



## Academic Senate: Executive Committee

### Minutes

TUESDAY, AUGUST 27, 2024

10:00 A.M. – 11:30 A.M.

**Location:** BDC 134- BPA Conference Room

**Zoom link:** <https://csub.zoom.us/j/85821204595?pwd=L2ZoVU5hNm81QjNkSUVTRV0eXlnUT09>

**New zoom link:** <https://csub.zoom.us/j/85072057129?pwd=gudca8flpCjFYluUf0icahuCfidh7h.1>

**Members:** M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

**Guests:** none.

1. Call to Order

- a. Chair Danforth called the meeting to order at 10:00 AM.

2. Announcements and Information

a. Debrief on General Faculty Meeting

- i. Discussion ensued regarding the need for possibly more open forums, however, attendance has been historically lower at other meetings on campus.
- ii. It was decided that longer meetings would be appropriate to allow for more Q&A for the President and Provost and the open forum (possible end at 2:00 PM).
- iii. Possible changes for future meetings: Add more tables, invite Thom Davis to allow for more discussion regarding budget, and invite GE Director, E. Montoya to discuss Cal-GETC.
- iv. Additional Topics:
  1. Administrative review issues
  2. Dual enrollment (including AB 359)
  3. Late distribution of the final exam schedule. Earlier distribution would allow faculty to prepare their syllabi during the summer.
    - a. Discussion: The Calendar committee can address this concern with strong representation from BPC.
  4. RTP Concerns: Lecturers have to prepare multiple RTP files when working in multiple departments.

3. Approval of Agenda (Time Certain: 10:05 AM)

- a. J. Deal motioned to approve; Z. Zenko seconded. Agenda approved.

4. Approval of EC Minutes

- a. Summer Senate Retreat May 30, 2024 (handout)
  - i. D. Wu motioned to approve. C. Lam seconded. Approved.

5. Continued Items

- a. AS Referral Log – *In progress*
- b. Referrals In Progress (23-24 Carry over and Referrals Discussed at Summer Senate) – Prioritize for referrals to send out by first subcommittee meeting next week
  - i. Cal-GETC changes – HIGH PRIORITY (handout) – AAC (Prioritize)
    - 1. The Senate office will draft and send the referral to AAC.
  - ii. Proposal to Discontinue AGBS Concentration in BSBA – AAC (Prioritize)
    - 1. The Senate office will draft and send the referral to AAC.
  - iii. Proposal for New Concentration\_BS in Biochemistry\_ACS Certified – AAC
    - 1. The Senate office will draft and send the referral to AAC.
  - iv. Carry over referral: 2023-2024 #23 New Degree Program Proposal - Bachelor of Music – AAC and BPC (Prioritize)
    - 1. The Senate office will draft and send the referral to AAC and BPC.
      - a. Joel Haney emailed that a new name has been decided on. Supporting documentation for the referral will need to be updated with the new name. J. Deal will contact Joel Haney about this. The referral will be drafted and sent to AAC and BPC.
  - v. Carry over referral: 2023-2024 #29 Proposal of New Minors - Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies – AAC
    - 1. BPC should be removed from the referral. Referral will need to be drafted, but not as high of a priority as other referrals for AAC, as they are waiting for a response from the department.
  - vi. Carry over referral: 2023-2024 #35 Administering SOCIs – AAC and FAC
    - 1. Re-write referral:
      - a. One referral will be written to look at online/paper SOCIs and the SOCI timeframe. A second referral will be written focusing on student evaluations, including biased student evaluations.
        - i. Reference for the second referral: Student Ratings in the CSU System (handout).
  - vii. Carry over referral: 2023-2024 #04 Time Blocks and Space Utilization - BPC
    - 1. Re-write referral:
      - a. One referral focusing on time blocks
      - b. Second focusing on space utilization

- 2. Discussion: D. Wu will request new data from Tommy Holiwell. Hold for now.
- viii. Carry over referral: 2023-2024 #36 Faculty Hiring Prioritization- Position Control- BPC (Prioritize)
  - 1. Discussion: There was a resolution that was presented at Senate a few years ago that the President did not sign. The Senate office will draft the referral and send it to BPC with the resolution included in the attachments.
- ix. Carry over referral: 2023-2024 #31 Need for an Academic Testing Center – AS&SS and BPC
  - 1. The Senate office will draft the referral and send to AS&SS and BPC.
- x. Carry over referral: 2023-2024 #03 Sixth-year Lecturer Review – Handbook Change – FAC (Prioritize)
  - 1. Discussion ensued regarding taskforce composition which had been recommended by last year’s FAC. The referral will be drafted and sent to FAC to review previous documents and determine the taskforce composition.
- xi. Carry over referral: 2023-2024 #27 Faculty Director Performance Reviews - Handbook Change – FAC (Prioritize)
  - 1. The 2024-2025 referral will be written to combine referral 2023-2024 #08 GECCo Review and Appointment and 2023-2024 #27 Faculty Director performance Reviews and expanded to all faculty director positions.
- xii. Reconsideration of the role and committee structure for CPR (handout) – FAC
  - 1. Consider role of CPR given new Faculty Ombuds and Faculty Affairs disciplinary process (DHR) (deferred)
- xiii. Grants and Publication and Faculty Review (handout) – FAC
  - 1. Recommendations from Faculty Advisory Committee for Research, Scholarship, and Creative Activity (deferred)
- xiv. Administrator Reviews – FAC (Prioritize)
  - 1. Administrators Under Review – Handbook Section 311 – Review to add specific MPP positions and to update/correct titles
  - 2. Process and Procedures of Academic Administrator Reviews and Committee Work
  - 3. The Senate office will draft this referral and send it to FAC.
- xv. Standing Committees Composition – EC (deferred)
  - 1. Clarify Handbook language about staff positions being non-MPP staff.

6. New Discussion Items (Time Certain: 10:45 AM)

- a. Considering Support for Scholarship and Creative Activities – Taskforce needed (handout)
  - i. Broader discussion on scholarly/creative activity requirements in RTP process, particularly from DEIB lens
    - 1. Discussion regarding taskforce composition and charge:
      - a. FAC Chair as chair of the committee

2. Additional Appointments determined: One tenured faculty from each college, one librarian, the CFA President or designee and AVP Boschini.
- b. Criteria for proposing new schools and colleges – Taskforce from AAC, AS&SS, BPC, FAC
  - i. Discussion regarding taskforce composition and charge:
    1. A. Hegde suggested splitting the charge: creation of Schools and creation of Colleges.
    2. Appointed members: One person from each subcommittee (appointed by the chair), two at-large full-time faculty members (appointed), one staff representative and one dean representative appointed after consultation with the Provost. All colleges should be represented. A. Hegde also suggested starting with schools first, before creating a procedure for new colleges.
- c. RES 232431 Search and Screening Procedures for Administrators (handout) – EC discussion (deferred)
- d. Department Formation follow-up (HOLD: Checking with Academic Programs) (deferred)
- e. Catalog Deadline – revisit deadline of December 1 (see minutes from 5/7/2024; HOLD) (deferred).
- f. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD Spring 2024) (deferred).
- g. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024) (deferred).

## 7. Agenda Items for Senate Meeting

### Academic Senate Meeting – Fall 2024

Thursday, August 29, 2024

Agenda

10:00 AM. – 11:30 AM

**Location:** Dezember Leadership and Development Center, Room 409-411

**Zoom Link:**

**Senate Members:** Chair M. Danforth, Vice-Chair D. Solano, Senator A. Hedge, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas, Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein, Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly (alt.), Senator E. Correa, Senator J. Deal, Senator T. Salisbury, Senator A. Rodriguez, Senator J. Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

**Guests:** Interim President V. Harper

- A. Call to Order
  - B. Approval of Minutes
    - a. May 9, 2024 – Session 1 and Session 2 (handouts)
  - C. Announcements and Information
    - a. President’s Report – V. Harper **(Time Certain: 10:10 AM)**.
    - b. Elections and Appointment – D. Solano
    - c. Informational:
      - i. Senate Orientation Slides (handout)
    - d. Amendment: Add “Memo on SB 895 (Roth) and AB 2104 (Soria)”
  - D. Approval of Agenda **(Time Certain: 10:05 AM)**.
  - E. Reports
    - a. Interim Provost’s Report – J. Rodriguez
    - b. ASCSU Report – Senators Lam and Michieka (deferred)
    - c. Committee Reports:
      - i. ASI Report – Senator Pruitt
      - ii. Executive Committee – Vice-Chair Solano
      - iii. Academic Affairs Committee (AAC) – Senator Deal (deferred)
      - iv. Academic Support and Student Services Committee (AS&SS) – Senator Tsantsoulas (deferred)
      - v. Budget and Planning Committee (BPC) – Senator Wu (deferred)
      - vi. Faculty Affairs Committee (FAC) – Senator Zenko (deferred)
    - d. Staff Report – Senator Cornelison
  - F. Resolutions **(Time Certain: 10:35 AM)**
    - a. Consent Agenda
      - i. Amendment: Add “Standing Committee Membership (handout)”
    - b. New Business
    - c. Old Business
  - G. Open Forum **(Time Certain: 11:15 AM)**
  - H. ~~Faculty Recognition~~ Amendment: Remove; No items for this meeting.
  - I. Adjournment
8. Open Forum Items
- a. Possible new discussion items:
    - i. RTP: Lecturers working across different departments/ RTP process. Hold for more information.
    - ii. Expanding SSD Hours (possible for AS&SS). Hold for more information.

- iii. Suggestion made for AS&SS to begin discussing AI as there will likely be a request coming from ITS regarding a survey.
- iv. Suggestion made for BPC to begin working with the calendar committee and discuss the final exam schedule concerns brought up at the GFM.
- v. Director of Assessment position - Handbook
  - 1. Reference in Handbook: Page 11, third last line, 105.2 and page 70, second last line in the bullet a, 305.6.1.

9. Adjournment

- a. Chair Danforth adjourned the meeting at 11:30 AM.