, and corrections to links, among other adjustments.

- b. The committee considered two options: 1) approve this updated proposal conditionally with requesting the music department to make necessary editorial changes; 2) requesting the music department to make necessary editorial changes and approving this proposal next time after receiving satisfactory changes.
    - c. MA. Naser moved to approve conditional on all the necessary changes, L.Bui seconded, all approved except for one abstention.
  - 5. 2024-2025 Referral 06 – Time Blocks and Space Utilization BPC (Tabled)
    - a. This referral will divide into two, one for time blocks and the other for space utilization.
    - b. The committee will invite Tommy to provide new data as well as visit the committee in the future.
  - 6. 2024-2025 Referral 07 – Faculty Hiring Prioritization-Position Control BPC
    - a. No time to review this

VI. Open Forum

- 1. None

VII. Adjourn

- 1. Meeting adjourned at 11:32 a.m.