



Academic Senate: Executive Committee

Agenda

TUESDAY, SEPTEMBER 24, 2024

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link:

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Guests: E. Adams

1. Call to Order
2. Announcements and Information
 - a. Dr. Elizabeth Adams, Interim AVP for Academic Affairs and Dean of Academic Programs: CourseLeaf Initiative **(Time Certain: 10:30 AM)** (handout)
3. Approval of Agenda (Time Certain: 10:05 AM)
4. Approval of EC Minutes
 - a. September 10, 2024 (handout)
5. Continued Items (Time Certain: 11:15 AM)
 - a. AS Referral Log (handout)
 - i. AAC (J. Deal)
 - ii. AS&SS (T. Tsantsoulas)
 - iii. BPC (D. Wu)
 - iv. FAC (Z. Zenko)
 - b. Standing Committees Composition – EC
 - i. Clarify Handbook language about staff positions being non-MPP staff.
 - c. Interim Provost Update (J. Rodriguez)

6. New Discussion Items **(Time Certain: 10:10 AM)**

- a. Elections and Appointments (D. Solano)
 - i. Appointments:
 - 1. Student-centered Enterprises, Inc. (SEI) Board (*appointed by the President*)
 - 2. Web Governance Committee
 - 3. High Impact Practice (HIP) Taskforce
 - 4. Exceptional Service Award Committee
 - 5. Criteria for Proposing New Schools Taskforce
 - a. Standing Committee appointments
 - i. AAC: Dr. Heidi He- NSME
 - ii. AS&SS: Dr. Pratigya Sigdyal - BPA
 - iii. BPC: TBD
 - iv. FAC: Dr. Amber Stokes – NSME
 - 6. Scholarship and Creative Activities Taskforce
 - 7. Office of Equity, Inclusion and Compliance (EIC) Taskforce (HOLD)
 - ii. Review of committees' activity (HOLD; Senate Office to compile list)
- b. ASCSU Proposed Bylaws Change (ASCSU Packet- Handout)
 - i. AS-3660 Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Positions (handout)
 - ii. AS-3714 Special Rule Of Order: Eligibility to Vote on Ratification of ASCSU Constitutional Amendments (handout)
 - iii. AS-3715 Schedule and Procedure for Ratification of AS-3660 Amending the Constitution of the Academic Senate of The California State University to Add Three Designated Lecturer Faculty Positions (handout)
- c. Generative AI Initiative (handout)
- d. RES 232431 Search and Screening Procedures for Administrators (handout) – EC discussion
- e. CFA Report – possible addition to Senate Agenda.
- f. Handbook and Bylaws
 - i. Updating Schools to Colleges
 - ii. Notation for revisions
 - iii. Director of Assessment: Review position
 - 1. Reference: Handbook 105.2 and 305.6.1.
 - iv. Council of Academic Deans: Review Composition and name; Handbook 105.2.

- v. Public Affairs Committee: Committee in handbook but not bylaws
 - 1. Reference: Handbook 107.1. Standing Committees of the Academic Senate.
- vi. Review committees listed in the Handbook 107.
- g. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
- h. Double-Major Policy: Timeline for Declaring (handout)
- i. Dual enrollment (including AB 359 – sent to the Governor on 09/10/2024, HOLD)
- j. Department Formation follow-up (HOLD follow up w/ Academic Programs)
- k. RTP: Unit Review Committee Procedures (handout)
- l. RTP: Lecturers working across different departments/ Review process (HOLD for more info 8/27/24)
- m. Expanding SSD Hours – AS&SS (HOLD for more info 08/27/2024)
- n. Catalog Deadline – revisit deadline of December 1 (EC Minutes 5/7/2024, HOLD)
- o. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD Spring 2024)
- p. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024)

7. Agenda Items for Senate Meeting

Academic Senate Meeting – Fall 2024

Thursday, September 26, 2024

Agenda

10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/84996177015?pwd=NTRyNlJDNk4xUVY3VmhCNkpieTRiUT09>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, Senator A. Hedge, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas, Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein, Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly (alt. Jing Wang), Senator E. Correa, Senator J. Deal, Senator T. Salisbury, Senator A. Rodriguez, Senator J. Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

Guests: Interim President V. Harper and GE Director E. Montoya

A. Call to Order

B. Approval of Minutes

- a. August 29, 2024 (handout)
- b. September 12, 2024 (handout)

C. Announcements and Information

- a. President's Report – V. Harper **(Time Certain: 10:10 AM)**
- b. Elections and Appointments – D. Solano (handout)
- c. ASCSU Proposed Bylaws Change (handouts)
- d. Upcoming Events:
 - i. October 7 - University Open Forum; 1:00- 2:30 PM, Location TBA
 - ii. October 14 - Budget Open Forum; 11:00 AM-12 Noon, Location TBA
 - iii. October 16 - Faculty Hall of Fame; 3:30 PM at the SRC- Solario de Fortaleza
 - iv. October 17 - Faculty Recognition; 2:00 PM, Location TBA

D. Approval of Agenda **(Time Certain: 10:05 AM)**

E. Reports

- a. Interim Provost's Report – J. Rodriguez
- b. ASCSU Report – Senators Lam and Michieka (handout)
- c. Committee Reports:
 - i. ASI Report – Senator Pruitt
 - ii. Executive Committee – Vice-Chair Solano
 - iii. Standing Committees:
 - 1. Academic Affairs Committee (AAC)– Senator Deal (handout)
 - 2. Academic Support and Student Services Committee (AS&SS)– Senator Tsantsoulas (handout)
 - 3. Budget and Planning Committee (BPC) – Senator Wu (handout)
 - 4. Faculty Affairs Committee (FAC) – Senator Zenko (handouts)
 - a. Memo: Timeframe of SOCI Administration (Referral 2024-2025 15)
 - b. Memo: Task Force for Periodic Evaluation (Referral 2024-2025 06)
 - iv. Staff Report – Senator Cornelison

F. Resolutions **(Time Certain: 10:35 AM)**

- a. Consent Agenda
- b. New Business
 - i. RES 242503 Cal-GETC Changes – AAC (handout)

- ii. RES 242504 Bachelor of Music, Music Teacher Preparation Concentration- AAC and BPC (handout)
- c. Old Business
 - i. RES242502 Discontinuation of Agricultural Business Concentration in BSBA – AAC (handout)

G. Open Forum (**Time Certain: 11:15 AM**)

H. Faculty Recognition (**Time Certain: 11:25 AM**)

I. Adjournment

8. Open Forum Items

9. Adjournment

From: [Melissa Danforth](#)
To: [Katherine Van Grinsven](#); [Danielle Solano](#)
Subject: FW: Academic Senate CSU September 2024 Resolutions Packet
Date: Monday, September 23, 2024 11:33:20 AM
Attachments: [ASCSU September 2024 Resolution Packet.pdf](#)

Hi Katie,

Please add "ASCSU Proposed Bylaws Change" to the EC agenda right under the Appointments in New Business, and specifically add the following three resolutions as handouts:

- AS-3600 Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Positions: <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2023-2024/3660.pdf>
- AS-3714 Special Rule Of Order: Eligibility to Vote on Ratification of ASCSU Constitutional Amendments: <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2024-2025/3714%20.pdf>
- AS-3715 Schedule and Procedure for Ratification of AS-3660 Amending the Constitution of the Academic Senate of The California State University to Add Three Designated Lecturer Faculty Positions: <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2024-2025/3715%20.pdf>

Charles and Nyakundi can provide more details, but in summary, we must send out a ratification vote on the proposed ASCSU bylaw changes to ALL Unit 3 employees (faculty, librarians, counselors, coaches) on campus in the month of October. So, it's a good thing Nick's exports from HR have included all Unit 3, but we will need to get a one-time license from the election platform, as there are more than 500 Unit 3 employees.

Could you reach out to Simply Voting to see how much a one-time license for the full Unit 3 roster would cost? Be clear with them that we don't need to update our annual plan to handle more voters, but rather that we just need to run one election with a larger voter pool.

We should also add this item to the Senate agenda for Thursday, under Information, still labeled "ASCSU Proposed Bylaws Change".

Thanks,
Melissa

From: rosman@calstate.edu <campussen@lists.calstate.edu>
Sent: Monday, September 23, 2024 11:14 AM
To: ASCSU Senate Campus Senate Chairs <campussen@lists.calstate.edu>
Cc: Boyd, Elizabeth <eboyd@calstate.edu>; Elizabeth "Betsy" A Boyd <eaboyd@csuchico.edu>; adam.swenson <adam.swenson@csun.edu>; Salcido, Joe <jsalcido@calstate.edu>
Subject: Academic Senate CSU September 2024 Resolutions Packet

Dear Campus Senate Chairs,

I hope this message finds you well,

Enclosed is a copy of the September 2024 ASCSU resolutions upon which the Senate took action. These documents have been sent to you for your consideration and action as appropriate.

P.S

- To access the Resolution page, please click [here \[calstate.edu\]](#)
- To access the Resolution summary, please click [here \[calstate.edu\]](#)

Should you have any further questions, please don't hesitate to contact me.

Sincerely,

Reem Osman, MPA
Administrative Support Specialist
Academic Senate

CALIFORNIA STATE UNIVERSITY OFFICE OF THE CHANCELLOR

401 Golden Shore, 1st Floor, Long Beach, CA 90802-4210

Office: 562.951.4011 | E-Mail: rosman@calstate.edu

"Worry does not empty tomorrow of its sorrow; it empties today of its strength." - Carrie ten Boom

**Academic Senate
of the
California State University**

Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Positions

1. **RESOLVED:** That the Academic Senate of the California State University (ASCSU) endorse the following amendments to Article II of the [Constitution of the Academic Senate of the California State University](#) (proposed amendments underlined)

I. Amend Section 1 (b):

(b) The Academic Senate shall also include:

- 1) the immediate past chair of the Academic Senate if not an elected member (who shall not be counted as a campus representative if not an elected member);
- 2) the Chancellor or representative as an ex-officio non-voting member;
- 3) one emerita/emeritus selected by the CSU Emeritus and Retired Faculty & Staff Association;
- 4) three lecturer senators (who shall not be counted as campus representatives) elected pursuant to Article II, Section 6.

II. Add new Section 6:

Section 6. Lecturer Senators

The lecturer senator electorate shall consist of one lecturer faculty member elected by and from the lecturer faculty on each campus, according to rules established on each campus. Three lecturer senators shall be elected by and from the lecturer senator electorate. Lecturer senators shall serve staggered three-year terms beginning June 1. Terms of members of the lecturer senator electorate, procedures for electing lecturer senators and alternates, procedures for the recall of lecturer senators and alternates by the electorate, and responsibilities of alternates shall be specified in the Bylaws. The Bylaws shall provide for the temporary replacement of a lecturer senator whenever the immediate past chair of the Academic Senate is both from the same campus as the lecturer senator and a member of the senate solely by virtue of being the immediate past chair. Lecturer senators and alternates replacing lecturer senators must hold a one-year (or longer) appointment and be full-time or part-time with a time base entitlement of at least 0.6. The use of the term 'lecturer senator' in this article is for convenience and does not exclude non-lecturer non-tenure track faculty.

III. Renumber existing Sections 6-8 and amend renumbered Section 7:

Section ~~6~~7. Terms of Office

Campus representatives and lecturer senators shall serve a term of three years. The immediate past chair of the Academic Senate shall serve for one year.

; and be it

2. RESOLVED: That the ASCSU, in accordance with Article VII of the Constitution of the Academic Senate of the California State University (CSU) forward these amendments to the individual campuses for a vote and initiate a systemwide referendum for its ratification; and be it

3. RESOLVED: That the ASCSU request sufficient funding from the Chancellor's Office to provide assigned time to the ASCSU lecturer senators serving our system in that role; and be it

4. RESOLVED: That the ASCSU distribute this resolution to:

- CSU Board of Trustees
- CSU Chancellor
- CSU Deputy Vice Chancellors
- CSU campus Presidents
- CSU campus Senate Chairs
- CSU campus Senate Executive Committees
- CSU Provosts/Vice Presidents of Academic Affairs
- California Faculty Association (CFA)
- CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA)

Rationale

Senates on 18 of the 23 CSU campuses have seats dedicated to lecturer faculty.¹

Ensuring that lecturer faculty are present to discuss, debate, and decide resolutions and recommendations, is important since they comprise more than half of all faculty in the CSU including the majority of faculty who identify as black or Latinx/Chicanx², and since they often bring experiences and perspectives that permanent faculty do not. In the absence of dedicated seats, there is no assurance that a campus senate will include lecturer faculty, even if the campus permits lecturer faculty to run for seats not dedicated to lecturer faculty.³ Likewise, in the absence of dedicated seats on the ASCSU, there is no assurance that the ASCSU will include lecturer faculty, even though a majority of campuses permit at least some lecturer faculty to run for ASCSU campus

¹ See the table “CSU Campuses with Academic Senate seats dedicated or open to Lecturers as of Spring 2023” posted at

<https://www.calfac.org/wp-content/uploads/2023/03/2-21-23-Campus-Lecturer-Senators.pdf>. The term ‘lecturer faculty’, as used in the Collective Bargaining Agreement, refers to instructional faculty holding non-tenure track appointments.

² In Fall 2021, of 28,010 instructional faculty, 16,857 (60.2%) were Lecturers; of 1,306 black instructional faculty, 828 (63.4%) were Lecturers; and of 3,405 Latinx/Chicanx instructional faculty, 2,336 (68.6%) were Lecturers. (Instructional faculty are Assistant Professors, Associate Professors, Full Professors, and Lecturers). There were 1269 non-instructional faculty (631 coaches, 283 counselors, and 355 librarians) in Fall 2021. All coaches are temporary, and while the exact numbers of temporary counselors and librarians are not readily available, it is generally accepted that the majority of CSU counselors are temporary, and that the majority of CSU librarians are not. See Table 7 on Page 16 of “Boldly Forward: Changing Faces of CSU Faculty and Students Vol. IX” posted at

<https://www.calfac.org/wp-content/uploads/2022/04/Equity-Report-2022-web.pdf>

³ Again, see the table “CSU Campuses with Academic Senate seats dedicated or open to Lecturers as of Spring 2023” posted at

<https://www.calfac.org/wp-content/uploads/2023/03/2-21-23-Campus-Lecturer-Senators.pdf>

representative.⁴ Amending the ASCSU Constitution to add dedicated lecturer faculty seats will ensure the inclusion of lecturer faculty on the ASCSU.⁵

Wherever possible, the new provisions in the proposed amendments build on and mirror existing provisions in the ASCSU Constitution. As an example, the amendment to Section 1 (b), adding subsection 4, provides that lecturer senators not be counted as campus representatives. This parallels the immediate past chair of the Academic Senate (if not an elected member) not being counted as a campus representative (in subsection 1). Both positions are elected not by a single campus, but by a broader constituency, the past chair by the Senate and lecturer senators by the lecturer senator electorate. The first sentence of new Section 6 provides that elections for the lecturer senator electorate shall be according to rules established on each campus. This allows each campus to determine which lecturer faculty are eligible to serve as and vote for the campus member of the electorate, in line with Article II, Sections 3 and 4 of the Constitution, which provide that campuses determine which faculty are eligible to serve as and vote for campus representatives.

⁴ See the table “CSU Campuses with Lecturers who can run for ASCSU as of Spring 2023” posted at <https://www.calfac.org/wp-content/uploads/2023/03/2-21-23-ASCSU.pdf>. Article II, Sections 3 and 4 of the ASCSU Constitution provide that campuses determine which faculty are eligible to serve as and vote for campus representatives.

⁵ The proposed amendments fit within the scope of the Justice, Equity, Diversity, and Inclusion Committee making recommendations on “alterations to ASCSU documents, procedures, and practices to promote equity and inclusion.” See Bylaw 4, Section d (5) (a) in the ASCSU Bylaws.

The first two sentences of new Section 6 state, “The lecturer senator electorate shall consist of one lecturer faculty member elected by and from the lecturer faculty on each campus, according to rules established on each campus. Three lecturer senators shall be elected by and from the lecturer senator electorate.” Lecturer senators thus indirectly represent every lecturer faculty member on each campus eligible to vote for the electorate.

The fourth and fifth sentences of the proposed new Section 6 states, “Terms of members of the lecturer senator electorate, procedures for electing lecturer senators and alternates, procedures for the recall of lecturer senators and alternates by the electorate, and responsibilities of alternates shall be specified in the Bylaws. The Bylaws shall provide for the temporary replacement of a lecturer senator whenever the immediate past chair of the Academic Senate is both from the same campus as the lecturer senator and a member of the senate solely by virtue of being immediate past chair.” If the ASCSU, prior to forwarding the amendments in this document to the individual campuses for a vote (pursuant to the second Resolved above), passes a resolution to change the Bylaws in order to implement the fourth and fifth sentences of new Section 6, that resolution will be linked [here](#), not for approval, but for information purposes.

The provision in the fifth sentence of new Section 6 for a temporary replacement of a lecturer senator whenever the immediate past chair of the Academic Senate is both

from the same campus as the lecturer senator and a member of the senate solely by virtue of being immediate past chair, will prevent the seven largest campuses from having more than four members on the senate and other campuses from having more than three members on the senate.

The sixth sentence of new Section 6 states, "Lecturer senators and alternates replacing lecturer senators must hold a one-year (or longer) appointment and be full-time or part-time with a time base entitlement of at least 0.6." A time base entitlement of 0.6 ensures that a part-time lecturer faculty member will have sufficient time base entitlement to take advantage of the assigned time historically provided to ASCSU senators. As an example, a part-time lecturer faculty member on a semester campus holding an academic year appointment with a time base entitlement of 0.6 (or 18 WTU for the academic year) would have 3 WTU of entitlement remaining in Spring semester even if they had been assigned 15 WTU in Fall semester. Article 20.37 of the [Collective Bargaining Agreement](#), which deals with Assigned Time for Exceptional Levels of Service to Students, clarifies that all faculty, including part-time lecturer faculty, may receive assigned time.

Once the amendments to the Constitution adding designated lecturer faculty positions have been adopted and changes have been made to the Bylaws to accommodate those amendments, campuses will likely need to adapt existing policies and procedures (or

develop new ones) to elect the campus member of the Lecturer Senator Electorate. If the campus member of the Lecturer Senator Electorate is elected ASCSU Lecturer Senator, campuses may want to ensure that the ASCSU Lecturer Senator becomes a member of the campus senate and campus senate executive committee. To do this will likely require amending the campus constitution and/or bylaws. In addition, to promote communication between ASCSU lecturer senators and the lecturer faculty they indirectly represent (those eligible to vote for the lecturer senator electorate according to rules established on each campus), campuses may want to adopt procedures or practices that permit ASCSU lecturer senators to contact lecturer faculty on the campus directly or via the campus senate chair or ASCSU campus representatives.

**Academic Senate
of the
California State University**

Special Rule Of Order: Eligibility to Vote on Ratification of ASCSU Constitutional Amendments

- 1. RESOLVED:** That all and only Faculty Unit 3 Employees as defined in section 2.13 of the Collective Bargaining Agreement may vote on ratification of proposed amendments to the Academic Senate of the CSU (ASCSU) Constitution;
- 2. RESOLVED:** That the ASCSU distribute this resolution to:

CSU campus Senate Chairs
Campus AVPs of Faculty Affairs

Rationale

To take effect, amendments to the ASCSU Constitution must be ratified by campuses and approved by the Board of Trustees. The Constitution provides that

Ratification shall require a majority of the total vote cast in a systemwide referendum and a majority of the votes cast at each of a majority of the campuses. [Constitution, VII.2]

However, the Constitution does not explicitly say who may vote in such referenda. There are alternative interpretations. This Special Rule of Order resolves that ambiguity.

According to the Constitution, the ASCSU is the sole official voice of all faculty in the CSU. For example,

The faculty of the California State University adopts this constitution in order to exercise its rights and fulfill its responsibilities in the shared governance of the University. As the official voice of the faculty in matters of systemwide concern [Constitution, Preamble]

Moreover, ASCSU representatives “represent the entire faculty of a campus” [Constitution, II.5]. Therefore, the ASCSU represents all faculty employees, even if campuses limit who is eligible to represent a campus on the ASCSU.

Indeed, using campus restrictions on who may represent the campus to determine who may influence the Constitution which governs the body that represents all faculty would create significant inequities across the system. On that approach, every part time lecturer at Chico may vote; whereas at CSUN only 9 part time lecturers may vote.

Moreover, while this Special Rule will govern all future Constitutional amendments, the immediate context is a proposed change which concerns the representation of lecturers. Differentially enfranchising lecturer faculty in this ratification vote makes the perennial concern about inequity particularly salient.

Resolution summary

The ASCSU is the sole representative of the CSU faculty at the system level. This clarifies that all Unit 3 faculty employees are eligible to vote on changes to the ASCSU Constitution.

**Academic Senate
of the
California State University**

**Schedule and Procedure for Ratification of AS-3660 Amending the Constitution of
the Academic Senate of The California State University to Add Three Designated
Lecturer Faculty Positions**

- 1. RESOLVED:** That the Academic Senate of the California State University
(ASCSU) will conduct the ratification process for amendments to the ASCSU
Constitution initiated by AS-3660 on the following schedule

ASCSU Chair notifies campus senate chairs to conduct ratification vote	Week of September 23, 2024
Campus senate chairs report vote totals to ASCSU Chair	November 1, 2024 (11.59pm)
ASCSU Chair and Executive Committee tabulate votes and announce results	November 4, 2024
If ratification is affirmed:	
Campuses begin developing rules and processes for electing representatives to Lecturer Electorate	November 4, 2024
Initial reading of proposed change at the Board of Trustees	November 20, 2024 or January 28, 2025
Campus senate chairs report results of elections of Lecturer Electorate to ASCSU Chair	March 28, 2025 (11.59pm)
Action by Board of Trustees	January 28, 2025 or March 25, 2025
ASCSU Chair convenes Lecturer Electorate	TBD

Lecturer Electorate reports results of election for first representatives and alternates to ASCSU Chair	April 15, 2025
---	----------------

; and be it

2. RESOLVED: That the ASCSU Executive Committee be empowered to alter the above timeline so long as the changes and rationale are communicated to the

ASCSU; and be it

3. RESOLVED: That the following language should be presented to eligible faculty voters on each campus:

The [Constitution of the Academic Senate of the California State University](#)

(ASCSU) requires that any proposed amendments be ratified by CSU campus faculty and approved by the CSU Board of Trustees.

At its March 2024 plenary, the ASCSU approved [AS-3660 Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Positions](#) which endorses the following amendments to Article II of the ASCSU Constitution (proposed amendments underlined)

I. Amend Section 1 (b):

(b) The Academic Senate shall also include:

- 1) the immediate past chair of the Academic Senate if not an elected member (who shall not be counted as a campus representative if not an elected member);
- 2) the Chancellor or representative as an ex-officio non-voting member;
- 3) one emerita/emeritus selected by the CSU Emeritus and Retired Faculty & Staff Association;
- 4) three lecturer senators (who shall not be counted as campus representatives) elected pursuant to Article II, Section 6.

II. Add new Section 6:

Section 6. Lecturer Senators

The lecturer senator electorate shall consist of one lecturer faculty member elected by and from the lecturer faculty on each campus, according to rules established on each campus. Three lecturer senators shall be elected by and from the lecturer senator electorate. Lecturer senators shall serve staggered three-year terms beginning June 1. Terms of members of the lecturer senator electorate, procedures for electing lecturer senators and alternates, procedures for the recall of lecturer senators and alternates by the electorate, and responsibilities

of alternates shall be specified in the Bylaws. The Bylaws shall provide for the temporary replacement of a lecturer senator whenever the immediate past chair of the Academic Senate is both from the same campus as the lecturer senator and a member of the senate solely by virtue of being the immediate past chair. Lecturer senators and alternates replacing lecturer senators must hold a one-year (or longer) appointment and be full-time or part-time with a time base entitlement of at least 0.6. The use of the term 'lecturer senator' in this article is for convenience and does not exclude non-lecturer non-tenure track faculty.

III. Renumber existing Sections 6-8 and amend renumbered Section 7:

Section ~~6~~7. Terms of Office

Campus representatives and lecturer senators shall serve a term of three years. The immediate past chair of the Academic Senate shall serve for one year.

If these amendments are ratified by campuses and approved by the CSU Board of Trustees, the ASCSU Bylaws will automatically be changed as set out [AS-3661](#)
[Change in Bylaws of the Academic Senate of the California State University to Accommodate the Addition of Three Designated Lecturer Faculty Positions](#)

A 'Yes' vote would endorse ratification of these amendments. A 'No' vote would reject ratification of these amendments.

4. RESOLVED: That communications from the ASCSU Chair to campus senate chairs regarding the ratification vote include, but not be limited to:

- The deadline for reporting results to the ASCSU Chair
- The requirement that campuses report raw vote totals (counts of 'yes' and 'no' votes)
- Who is eligible to vote on ratification
- The language, set out above, which should be presented to voters

5. RESOLVED: That this resolution be distributed to

CSU campus senate chairs
CSU campus Provosts
CSU campus Vice Presidents for Faculty Affairs
CSU campus Vice Presidents for Human Resources
CSU campus Staff Councils

Rationale

In the spring of 2024, the ASCSU passed [AS-3660 Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Positions](#). The Constitution provides that all amendments require ratification as follows:

Ratification shall require a majority of the total vote cast in a systemwide referendum and a majority of the votes cast at each of a majority of the campuses. [Constitution VII.2]

Ratified amendments then require approval of the Board of Trustees. This resolution outlines the timeline and other instructions for handling the ratification of the amendments proposed by AS-3660.

Resolution summary

This sets out a timeline and other details for the process ratifying the amendments to the ASCSU Constitution approved in [AS-3660 Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Position](#) (March 2024).

From: [Melissa Danforth](#)
To: [Katherine Van Grinsven](#)
Subject: FW: Generative AI surveys
Date: Friday, September 13, 2024 9:36:31 AM

Hi Katie,

Here's another note to add to the Generative AI agenda item.

Melissa

From: Christopher Diniz <cdiniz@csub.edu>
Sent: Thursday, September 12, 2024 7:21 AM
To: Melissa Danforth <mdanforth@csub.edu>
Subject: Re: Generative AI surveys

Melissa,

I have been thinking more about the AI committees and the fact that there are a ton of committees in the wild. Would it make more sense to have the academic and business operations AI committees (or we can make them long-running working groups) report or come out of the ITC governance committee? This would give the cabinet a path to approve AI initiatives that cost money.

I am open to discussing this if you have any questions.

Thank you,

Christopher Diniz, MBA
Interim Associate Vice President &
Chief Information Officer
Information Technology Services
(661) 654-3431

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: 41LIB
Bakersfield, CA 93311

<https://its.csub.edu>

<https://twitter.com/itscsub>

From: [Melissa Danforth](#)
To: [Katherine Van Grinsven](#)
Subject: Generative AI materials for next EC meeting
Date: Wednesday, September 11, 2024 11:19:10 AM
Attachments: [sample charter - AI for Academics subcommittee.docx](#)
[sample charter - AI for business operations subcommittee.docx](#)
[sample charter - AI committee.docx](#)
[Version 2 2024 SDSU AI Student Survey Instrument.pdf](#)
[Faculty AI survey.docx](#)

Hi Katie,

Here are the generative AI materials for the next EC meeting:

- Sample charters for the three governance committees housed under ITS, based on the AI committee structure at CSU Long Beach.
- Student survey from San Diego State that CSUB has permission to use with our students. ITS is also consulting with the Dean of Students on this survey.
- Initial draft of the faculty survey where ITS is looking for Senate's feedback and suggestions. I told Chris that Senate EC would have to approve before Senate could be listed in the information/contact section.

Thanks,
Melissa

--

Dr. Melissa Danforth
Pronouns: she/they
Chair, CSUB Academic Senate
PI, CSUB's S-STEM Scholarship Program
Professor of Computer Science
Department of Computer & Electrical Engineering/Computer Science
California State University, Bakersfield
Website: <https://www.cs.csub.edu/~melissa/>

AI for Academics Subcommittee (AASC)

TBD

Intent

The AI for Academics subcommittee (AASC) intends to report to and make recommendations to the AI Steering Committee (AISC). The committee will explore AI technologies and how they impact pedagogy, research, and the student experience.

Purpose

The AI for Academics subcommittee (AASC) aims to serve as a dedicated body for exploring and evaluating AI technologies within the academic realm of California State University, Bakersfield. The AASC will investigate the implications of AI on teaching methodologies, research paradigms, and the overall student experience. The sub-committee will also investigate training needed for faculty to ensure their success. By providing informed recommendations to the AI Steering Committee, the AASC aims to ensure that AI's integration into academia enhances educational outcomes, fosters innovation, and aligns with the university's mission and values.

Objectives

The objectives of the AASC are to make AI recommendations to:

1. Identify training for faculty.
2. Evaluate and recommend AI tools that benefit the academic realm.
3. Identify ways to handle AI in the classroom.
4. Promote collaboration between colleges to leverage AI tools effectively.
5. Monitor and assess the impact of AI on student learning outcomes.
6. Facilitate workshops and seminars on AI literacy for students and staff.
7. Establish a framework for ongoing research and development in AI in education.

Membership

The membership of AASC shall consist of the following, or their respective designee:

1. Associate Director of Academic Technology (Chair) – Jaimi Paschal
2. A representative from the College of NSME – TBD
3. A representative from the College of BPA – TBD
4. A representative from the College of SSE – TBD
5. A representative from the College of A&H - TBD
6. Academic Senator – TBD
7. ASI representative – TBD
8. Office of Student Affairs – TBD
9. FTLC representative - TBD
10. Associate Vice President for Faculty Affairs – Deborah Boschini

Meeting Schedules

The AASC shall meet twice annually, with additional meetings scheduled as requested by the AASC Chair.

AI for Business Subcommittee (ABSC)

TBD

Intent

The AI for Business subcommittee (ABSC) at California State University, Bakersfield (CSUB), is established to explore and evaluate the integration of AI technologies within the business applications used by the University. The subcommittee will focus on how AI can transform business practices, enhance operational efficiencies, and drive innovation. Through thorough investigation and analysis, the ABSC aims to provide strategic recommendations to the AI Steering Committee (AISC) to ensure that the adoption of AI within CSUB's business programs aligns with industry standards, enhances the learning experience, and ensures that the University is positioned as a best-in-class operation.

Purpose

The AI for Business subcommittee (ABSC) aims to serve as a dedicated body for exploring and evaluating AI technologies for use in business applications of California State University, Bakersfield. The ABSC will focus on how AI can transform business applications, enhance operational efficiencies, and drive innovation. Additionally, the subcommittee will evaluate opportunities for staff education on AI.

Objectives

The objectives of the ABSC are to make AI recommendations to:

1. Identify staff training for AI.
2. Evaluate and recommend AI tools that benefit the business operations realm.
3. Facilitate workshops and seminars on AI literacy for staff.
4. Identify applications for campus-wide deployment.

Membership

The membership of the ABSC shall consist of the following or their respective designee:

1. Deputy CIO (Chair) – Brian Chen
2. Associate Vice President and Chief Accounting Officer – Heather Macaulay
3. Associate Vice President and Executive Facilities Officer – Kristine De Young
4. HR representative – TBD
5. Digital Transformation – Jason Ferguson

Meeting Schedules

The ABSC shall meet twice annually, with additional meetings scheduled as requested by the ABSC Chair.

AI Steering Committee (AISC)

TBD

Intent

The AI Steering Committee (AISC) intends to serve as a pivotal body that shapes the future of AI within California State University, Bakersfield. The committee is dedicated to fostering a collaborative environment where the diverse expertise of its members can be leveraged to address the multifaceted aspects of AI integration. This entails identifying and prioritizing key AI initiatives and ensuring that these efforts align with the university's overarching mission and strategic goals. The AISC will actively evaluate emerging technologies, assess ethical implications, and promote best practices to drive innovation while safeguarding the university's core values. The AISC will report to the Information Technology Committee (ITC) for any central campus expenditures for AI.

Purpose

The AI Steering Committee (AISC) aims to guide and oversee the strategic direction, ethical considerations, and implementation of artificial intelligence (AI) initiatives at California State University, Bakersfield. The committee ensures that AI technologies are developed and deployed responsibly, aligning with the organization's values and goals. The committee will review recommendations from the Academic AI subcommittee and the Business Operations AI subcommittee.

Objectives

The objectives of the AISC are to make AI recommendations to:

1. Identify needs/opportunities.
2. Provide strategic direction, ensuring alignment with campus goals.
3. Establish ethical guidelines for AI usage, development and deployment.
4. Identify and mitigate risks associated with AI, including data privacy, security, and potential societal impacts.
5. Engage with stakeholders in both academic and business operational interests.
6. Promote AI literacy and establish training opportunities.
7. Establish/reaffirm needs/opportunities policies and procedures as appropriate
8. Define needs/opportunities implementation timelines
9. Determine needs/opportunities resource costs required to fulfill the recommendation(s)

Membership

The membership of AISC shall consist of the following, or their respective designee:

1. Interim Chief Information Officer (Chair) – Chris Diniz
2. Information Security Officer – Doug Cornell
3. Chair of Academic Senate – Melissa Danforth
4. Director of Instructional Development – Rebecca Weller
5. Assistant Vice President and Dean of Students for Student Affairs – Emily Poole Callahan
6. Associated Students, Inc. President – Erin Pruitt
7. Chair of the AI for Business Operation subcommittee
8. Chair of the AI for Academics subcommittee
9. Associate Vice President for Human Resources and Administrative Services – Lori Blodorn
10. Executive Director for Associated Students, Inc. – Mike Kwon
11. Liaison
 - Deputy CIO and Director of eApps for ITS – Brian Chen

Meeting Schedules

The AISC shall meet twice annually, with additional meetings scheduled as requested by the AISC Chair.

SDSU Student AI Survey Instrument

Invitation

Whether you use AI or not, we want to hear from you – and we have 100 gift cards to give out in return.

Your answers will be anonymous, and the survey will take **less than 10 minutes**. Tell us what you really think.

Students who complete the survey and wish to be entered into an opportunity drawing will have the chance to win one of 100 \$10 gift cards good for Aztec Shops (i.e., the SDSU bookstore and campus eateries, including Starbucks) or the grand prize of an iPad. To be entered into the drawing, please follow the link on the last page of this survey and enter your email so that we may contact you if you are a winner!

Demographics and Background

Current level of study:

- Undergraduate
- Graduate

Years in current program:

- 1st year
- 2nd year
- 3rd year
- 4th year
- 5th or more

College

Different fields of practice are experiencing different types of AI in different ways.

- Arts & Letters
- Business
- Education
- Engineering
- Health & Human Services
- Professional Studies & Fine Arts
- Sciences
- Undergraduate Studies
- Undeclared
- Graduate Division
- If unsure, enter your major here: _____

Major

Age

Research has shown that different groups use AI differently.

Gender

- Male
- Female
- Other (please specify): _____

Which race or ethnicity best describes you? You may select multiple options.

- American Indian or Alaska Native
- Asian or Pacific Islander
- Black or African American
- Hispanic or Latino
- White or Caucasian
- Other (please specify): _____

Residency Status

Knowing where you are from will help us understand needs of different populations.

- California Resident
- Out-of-State
- International

On-campus or Off-campus housing?

As we make investments in resources, and strive to provide equal access, being able to differentiate needs for commuter and residential students will be useful.

- On-campus
- Off-campus

What technology devices do you own?

As we strive to provide equal access to technology, being able to differentiate device needs for students

will be useful.

- Smart Phone (e.g., iPhone)
- Tablet (e.g., iPad)
- Laptop Computer
- Desktop Computer

Part-time (fewer than 12 units) or Full-time Student (12 units or more)?

Knowing how many units you are taking will help us with determining support needs for our part-time and full-time students.

- Part-time
- Full-time

Are you studying at the San Diego or Imperial Valley Campus?

- San Diego
- Imperial Valley

Section 1: Awareness and Understanding of AI

Examples of AI include chatbots that can write essays and other text (e.g., ChatGPT, Bard, BingChat), create images or art (e.g., DALL·E, Midjourney), and generate computer code (e.g., GitHub Copilot).

	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
1. AI technology is too complex for me to grasp.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. I regularly follow news and updates about AI.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. I regularly discuss AI topics with friends, family, or classmates.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. I have attended workshops or seminars on AI.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. I have seen opportunities to learn more about AI around the SDSU campus.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Section 2: Experience and Usage of AI

	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
1. I regularly use AI-powered tools or applications in my studies.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. AI-powered tools are essential for my academic success.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. I feel that it is necessary to verify the validity and accuracy of the responses that AI generates.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. AI has <i>positively</i> affected my learning experience at SDSU.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. AI has <i>negatively</i> affected my learning experience at SDSU.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. I use AI outside of my classwork.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. I am comfortable submitting a prompt to an AI like ChatGPT and turning in the answer it provides.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Section 3: Perceptions and Attitudes Towards AI

	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
1. AI can contribute positively to social issues.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. I worry about AI's impact on personal privacy.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. AI algorithms should be more transparent.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. AI technology can enhance creativity and innovation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. I trust AI algorithms to provide accurate information.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. The ethical use of AI is a major concern for me.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. AI has the potential to reduce human biases.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. I have concerns about AI's impact on job security.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Section 4: Skills, Education, and Training in AI

	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
1. I am interested in receiving formal training in AI through coursework or other resources at SDSU.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. My curriculum lacks adequate exposure to AI.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. My SDSU professors encourage the use of AI in coursework.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. I am actively seeking opportunities to learn more about AI.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. SDSU offers adequate AI training opportunities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. I am skeptical about the benefits of AI in education.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Section 5: Future Expectations of AI

	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
1. I see potential for AI to solve complex global problems.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. AI will become an essential part of most professions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. I worry about AI negatively affecting human creativity.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. I have concerns about AI's long-term societal impact.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Unregulated AI development may lead to unforeseen risks.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. AI will play a significant role in my future career.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Optional Questions

Now please expand upon your responses by answering some questions in your own words. Completing these optional questions will not affect your eligibility to enter the gift card drawing.

1. What are your main questions or concerns about how AI will be incorporated into classes at SDSU over the next 2-3 semesters?

2. How has AI affected your study habits and approach to completing assignments, if at all?

3. How do you envision the future role of AI in your career or field of study?

4. What additional SDSU resources or training would you like to see related to AI?

5. How should SDSU involve students in creating and guiding campus-level policies about how AI is used?

6. Which of the following AI tools do you, or have you, used regularly?

Writing

ChatGPT

Jasper

Anyword

Grammarly

Rytr

Other (please list): _____

Design

DALL-E

Midjourney

Stable Diffusion

Adobe Express/Spark

Other (please list): _____

Chatbot

ChatGPT

Google Bard

Bing AI

Claude

YouChat

Other (please list): _____

Productivity

Alexa

Siri

GitHub Copilot

Notion AI

Otter.ai

Google Duet AI

Zoom IQ

Cursor

Other (please list): _____

Other Tools (please list):

Dear Faculty,

The Information Technology Services (ITS) and the Academic Senate are conducting a survey to gather insights on the use of generative AI tools in the classroom. Your participation is valuable in shaping our understanding of how these tools impact teaching and learning.

Purpose of the Survey: We aim to explore faculty experiences, concerns, and pedagogical strategies related to generative AI. The data collected will inform future decisions regarding educational technology and support.

Contact Information: If you have any questions or need further clarification, please feel free to reach out to:

Melissa Danforth (Academic Senate): mdanforth@csub.edu

Chris Diniz (ITS): cdiniz@csub.edu

Thank you for your participation!

Note: This survey is conducted by the Information Technology Services (ITS) and the Academic Senate. If you have any questions or need assistance, please contact Melissa Danforth (Academic Senate) or Chris Diniz (ITS). The survey was created with the assistance of Microsoft 365 CoPilot, a generative AI tool.

Gen AI guidelines: <https://www.csub.edu/its/security/ai-guidelines.shtml>

1. What department are you in?
2. **Which generative AI tools have you used for teaching or personal use?**
 - Text-based language models (e.g., GPT-3, BERT)
 - Image generation models (e.g., DALL-E, VQ-VAE-2)
 - Music composition models (e.g., MuseNet, OpenAI's Jukebox)
 - Other (please specify)
 - I have not used any generative AI tools.
3. **How have you integrated generative AI tools into your teaching?**
 - Creating customized examples for lectures
 - Generating content for assignments or quizzes
 - Enhancing student engagement through interactive AI-generated activities
 - Other (please specify)
4. **How has generative AI impacted your workload?**
 - Significantly reduced by workload by automating repetitive tasks
 - Some tasks are streamlined, but it has introduced new challenges
 - There is an increase in the workload as I learn how to use the tools effectively
 - There is a significant impact due to making assignments/tests harder for AI to answer.

- There is no Impact
 - Other (please specify)
5. **Which subjects or courses do you find most suitable for integrating AI tools?**
- Please specify:
6. **Are there specific topics where these tools have been particularly effective?**
- Please specify:
7. **What concerns do you have about using generative AI tools in the classroom?**
- Ethical implications (e.g., bias, privacy)
 - Authenticity of AI-generated content
 - Student reliance on AI-generated answers
 - D) No concerns
 - E) Other (please specify) : [open comment]
8. **Are there other areas where you'd like to explore generative AI applications in education?**
- Yes, many areas
 - Yes, a few areas
 - No, not really
 - No, not at all
9. **Have you encouraged students to explore generative AI tools independently?**
- Yes, as part of their coursework
 - No, I haven't discussed it with students
 - Not applicable
 - Other (please specify): [open comment]
10. If yes is chosen in question 8, then:
- What areas of a student's coursework would you allow the use of generative AI tools? [multiple choices allowed]
- Writing and composition assignments
 - Research and data analysis projects
 - Creative projects such as art or music generation
 - Programming and coding exercises
 - Language learning and translation tasks
 - Other (please specify): [open comment]
11. **How do you assess student work involving generative AI tools?**
- Same criteria as traditional assignments
 - Modified criteria considering AI-generated content
 - Haven't assessed such work yet
12. **How do your students respond to generative AI-generated content?**
- Very positively
 - Positively

- Neutral
 - Negatively
 - Very negatively
 - I do not use generative AI content
13. **Have you observed any impact on student learning outcomes with the use of generative AI in the classroom?**
- Significant positive impact
 - Some positive impact
 - No impact
 - Some negative impact
 - Significant negative impact
14. **What challenges have you encountered while using generative AI tools in the classroom?**
- Technical issues
 - Lack of student engagement
 - Difficulty in integrating with curriculum
 - Ethical concerns
 - Privacy concerns
 - Other (please specify)
15. **Are there any ethical or privacy concerns related to student-generated content?**
- Yes, significant concerns
 - Yes, some concerns
 - No, not really
 - No, not at all
16. **How do you balance using generative AI tools with traditional teaching methods?**
- Mostly use AI tools
 - Equally use AI tools and traditional methods
 - Mostly use traditional methods
 - Rarely use AI tools
17. **Do you have specific strategies for guiding students' critical thinking when using AI-generated content?**
- Yes, several strategies
 - Yes, a few strategies
 - No, but planning to develop some
 - No, not at all
18. **How do you collect feedback from students regarding the use of generative AI tools?**
- Surveys
 - Focus groups

- One-on-one interviews
- Informal feedback
- I do not collect feedback
- Other (please specify)

19. If feedback is collected, then ask the following question:

Have you made any adjustments based on their feedback?

- Yes, significant adjustments
- Yes, some adjustments
- No, but planning to
- No, not at all

20. What potential benefits do you see for future classroom use?

- Enhanced student engagement
- Improved learning outcomes
- Personalized learning experiences
- Time-saving for faculty
- Other (please specify)



MEMORANDUM

DATE: July 18, 2024

TO: Dr. Melissa Danforth, Chair
Academic Senate

FROM: Vernon B. Harper Jr., Ph.D.
Interim President

SUBJECT: RES 232431 Search and Screening Procedures for Administrators – Handbook Change

I acknowledge receipt of RES 232431: “Search and Screening Procedures for Administrators-Handbook Change” and thank the Faculty Affairs Committee, Budget and Planning Committee, and members of the Academic Senate for their timely and thoughtful input on this important issue.

I have directed Interim Provost Rodríguez to re-engage the Academic Senate to create a resolution that satisfies shared governance amenable to both faculty and administration.

Thank you for your leadership and work on this important resolution. I look forward to the results in the fall.

c: James Rodríguez, Interim Provost and Vice President for Academic Affairs
Deborah Boschini, Associate Vice President for Faculty Affairs
Heath Niemeyer, Interim Vice President for University Advancement
Thom Davis, Vice President for Business and Administrative Services
Thomas Wallace, Vice President for Student Affairs
Alicia Rodriguez, Interim Dean Arts and Humanities
Deborah Cours, Dean Business and Public Administration
Jane Dong, Dean Natural Sciences, Mathematics and Engineering
Luis Vega, Interim Dean Social Sciences and Education
Elizabeth Adams, Dean CSUB Antelope Valley and Interim Associate Vice President for Academic Affairs and Dean Academic Programs
Sandra Bozarth, Dean Library
Kristen Watson, Interim Dean Extended Education and Global Outreach
Department Chairs
General Faculty

Office of the President

California State University, Bakersfield
9001 Stockdale Hwy. • Bakersfield, CA 93311



Search and Screening Procedures for Administrators - Handbook Change

RES 232431

FAC and BPC

RESOLVED: The following changes be made to the University Handbook (additions in **bold underline**, deletions in ~~strikethrough~~).

309 Search and Screening Procedures for Administrators

309.1 General Policy

Although the President or his/her designee is the appointing officer for all administrative positions, the principles of shared governance dictate that faculty, staff, students and administrators shall also be involved in the selection process where appropriate. As the faculty have primary responsibility for the educational mission and functions of the University, faculty members shall play a major role in search and screening for academic administrators.

A major responsibility of the University in recruitment and retention of administrators is to secure the most qualified individuals. Therefore, appointments to administrative positions shall be based on ability and fitness for the position as set out in the criteria for selection and the stated roles and responsibilities of the office. Appointments shall conform to policies of the CSU Board of Trustees.

In cases involving the selection of academic administrators who have the potential for exercising retreat rights to a faculty position, faculty will play a central role in establishing qualifications for the position, in the screening of candidates for appointment, and in formulating the recommendations submitted to the appropriate administrator. Committees established for the purpose of screening candidates for academic administrative appointments shall have a majority of faculty members. In other cases, where the function of the administrator is mainly advisory to the President or does not include academic policy decisions, the faculty's role in the search shall reflect the extent of legitimate faculty interest in the position.

Academic Senate

California State University, Bakersfield
9001 Stockdale Hwy. • 22 EDUC • Bakersfield, CA 93311

In recognition of the principles of shared governance as well as their importance to the university, both staff and students shall participate in the selection of all administrators where appropriate. Representation on Search and Screening Committees shall be determined by the relationship of the office or position to staff and student activities.

In case a search firm is hired to assist in the search and screening process, please refer to 309.12 for additional guidance.

309.2 Policies on Diversity

The hiring practices of the University shall be in compliance with the policies of the CSU Board of Trustees and all applicable EEO/AA/ADA legislation. University policy dictates that the search and screening process shall not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, pregnancy, age, disability or veteran's status. The University recognizes its moral and legal obligations to strive for a composition of personnel that accurately reflects the profile of ethnic minorities and gender in the labor force from which it draws. To meet these obligations, the University will aggressively seek applications from ethnic minorities and women where their representation is below the standards of the labor force. The Diversity Officer of the University provides basic information, advice and counsel for all Search and Screening Committees.

309.3 Responsibilities of the Search and Screening Committee

The responsibilities of each Search and Screening Committee, in cooperation with the appointing officer, include formulating criteria for selection appropriate to the stated roles and responsibilities of the position, developing a position announcement, recruiting and screening candidates, and recommending to the appointing officer only qualified and acceptable candidates. The committee, in cooperation with the appointing officer, establishes a calendar, with milestones, for accomplishing its responsibilities.

It is also the responsibility of the committee to keep complete and accurate records of the selection and recommendation process. **This may include requesting documentation and records from the search**

firm. Upon the discharge of the committee, the chair shall forward these records to the appropriate administrative officer for retention pursuant to university policy.

In all cases the chair shall act in consultation with the search and screening committee.

In case a search firm is hired to assist in the search and screening process, please refer to 309.12 for additional guidance.

309.4 Confidentiality of Search and Screening Committee Activities

Each Search and Screening Committee, in cooperation with the appointing officer, has the responsibility to protect the integrity of the search and screening process. All committee deliberations and consultations shall remain confidential. Violations of this confidentiality shall be considered a breach of professional ethics. Except for matters of direct consultation, attendance at all meetings of the committee shall be restricted to official members of the committee. No persons outside the formal membership of the committee shall be present when deliberations are in progress. Appropriate safeguards shall be taken to ensure the confidentiality of all committee records.

The chair of the committee may, through a written invitation, invite the appointing officer or member of the search firm to their deliberations at their discretion. In any search, after consulting with the search committee and obtaining a written approval from the committee, the appointing officers may also be permitted to:

- A. **promote the position to potential candidates or/and answer questions raised by the potential candidates before a time when the search committee starts to review candidates.**
- B. **speak with the recommended candidates before scheduled campus visits take place.**

In case a search firm is hired to assist in the search and screening process, please refer to 309.12 for additional guidance.

309.5 Composition of the Search and Screening Committees Administrators

Search and screening committees for positions concerning faculty and academic matters shall consist of the membership outlined below. Faculty shall make up a majority of the total membership of the search committee for the following positions: Provost and Vice President for Academic Affairs, Associate/Assistant Vice President for Faculty Affairs, Associate Vice President for Academic Programs/Dean of Undergraduate and Graduate Studies, all Academic Deans, and Associate/Assistant Academic Vice Presidents. *(Revised 7-02-20)*

The appointing officer shall assure the selection of the Search and Screening Committees as follows:

- A. For university-wide positions: five full-time tenured faculty members one from each school and one at-large (drawn from the General Faculty including librarians, counselors, and coaches). For individual school, Library or Antelope Valley Dean positions: four full-time tenured faculty members drawn from and elected by the affected constituency. *(Revised 7-02-20)*
- B. One administrator appointed by the appointing officer in consultation with the Cabinet.
- C. One student selected by the Executive Committee of Associated Students, Inc.
- D. One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate.
- E. Additional members may be added, when appropriate by the Appointing Officer and the Executive Committee of the Academic Senate maintaining the majority faculty membership. The appointments shall be made to assure representation of the entire university.
- F. The search committee shall elect its chair. In the case of cabinet level positions, the President in consultation with the search committee will appoint the chair.

The search and screening committees for other administrative positions (excluding assistant or associated deans) shall be as follows: *(Revised 7-02-20)*

- a. One full-time tenured faculty member, representative of and elected by the affected constituency. *(Revised 7-02-20)*
- b. One administrator appointed by the appointing officer in consultation with the Cabinet.
- c. One student selected by the Executive Committee of Associated Students, Inc.
- d. One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate.

- e. Additional members may be added, when appropriate by the Appointing Officer and the Executive Committee of the Academic Senate. The appointments shall be made to assure representation of the entire university.

309.6 Roles and Procedures of the Search and Screening Committees

- a. **The appointing officer or their designee shall call for the necessary elections and appointments to form the Search and Screening Committee as soon as possible following the announcement of a vacancy.**
- b. The appointing officer or his/her **their** designee shall convene the first session of the Search and Screening Committee to discuss the agreed upon roles and responsibilities of the position, the qualifications needed in a nominee/applicant for the position, and the criteria for selection. The committee, in consultation with the appointing officer, shall establish a calendar, with milestones, for the completion of its work.
- c. At the beginning of the process, the Diversity Officer of the University shall meet with the committee to discuss issues, strategies, and procedures to be implemented during the search and screening process that will help meet the moral and legal obligations of the University in achieving diversity among its administrators.
- d. The committee shall elect its chair.
- e. A majority of the committee members shall constitute a quorum; **no meeting shall take place unless a quorum is achieved.** ~~although~~ Every effort shall be made to have attendance of all committee members at each meeting. **Faculty availability shall be prioritized.**
- f. Except for matters of direct consultation, attendance at meetings of the committee shall be restricted to members of the committee. No one outside the committee shall be present when deliberations are in progress. **The chair of the committee may, through a written invitation, invite the appointing officer or member of the search firm to their deliberations at their discretion.**
- g. The Search and Screening Committee, in consultation with the appointing officer, shall prepare a vacancy announcement and position descriptions that are widely distributed. The committee shall determine and prioritize the qualifications required for the position commensurate with the roles and responsibilities of the position.
- h. The Search and Screening Committee shall establish appropriate procedures for receiving applications/nominations, acknowledging receipt of all materials, reviewing all materials received, **reference checks**, and performing background checks. **A search firm may be utilized to complete these tasks upon written authorization of the chair. In any case, all application materials will be made available to the Search and Screen Committee.**
- i. Upon completion of the review of the applicants, the committee shall recommend those candidates who should be brought to campus for interviews. **The appointing officers and**

representatives of a search firm may be allowed to contact candidates by written authorization of the chair.

- j. For retreat rights and potential tenure purposes, candidates shall be interviewed by the academic department in which they are seeking retreat rights, at which time the department will forward to the Search and Screening Committee a recommendation assessing the candidate's potential for the reward of tenure. A negative recommendation from the department regarding a particular applicant is to be considered a right of refusal to accept the candidate in that department.
- k. Any recommendation for tenure upon appointment would normally be restricted to those applicants who have been, or are currently, tenured by an accredited academic institution of higher education. Applicants without such a record shall be evaluated for tenure according to criteria jointly established by the appropriate department, the dean, and the P&VPAA.
- l. Opportunity shall be provided for all members of the university community (including, but not limited to, faculty, staff, students, alumni, and other "friends" of the university) to meet candidates during interviews.
- m. After completion of interviews, the Search and Screening Committee shall seek out and consider the observations and opinions of all those individuals who had an opportunity to meet with the candidates before making its final recommendations.
- n. The committee shall forward to the appointing officer and President a list of all acceptable candidates. The committee shall provide in writing a detailed rationale for its recommendations. Under normal circumstances at least three candidates shall be recommended to the appointing officer and President. The appointing officer and President shall meet with the members of the committee to discuss their evaluations of the recommended candidates.
- o. If none of the candidates recommended by the committee accepts the position offer, the appointing officer and President shall meet with the committee to determine whether any acceptable candidates remain in the applicant pool. If the committee, in consultation with the appointing officer and President, determine there are no further acceptable candidates, the search process shall begin anew.
- p. All records, deliberations, and consultations throughout the search and screening process shall remain strictly confidential.

309.7 Appointment of Interim Non-Academic University-Wide Officers

- a. This policy shall apply to the interim appointments of the VPBAS, VPSA, and VPUA. New positions that are similar in nature shall also be subject to this policy.
- b. When a vacancy in one of these positions occurs, the President shall confer with the Executive Committee of the Academic Senate, to determine if there is sufficient time for

recruitment, the appointment of a replacement. If there is insufficient time to find a replacement before the office is vacated, an interim appointment shall be made. Such appointments will be made after consultation with the Executive Committee of the Senate and members of the representative units affected by the appointments.

- c. Interim appointments are intended to be temporary, and should not exceed 18 months. These appointments may be renewed after following the above procedures.

309.8 Appointment of Interim Provost and Vice-President for Academic Affairs

- a. When a vacancy occurs, the President shall confer with the Executive Committee of the Academic Senate to determine if there is sufficient time for recruitment and appointment of a replacement. If there is insufficient time to find a replacement before the office is vacated, an interim appointment shall be made. Such appointments will be made after consultation with the Executive Committee of the Senate and members of the representative units affected by the appointments.
- b. Interim appointments are intended to be temporary, and should not exceed 18 months. These appointments may be renewed after following the above procedures.

309.9 Appointment of other Interim University-Wide Academic Administrators

- A. This policy shall apply to the interim appointments of other academic administrators whose responsibilities include making academic policy decisions that affect the entire university which includes the Assistant Vice President for GRASP, the Associate Vice President for Academic Programs, the Associate Vice President for CSU Bakersfield Antelope Valley (*Revised 06-28-18 Name Change*), the Associate Vice President for Faculty Affairs, the Dean of Academic Programs, and the Dean of the Division of Extended Education and Global Outreach (*Revised 07-10-17 Name Change*). New positions that are similar in nature shall also be subject to this policy.
- B. When a vacancy occurs, the P&VPAA shall confer with the Executive Committee of the Academic Senate to determine if there is sufficient time for recruitment and appointment of a replacement. If there is insufficient time to find a replacement before the office is vacated, an interim appointment shall be made. Such appointments will be made after consultation with the Executive Committee of the Senate and members of the representative units affected by the appointments.
- C. Interim appointments are intended to be temporary, and should not exceed 18 months. These appointments may be renewed after following the above procedures.

309.10 Appointment of Interim School Deans

- a. When a vacancy occurs in a school dean's position, the Provost and Vice President for Academic Affairs shall confer with the Executive Committee of the Academic Senate to determine if there is sufficient time for recruitment and appointment of a replacement. If there is insufficient time to find a replacement before the office is vacated, the appointment of an interim dean will be made by the Provost & Vice President for Academic Affairs. Such appointments will be made after consultation with the Executive Committee of the Senate, Department Chairs, members of the school, and appropriate advising committees.
- b. Interim appointments are intended to be temporary, and should not exceed 18 months. These appointments may be renewed after following the above procedures.

309.11 Appointment of Interim School Associate Deans

- a. When a vacancy occurs in an associate school dean's position, the Dean shall confer with Department Chair to determine if there is sufficient time for recruitment and appointment of a replacement. If there is insufficient time to find a replacement before the office is vacated, the appointment of an interim Associate Dean will be made by the Provost upon recommendation of the Dean. Such appointments will be made only after the Dean has consulted with the Department Chairs, members of the school, and appropriate advising committees.
- b. Interim appointments are intended to be temporary, and should not exceed 18 months. These appointments may be renewed after following the above procedures.

309.12 Additional Guidance When a Search Firm is Hired to Assist in the Search and Screening Process for Administrators

When a search firm is hired to assist in the search and hiring process:

- a. **this search firm shall be distributed a copy of University Handbook Section 309 prior to being hired.**
- b. **hiring of a search firm may only occur following constitution of the search and screening committee and requires authorization of the appointing officer and written approval by the chair of the committee, in consultation with the search and screening committee. The written approval will detail which responsibilities may be delegated to/shared with the search firm.**
- c. **the search committee is given a copy of the contract with the search firm contract detailing the delineated responsibilities of the search firm.**

- d. with approval from the search and screening committee, the search firm may be permitted to assist in recruiting applicants, scheduling interviews, and completing tasks outlined in 309.6gh.
- e. after obtaining a written approval from the committee, members of this search firm may be allowed to be present in search committee meetings, as outlined in 309.6ef.

RATIONALE: The requested changes address faculty concerns with the use of search firms during the search and screening of administration positions. These changes outline the roles and responsibilities of different entities involved within this process and protect faculty rights and the role of campus committees and representatives.

Distribution List:

President
Provost and VP for Academic Affairs
VP Student Affairs
AVP Faculty Affairs
AVP Academic Affairs and Dean of Academic Programs
School Deans
Dean of Libraries
Dean of Antelope Valley
Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Approved by the Academic Senate: May 9, 2024
Sent to the President: May 23, 2024
President Approved: Not approved; July 18, 2024

Academic Affairs Committee (AAC) Report to the Academic Senate

Thursday, September 19, 2024

Responding to an inquiry about the different time periods given for online and classroom SOCI delivery, the Committee supported the Senate Chair contacting IT to arrange for the time windows for online and classroom SOCIs to be identical for the fall semester of 2024. The Committee received no feedback from the Academic Senate on 2024-2025 02 Proposal to Discontinue Agricultural Business (AGBS) Concentration in the BS in Business Administration Program (BSBA) from the 09/12/24 Senate meeting. AAC discussed the GECCo recommendations to change the current CSU GE program to meet the requirements of Cal-GETC. The Committee approved a resolution to send to the Academic Senate to support the adoption of the GECCo recommendations. AAC discussed the proposed Bachelor of Music, Music Teacher Preparation Concentration. The Committee approved the proposal and directed the Chair to finalize a joint resolution with the BPC Chair. The resolution was to be distributed by email to the members of each committee for final approval.

In addition, the Committee briefly discussed the following referrals:

- Referral 2024-2025 01 - Proposal for New Concentration - B.S. in Biochemistry - ACS Certified
- Referral 2024-2025 12 - Proposal for New Minors in Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies
- Referral 2024-2025 14 - SOCI Process (with FAC)
- Referral 2024-2025 15 - Timeframe of SOCI Administration (with FAC)

The Committee asked the Chair to invite Dr. Sarah Forrester (or a representative) to discuss the Biochemistry proposal to the next AAC meeting.

Report from the Faculty Affairs Committee of the Academic Senate

September 26th, 2024

In their September 19th meeting, the FAC met discussed the Senate feedback on the Evaluation of Academic Administrators resolution (242501). The FAC desires to table this resolution to obtain more feedback and guidance, in particular from Human Resources, prior to the second reading.

The FAC also reviewed new and existing referrals and made suggestions to the Executive Committee regarding the timeline of SOCI administration, and the composition of a taskforce to address the Periodic Evaluation Process.

Memorandum

To: Executive Committee of the Academic Senate

From: Faculty Affairs Committee

Date: September 19th, 2024

Re: Task Force for Periodic Evaluation (Referral 2024-2025 06)

The Faculty Affairs Committee proposes the formation of a Task Force to focus on improving clarity within the University Handbook, particularly regarding the general provisions for periodic evaluation of lecturers outlined in section 306. The Task Force will also evaluate whether the current six-year lecturer review process should be cumulative, with a goal of ensuring fairness and transparency in the evaluation process.

Composition of the Task Force

The Faculty Affairs Committee recommends that the Task Force be composed of the following members to ensure diverse perspectives:

- One lecturer
- Two full-time lecturers with 3-year appointments
- Two tenured faculty members, including one Department Chair
- CFA Representative or designee
- The AVP for Faculty Affairs (Ex Officio)

Task Force Deliverables

The Task Force is charged with preparing recommendations that include proposed changes to the University Handbook (section 306 and its subsections) and other relevant suggestions. The recommendations should focus on enhancing the clarity of the periodic evaluation provisions and addressing whether the six-year review process for lecturers should be cumulative.

Timeline

The Task Force shall submit its final report and recommendations to the Faculty Affairs Committee by February 1st, 2025.

We look forward to your approval of the formation of this Task Force and are confident that their work will improve the clarity and fairness of the lecturer review process.

Memorandum

To: Executive Committee of the Academic Senate
From: Faculty Affairs Committee
Date: September 19th, 2024
Re: Timeframe of SOCI Administration (Referral 2024-2025 15)

The Faculty Affairs Committee proposes that for the Fall 2024 semester, the Student Opinion of Course Instruction (SOCIs) be administered during the designated "SOCI Week" from November 18th to November 22nd, with completion of the online SOCI window by November 27th. The time frame of November 18th to November 22nd is currently marked in the University's Academic Calendar, and we believe it provides an ideal window to ensure that all students, whether attending classes online or in person, have an equal opportunity to complete their evaluations.

Recommendations:

1. **Uniform SOCI Administration Window:**

In alignment with previous recommendations from the Academic Affairs Committee (sent to Academic Senate Chair Hegde during the 2023-2024 academic year), the Faculty Affairs Committee proposes that the SOCIs be conducted within the same timeframe for all courses, regardless of whether the courses are offered online or face-to-face. This ensures consistency across instructional formats and simplifies communication and compliance.

2. **Daily Student Reminders:**

We further recommend that students receive daily reminders to complete their SOCIs during this week. These reminders can be delivered via email or through the university's learning management system to maximize student engagement and participation in the evaluation process.

Rationale and Next Steps:

While the Faculty Affairs Committee continues to work on a joint resolution with the Academic Affairs Committee regarding SOCIs, we are forwarding this recommendation now due to the time-sensitive nature of the current Fall 2024 semester. This proposal will ensure timely communication and preparation for administering the SOCIs while aligning with the previously recommended guidelines set forth in the 2023-2024 academic year.

We believe that implementing these steps will enhance the SOCI process, encourage greater student participation, and provide meaningful feedback to faculty members for improving course instruction. We appreciate your attention to this matter and look forward to continued collaboration on this and other academic issues.



Discontinuation of Agricultural Business Concentration in BS in Business Administration Degree

RES 242502

AAC

RESOLVED: That the Agricultural Business Concentration in the BS in Business Administration (BSBA) Degree be discontinued.

RESOLVED: That all policies for program discontinuation be observed including providing a means for all currently active students to finish their plan of study.

RATIONALE: The Agricultural Business (AGBS) Concentration in the BSBA degree is no longer needed since students can now receive a degree in the AGBS major. Students in the BSBA program still have eleven other concentrations from which to choose. In addition, the AGBS Concentration has had low student demand since the AGBS major was introduced.

Attachments:

Proposal to discontinue AGBS Concentration in BSBA_24-25 AY Referral
Changes-To-Degree-Form-remove concentration AGBS-signed

Distribution List:

President
Provost and VP for Academic Affairs
VP Student Affairs
AVP Faculty Affairs
AVP Academic Affairs and Dean of Academic Programs
Director of Academic Operations
School Deans
Dean of Libraries
Dean of Antelope Valley
Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Approved by the Academic Senate:

Sent to the President:

President Approved:



Academic Senate of the California State University (ASCSU)
401 Golden Shore, Suite 243, Long Beach, California 90802-4210
<http://www.calstate.edu/csu-system/faculty-staff/academic-senate>

Elizabeth A Boyd, Chair
Phone: 562-951-4014
E-mail: eboyd@calstate.edu

September 23, 2024

Dr. Mildred García
CSU Chancellor
The California State University
Office of the Chancellor
401 Golden Shore, Room 641
Long Beach, CA 90802-4210

Dear Chancellor García:

Enclosed are the resolutions approved by the Academic Senate of the California State University (ASCSU) at the September 19-20, 2024, meeting. The documents are sent to you for response and action.

We would like to especially draw your attention to [AS-3709-24/AA/FGA](#) "Proposed Integration of Cal Poly San Luis Obispo and Cal Maritime in 2026", [AS-3711-24/FA/JEDI](#) "Resolution on the Interim Time, Place and Manner Policy".

Sincerely,

Elizabeth A. Boyd
Chair, Academic Senate of the California State University (ASCSU)

Attachments

Distribution list:
CSU Board of Trustees

CSU Chancellor's Office Representatives

CSU Presidents

CSU Provosts/Vice Presidents of Academic Affairs

Chairs, Campus Academic Senates

California State Student Association

CSU Alumni Council

California Faculty Association

Academic Senate of the California State University (ASCSU)

Executive Summaries of Resolutions
Academic Senate of the California State University (ASCSU)
September 19-20, 2024, Plenary meeting

The ASCSU approved the following resolutions. Copies of these resolutions can be found at <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/Pages/Resolutions.aspx> and via the links included below.

1. [AS-3708-24/APEP](#) Support for Revisions to the CSU Policy on Teacher Education Preliminary Credential Programs

The ASCSU supports recent changes to CSU Teacher Education Preliminary Credential requirements that reflect better alignment with Title 5, updates in law, and the inadvertent deletion of the fieldwork requirement.

2. [AS-3709-24/AA/FGA](#) Proposed Integration of Cal Poly San Luis Obispo and Cal Maritime in 2026

The ASCSU endorses the informed exploration of an integration between Cal Poly San Luis Obispo and Cal Maritime universities (especially of administrative positions), while their respective unique characters should be preserved. In any integration, the shared governance process and the purview of faculty over curriculum and programs should be respected, and faculty (including lecturer faculty) and staff positions should be protected.

3. [AS-3711-24/FA/JEDI](#) Resolution on the Interim Time, Place and Manner Policy

This articulates the ASCSU's opposition to the CSU's *Interim Time Place and Manner Policy* (TPM), concluding with calls to the Chancellor to appoint a committee of ASCSU, CSSA, CSU labor unions, and CO representatives to co-author a new, viable, TPM "framework", as instructed by law, that will keep our universities safe without violating the rights and freedoms of faculty, staff, and students.

4. [AS-3714-24/Exec](#) Special Rule of Order: Eligibility to Vote on Ratification of ASCSU Constitutional Amendments

The ASCSU is the sole representative of the CSU faculty at the system level. This clarifies that all Unit 3 faculty employees are eligible to vote on changes to the ASCSU Constitution.

5. **[AS-3715-24/Exec](#) Schedule and Procedure for Ratification of AS-3660 Amending the Constitution of the Academic Senate of The California State University to Add Three Designated Lecturer Faculty Positions**

This sets out a timeline and other details for the process ratifying the amendments to the ASCSU Constitution approved in [AS-3660-23/JEDI/FA Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Position](#) (Approved March 2024).

6. **[AS-3717-24/JEDI/FA](#) Delaying the Call for Faculty Trustee Nominations**

The ASCSU Faculty Trustee recommending committees from the past two cycles developed recommendations for changes to the procedures and criteria which have yet to be updated by the ASCSU. Delaying the call for nominations allows the ASCSU to review and potentially enact revisions at the November Plenary.

First Reading

The following resolutions were presented for feedback from Senators and communication to campuses. The sponsoring committee(s) will revise these resolutions and we anticipate these will return to the plenary agenda as action (second reading) items at the November 2024 plenary.

1. **AS-3710-24/AA Resolution on the Interim Time, Place, and Manner Policy**

Because a time, place, and manner policy has a significant impact on academic affairs at the CSU, this resolution makes suggestions for specific changes to the language of the *Interim Time, Place, and Manner Policy* before it becomes permanent. These changes are meant to make the policy more supportive of students, staff, and faculty (specifically in terms of the delivery of instruction and academic freedom) and less about surveillance and punishment.

2. AS-3712-24/APEP CSU Response to Delays in the Free Application for Federal Student Aid (FAFSA) Process

The CSU has acted to effectively support our students despite delays in FAFSA processing. This resolution acknowledges current and continuing efforts and encourages sharing of best practices in responding to the FAFSA crisis.

3. AS-3713-24/JEDI Revision to the Faculty Trustee Nomination and Selection Criteria and Process

This resolution revises the criteria and process used to nominate and select Faculty Trustee nominees, the composition of the Faculty Trustee Recommending Committee, and the number of nominees put forward to the governor.

**Academic Senate
of the
California State University**

**Support for Revisions to the CSU Policy on Teacher Education Preliminary
Credential Programs**

- 1. RESOLVED:** That the Academic Senate of the California State University (ASCSU)

support the revisions to the *CSU Policy on Teacher Education Preliminary*

Credential Programs as promulgated on Sept 18, 2024; and be it

- 2. RESOLVED:** That the ASCSU distribute this resolution to:

CSU campus Senate Chairs

CSU campus Provosts

CSU Deans of Education

Rationale

There are four major components in the recommended updates to the [Current policy on Teacher Education Preliminary Credential Programs](#). The first is that fieldwork experiences are required by Title 5 for the CSU; Fieldwork experiences had been inadvertently deleted from an earlier version of this policy. The second is that the minimum gpa requirement in the original policy was 2.7 whereas the Title 5 minimum is a gpa of 2.5; It is acknowledged that individual CSU campuses can select their own minimum requirements. Edits to the Basic skills section reflect legislative action; SB 153 eliminated the basic skills requirement for admission to teacher credential programs (see [changes to BSR requirements \(CA.gov\)](#)). The fourth and final major element is that the policy now incorporates the new PK-3 credential programs.

Attachment: revision to [Policy on Teacher Education Preliminary Credential Programs](#)

Resolution summary

The ASCSU supports recent changes to CSU Teacher Education Preliminary Credential requirements that reflect better alignment with Title 5, updates in law, and the inadvertent deletion of the fieldwork requirement.

**Academic Senate
of the
California State University**

Proposed Integration of Cal Poly San Luis Obispo and Cal Maritime in 2026

- 1. RESOLVED:** That the Academic Senate of the California State University (ASCSU) endorse the informed exploration of the possible integration of the California Polytechnic State University San Luis Obispo and California State University Maritime Academy, commonly known as Cal Poly San Luis Obispo, and Cal Maritime commonly known as Cal Poly San Luis Obispo and Cal Maritime; and be it further
- 2. RESOLVED:** That the ASCSU implore that the [shared governance](#) process be honored and maintained throughout the proposed integration, most importantly with regard to curriculum and program integration; and be it further
- 3. RESOLVED:** That the ASCSU affirm that any discussions to change CSU curriculum and programs are within the purview of the faculty, per [Higher Education Employer-Employee Relations Act \(HEERA\)](#); and be it further
- 4. RESOLVED:** That the ASCSU would endorse the proposed integration of administrative systems between Cal Poly San Luis Obispo and Cal Maritime if the financial necessity of that integration is documented by the CO as necessary to enable Cal Maritime to continue to serve as the only maritime academy on the West coast without a loss of faculty and staff jobs; and be it further

5. **RESOLVED:** That the ASCSU underscore the importance of respecting each university's areas of expertise and distinct spheres of influence; and be it further
6. **RESOLVED:** That the ASCSU urge the Chancellor's Office ensure that fiscal allocations preserve each university's unique academic mission; and be it further
7. **RESOLVED:** That the ASCSU request that, should integration occur, faculty and staff positions, on both campuses including lecturer faculty be protected; and be it further
8. **RESOLVED:** That the ASCSU remind the CSU Chancellor's Office and the CSU Board of Trustees to pay particular attention to the joint Phase Two workgroup on Faculty Governance; and be it
9. **RESOLVED:** That the ASCSU distribute this resolution to:
 - CSU Board of Trustees
 - CSU Chancellor
 - Cal Maritime Faculty Senate Executive Committee
 - Cal Poly San Luis Obispo Academic Senate Executive Committee
 - Associated Students of Cal Maritime
 - Associated Students of Cal Poly San Luis Obispo
 - California State Student Association
 - Cal Maritime Interim President Michael Dumont
 - Cal Poly San Luis Obispo President Jeffrey Armstrong
 - California Faculty Association
 - CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA)

Rationale

The Academic Senate CSU (ASCSU) understands that the proposed integration of Cal Maritime and Cal Poly San Luis Obispo (SLO) after informed exploration might offer a unique, rich opportunity for the citizens of California. Both campuses are jewels of the system, specifically Cal Poly SLO with its "learning by doing" motto and Cal Maritime with its oceanic and licensure programs. The ASCSU recognizes that consolidating administrative and technological functions across campuses may result in more

cohesive and sustainable operations and will serve as a cost-saving model for the CSU system. If the integration is carried out prudently and effectively, each campus will add value to the other. The proposed integration would then help preserve Cal Maritime's continued academic contribution to our nations' economy and security. In addition, the ASCSU acknowledges that since June 2024, faculty from both campuses have worked collaboratively to preserve academic quality as they look toward the possibility of integration (though mostly not through the shared governance process)..

At the same time, the ASCSU asserts that administrative integration and curricular integration are separate issues and will require different approaches, timelines, and stakeholder groups. In the same vein, both campuses should be allowed to maintain sufficient autonomy to honor their individual practices, such as distinctive academic approaches and different faculty governance structures. Any integration should take the interests of students into account. For instance, the significantly lower student fees currently paid by students of Cal Maritime should be maintained for students currently enrolled there until they have completed their course of study.

Finally, the ASCSU recognizes that a successful integration between Cal Maritime and Cal Poly SLO may inspire other integration efforts within the CSU system. In that event, the ASCSU comprehends the importance of timely decision-making despite the complex tasks ahead—but hopes that such decision-making will not ride roughshod over shared governance. As a matter of fact, the current proposed integration might offer a cautionary tale going forward. Specifically, the tendency of management positions to grow disproportionately to the number of students served should not force the reduction of academic resources and make it more difficult for faculty to fulfill the CSU's mission to educate the citizenry of California. The ASCSU hopes that the CSU Chancellor's Office and the CSU Board of Trustees will remember the importance of keeping the size of administration proportional to the number of students served.

Resolution summary

The ASCSU endorses the informed exploration of an integration between Cal Poly San Luis Obispo and Cal Maritime universities (especially of administrative positions), while their respective unique characters should be preserved. In any integration, the shared governance process and the purview of faculty over curriculum and programs should be respected, and faculty (including lecturer faculty) and staff positions should be protected.

**Academic Senate
of the
California State University**

Resolution on the Interim Time, Place and Manner Policy

- 1. RESOLVED:** That the Academic Senate of the California State University (ASCSU) oppose the 2024 California State University Interim Time Place and Manner (TPM) Policy issued by California State University Chancellor García on August 15, 2024 as developed and currently written; and be it
- 2. RESOLVED:** That the ASCSU express profound disappointment about the lack of meaningful consultation with the ASCSU and with the California Faculty Association (CFA) during the development of the Interim TPM Policy as would be required in the spirit of shared governance; and be it
- 3. RESOLVED:** That the ASCSU express grave concerns about misleading communications (e.g., "This directive is in effect immediately for all students and employees, and all other members of the community, including represented employees", Email Correspondence, August 2024) from the Chancellor and/or campus administrators regarding how the Interim TPM policy, campus specific addenda and related "directives" apply to faculty before the meet and confer is completed with the CFA as mandated by California labor law; and be it
- 4. RESOLVED:** That the ASCSU oppose the restrictions on academic freedom embedded within the Interim TPM policy consequently removing decision making about course content from faculty prerogative; and be it

- 5. RESOLVED:** That the ASCSU oppose the Interim TPM policy's unconstitutional restrictions of protected freedoms of assembly and speech for faculty, students, staff, and community members while on campus; and be it
- 6. RESOLVED:** That the ASCSU express grave concerns about the uneven and discriminatory way the Interim TPM policy is being and will be enforced (in the few weeks since the interim policy was imposed we have already seen such instances)¹; and be it
- 7. RESOLVED:** That the ASCSU oppose the increased level of policing and surveillance of faculty, students and staff, arising from the Interim TPM Policy, which is a burden disproportionately imposed upon Black and brown members of our community; and be it
- 8. RESOLVED:** That the ASCSU oppose restrictions on face coverings, which violate the religious freedoms and health and safety recommendations for many members of our campus communities; and be it
- 9. RESOLVED:** That the ASCSU oppose the restrictive hours of operation for buildings and public spaces on campuses that interfere with faculty, staff and students participating fully in campus life, research and creative activities, and just generally their jobs; and be it

¹<https://www.calfac.org/the-effects-of-the-draconian-anti-free-speech-policy-are-becoming-visible/>

10. RESOLVED: The ASCSU, in opposition to the Interim TPM Policy, support the

students, faculty and community members who, in exercising their rights to

academic freedom, free speech, and freedom of assembly, find themselves in

violation of this interim policy; and be it

11. RESOLVED: That the ASCSU request a written response from the Chancellor's

Office providing explanation and rationale for the content, process of

development, and necessity of the Interim TPM Policy that will be shared with all

CSU campuses; and be it

12. RESOLVED: That the ASCSU urge the Chancellor put any enforcement of the

Interim TPM Policy into abeyance until such time as the concerns above are

addressed; and be it finally

13. RESOLVED: That the ASCSU call upon the Chancellor to appoint a committee of

ASCSU, CSSA, CSU labor unions, and CO representatives to co-author a new,

viable, TPM "framework"—as instructed by law—that will keep our campuses safe

without violating the rights and freedoms of faculty, staff, and students.

14. RESOLVED: That the ASCSU distribute this resolution to:

CSU Board of Trustees

CSU Chancellor

CSU campus Presidents

CSU campus Senate Chairs

CSU campus Senate Executive Committees

CSU Provosts/Vice Presidents of Academic Affairs

CSU campus articulation officers

California Faculty Association (CFA)

California State Student Association (CSSA)

CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA)

Academic Senate for the California Community Colleges

Academic Senate of the University of California
California Community Colleges' Board of Governors
University of California Board of Regents CSU Employees Union (CSUEU)
CSU Academic Professionals of California (APC)
UAW Local 4123 representing CSU Graduate Students
Teamsters Local 2010 representing CSU Skilled Trades workers
Assemblymembers
State Senators

Rationale

The ASCSU is the means by which the Chancellor of the CSU consults with faculty in the system on matters of system-wide concern in accordance with the historic academic tradition of shared governance (and backed by California State law). The Chancellor's Office notified the public of its newly crafted Interim TPM Policy in August, without perceptible consultation with the authorized bargaining agents for any of the represented employee groups and without consultation with the ASCSU, faculty in general, the California State Students Association, or students in general.

The American Association of University Professors' (AAUP) has condemned the wave of similar policies being implemented on campuses across the U.S.² At least four CSU university senates (Fresno, San Diego, Sonoma, and Stanislaus) have passed resolutions condemning the policy or requesting investigation of and information on the rationale and development process of the policy.³ The CFA has filed an unfair labor practice [charge](#) with the California Public Employment Relations Board (PERB) alleging that management has applied the new policy to faculty (or any represented employees) before a formal meet and confer with management is completed.

The Interim TPM Policy incorporates chilling restrictions on free speech and academic freedom at CSU universities. We should make clear the difference between "...but they should be careful not to introduce into their teaching controversial matter which has no relation to their subject" being in the academic freedom policy vs the Interim TPM. The shift is how who decides what is and is not controversial and what is and is not relevant to a course from the professional judgment of faculty. It also means that faculty who "violate" what the administration believes are the boundaries of academic freedom, could be punished and charged with a misdemeanor under the Interim TPM. The

²<https://www.aaup.org/news/aaup-condemns-wave-administrative-policies-intended-crack-down-peaceful-campus-protest>

³ University resolutions appended to this document.

introduction to the Interim TPM policy states “every person who violates or attempts to violate these rules and regulations is guilty of a misdemeanor“

A recent article in CFA’s Headlines⁴ outlines additional concerns including the restrictive new “hours of operation” on campus buildings, restrictions on face-masking that provide an unsafe environment for faculty, staff and students who may be immuno-compromised or sick, and potentially violating freedoms of religious expression for those who wear face or head coverings. Additionally, the Interim TPM may also place undue restrictions on faculty (and other represented employee groups) ability to mount collective action up to and including a strike as we did in the lead up to our Jan 22, 2024 strike.⁵

Furthermore, the strict prohibition of certain items on campus actively limits our instructional and pedagogical mission. For example, the ban on the storing of "personal property for camping" limits instructors' ability to take students on long-standing environmental science field trips, and it also impacts the ability of the campus rec centers to run adventure trips for students. Although these limitations on outdoor learning may be unintentional, it demonstrates how the Interim TPM Policy fails to account for the complexity of the situation at-hand.

The ASCSU recognizes that there are legitimate reasons for protest. The Interim TPM Policy as written allows too much power to campus authorities (administrators, campus police, etc.) to decide what is legitimate, and what serves local or national maneuvering for political control. In fact it is the job of the university and faculty to expose students to content that stretches students’ intellectual growth, in order to create the foundation for an educated citizenry and a thirst for life-long learning. Students, faculty and community members may frequently gather, spontaneously or not, to speak out on current matters of concern. On November 3, 2023, the ASCSU approved [AS-3659-23/JEDI](#): “Condemning Acts of Terrorism, War Crimes, Crimes Against Humanity, and Genocide Against all People, and Support for the California State University Community and Conversations” in which the ASCSU recognized that the “CSU community includes intersecting groups of heritage communities, scholars, and political activists who must be protected and nurtured in safe and secure campus environments” and that the ASCSU encouraged “each campus to foster the CSU mission of building and maintaining spaces for critical thinking, healthy intellectual communities, and nuanced discussions about the broad historical complexities”.

⁴ [CFA Headlines Sept 5, 2024](#)

⁵ [Sound amplification at Long Beach](#)

SB 108 (appended below) requires only a “systemwide framework to provide for consistency with campus implementation and enforcement”, not this specific Policy. Additionally, the law requires that the Chancellor’s Office, “shall submit a report to the Legislature by October 1, 2024, in compliance with Section 9795 of the Government Code, describing the campus climate notifications and any and all efforts to ensure consistent enforcement of institutional policies, and state and federal law, that protect safety and access to educational opportunities and campus spaces and buildings.” The timeline does not require that the Interim TPM be finalized by Oct 1. Instead the law allows for time to constitute a truly *shared governance* approach to crafting a policy that will keep our campuses safe without violating the rights and freedoms of faculty, staff, and students.

As stated in the CFA Headlines piece, “By implementing drastic measures that go beyond what is necessary to maintain order, this new policy will certainly discourage public discourse and civil engagement, as students and faculty will feel more threatened and less safe on their campuses.”⁶

SB 108 Section 220 Item 7 (State Action to which CSU Responded)

7. It is the intent of the Legislature that the California State University foster freedom of expression and the free exchange of ideas that comply with state and federal law and campus policies while also protecting student, staff, and faculty safety and access to educational opportunities. Each campus of the university shall prepare a campus climate notification by the beginning of the Fall 2024 term. The California State University Chancellor’s Office will develop a systemwide framework to provide for consistency with campus implementation and enforcement.

(a) Each campus shall provide notification of the following to students before the start of each academic year:

- (1) The campus’s time, place, and manner policy, which identifies the allowable parameters of free speech activities and the campus.
- (2) The Student Code of Conduct, which identifies acceptable student behavior, and relevant state and federal laws, which delineate legal and illegal activities.

⁶ [Long Beach protests](#)

- (3) The systemwide Nondiscrimination Policy, which ensures compliance with Title VI and Title VII of the Civil Rights Act of 1964.
- (4) The process by which the campus will resolve any complaint of a violation of relevant institutional policies, state law, or federal law, including complaints against individuals not affiliated with the campus.
- (5) The range of consequences possible for students, faculty, or staff who violate relevant institutional policies, state law, or federal law, including, but not limited to, discrimination based on shared ancestry under Title VI of the Civil Rights Act of 1964.
- (6) How the campus may respond to activities that threaten the safety of students, faculty, or staff, and disrupt their ability to access the campus or buildings, the educational process, or activities on campus. The notification will include strategies consistent with current law for how the university intends to ensure students can safely access buildings and activities on campus.
- (7) How the campus intends to foster healthy discourse and bring together campus community members, and viewpoints that are ideologically different, in order to best promote the educational mission of the institution and the exchange of ideas in a safe and peaceful manner.
- (8) Identify educational programs and activities for faculty, staff, and students to support the balance between free speech activities, educational mission, and student safety.
- (9) A list of the resources available on campus for faculty, staff, and students to receive mental health and trauma support.

(b) The Chancellor's Office of the California State University shall submit a report to the Legislature by October 1, 2024, in compliance with Section 9795 of the Government Code, describing the campus climate notifications and any and all efforts to ensure consistent enforcement of institutional policies, and state and federal law, that protect safety and access to educational opportunities and campus spaces and buildings.

Resolution summary

This articulates the ASCSU's opposition to the Interim Time Place and Manner Policy (TPM), concluding with calls to the Chancellor to appoint a committee of ASCSU, CSSA, CSU labor unions, and CO representatives to co-author a new, viable, TPM "framework",

as instructed by law, that will keep our universities safe without violating the rights and freedoms of faculty, staff, and students.

**Academic Senate
of the
California State University**

Special Rule Of Order: Eligibility to Vote on Ratification of ASCSU Constitutional Amendments

1. **RESOLVED:** That all and only Faculty Unit 3 Employees as defined in section 2.13 of the Collective Bargaining Agreement may vote on ratification of proposed amendments to the Academic Senate of the CSU (ASCSU) Constitution;
2. **RESOLVED:** That the ASCSU distribute this resolution to:

CSU campus Senate Chairs
Campus AVPs of Faculty Affairs

Rationale

To take effect, amendments to the ASCSU Constitution must be ratified by campuses and approved by the Board of Trustees. The Constitution provides that

Ratification shall require a majority of the total vote cast in a systemwide referendum and a majority of the votes cast at each of a majority of the campuses. [Constitution, VII.2]

However, the Constitution does not explicitly say who may vote in such referenda. There are alternative interpretations. This Special Rule of Order resolves that ambiguity.

According to the Constitution, the ASCSU is the sole official voice of all faculty in the CSU. For example,

The faculty of the California State University adopts this constitution in order to exercise its rights and fulfill its responsibilities in the shared governance of the University. As the official voice of the faculty in matters of systemwide concern [Constitution, Preamble]

Moreover, ASCSU representatives “represent the entire faculty of a campus” [Constitution, II.5]. Therefore, the ASCSU represents all faculty employees, even if campuses limit who is eligible to represent a campus on the ASCSU.

Indeed, using campus restrictions on who may represent the campus to determine who may influence the Constitution which governs the body that represents all faculty would create significant inequities across the system. On that approach, every part time lecturer at Chico may vote; whereas at CSUN only 9 part time lecturers may vote.

Moreover, while this Special Rule will govern all future Constitutional amendments, the immediate context is a proposed change which concerns the representation of lecturers. Differentially enfranchising lecturer faculty in this ratification vote makes the perennial concern about inequity particularly salient.

Resolution summary

The ASCSU is the sole representative of the CSU faculty at the system level. This clarifies that all Unit 3 faculty employees are eligible to vote on changes to the ASCSU Constitution.

**Academic Senate
of the
California State University**

**Schedule and Procedure for Ratification of AS-3660 Amending the Constitution of
the Academic Senate of The California State University to Add Three Designated
Lecturer Faculty Positions**

- 1. RESOLVED:** That the Academic Senate of the California State University
(ASCSU) will conduct the ratification process for amendments to the ASCSU
Constitution initiated by AS-3660 on the following schedule

ASCSU Chair notifies campus senate chairs to conduct ratification vote	Week of September 23, 2024
Campus senate chairs report vote totals to ASCSU Chair	November 1, 2024 (11.59pm)
ASCSU Chair and Executive Committee tabulate votes and announce results	November 4, 2024
If ratification is affirmed:	
Campuses begin developing rules and processes for electing representatives to Lecturer Electorate	November 4, 2024
Initial reading of proposed change at the Board of Trustees	November 20, 2024 or January 28, 2025
Campus senate chairs report results of elections of Lecturer Electorate to ASCSU Chair	March 28, 2025 (11.59pm)
Action by Board of Trustees	January 28, 2025 or March 25, 2025
ASCSU Chair convenes Lecturer Electorate	TBD

Lecturer Electorate reports results of election for first representatives and alternates to ASCSU Chair	April 15, 2025
---	----------------

; and be it

2. RESOLVED: That the ASCSU Executive Committee be empowered to alter the above timeline so long as the changes and rationale are communicated to the

ASCSU; and be it

3. RESOLVED: That the following language should be presented to eligible faculty voters on each campus:

The [Constitution of the Academic Senate of the California State University](#)

(ASCSU) requires that any proposed amendments be ratified by CSU campus faculty and approved by the CSU Board of Trustees.

At its March 2024 plenary, the ASCSU approved [AS-3660 Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Positions](#) which endorses the following amendments to Article II of the ASCSU Constitution (proposed amendments underlined)

I. Amend Section 1 (b):

(b) The Academic Senate shall also include:

- 1) the immediate past chair of the Academic Senate if not an elected member (who shall not be counted as a campus representative if not an elected member);
- 2) the Chancellor or representative as an ex-officio non-voting member;
- 3) one emerita/emeritus selected by the CSU Emeritus and Retired Faculty & Staff Association;
- 4) three lecturer senators (who shall not be counted as campus representatives) elected pursuant to Article II, Section 6.

II. Add new Section 6:

Section 6. Lecturer Senators

The lecturer senator electorate shall consist of one lecturer faculty member elected by and from the lecturer faculty on each campus, according to rules established on each campus. Three lecturer senators shall be elected by and from the lecturer senator electorate. Lecturer senators shall serve staggered three-year terms beginning June 1. Terms of members of the lecturer senator electorate, procedures for electing lecturer senators and alternates, procedures for the recall of lecturer senators and alternates by the electorate, and responsibilities

of alternates shall be specified in the Bylaws. The Bylaws shall provide for the temporary replacement of a lecturer senator whenever the immediate past chair of the Academic Senate is both from the same campus as the lecturer senator and a member of the senate solely by virtue of being the immediate past chair. Lecturer senators and alternates replacing lecturer senators must hold a one-year (or longer) appointment and be full-time or part-time with a time base entitlement of at least 0.6. The use of the term 'lecturer senator' in this article is for convenience and does not exclude non-lecturer non-tenure track faculty.

III. Renumber existing Sections 6-8 and amend renumbered Section 7:

Section ~~6~~7. Terms of Office

Campus representatives and lecturer senators shall serve a term of three years. The immediate past chair of the Academic Senate shall serve for one year.

If these amendments are ratified by campuses and approved by the CSU Board of Trustees, the ASCSU Bylaws will automatically be changed as set out [AS-3661](#)
[Change in Bylaws of the Academic Senate of the California State University to Accommodate the Addition of Three Designated Lecturer Faculty Positions](#)

A 'Yes' vote would endorse ratification of these amendments. A 'No' vote would reject ratification of these amendments.

4. RESOLVED: That communications from the ASCSU Chair to campus senate chairs regarding the ratification vote include, but not be limited to:

- The deadline for reporting results to the ASCSU Chair
- The requirement that campuses report raw vote totals (counts of 'yes' and 'no' votes)
- Who is eligible to vote on ratification
- The language, set out above, which should be presented to voters

5. RESOLVED: That this resolution be distributed to

CSU campus senate chairs
CSU campus Provosts
CSU campus Vice Presidents for Faculty Affairs
CSU campus Vice Presidents for Human Resources
CSU campus Staff Councils

Rationale

In the spring of 2024, the ASCSU passed [AS-3660 Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Positions](#). The Constitution provides that all amendments require ratification as follows:

Ratification shall require a majority of the total vote cast in a systemwide referendum and a majority of the votes cast at each of a majority of the campuses. [Constitution VII.2]

Ratified amendments then require approval of the Board of Trustees. This resolution outlines the timeline and other instructions for handling the ratification of the amendments proposed by AS-3660.

Resolution summary

This sets out a timeline and other details for the process ratifying the amendments to the ASCSU Constitution approved in [AS-3660 Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Lecturer Faculty Position](#) (March 2024).

**Academic Senate
of the
California State University**

Delaying the Call for Faculty Trustee Nominations

- 1. RESOLVED:** That the Academic Senate of the California State University (ASCSU) delay the call for nominations for the 2024-2026 Faculty Trustee until December 1, 2024; and be it
- 2. RESOLVED:** That the ASCSU distribute this resolution to:

CSU Board of Trustees
CSU Chancellor
CSU campus Presidents
CSU campus Senate Chairs
CSU campus Senate Executive Committees
California Faculty Association (CFA)
California State Student Association (CSSA)
CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA)
Office of the Governor

Rationale

The final reports from the Trustee Recommending Committee in the last two cycles have made extensive recommendations for improvements of the criteria and process, but the ASCSU has not yet acted upon these recommendations. The ASCSU will entertain a first reading of revisions to the Faculty Trustee Nomination and Selection Criteria and Process at the September 20, 2024 plenary. While the current cycle's committee has been elected, it is still possible to make these revisions up until the point that the call for candidates goes out to the campuses. Thus delaying the call for 2024-2026 Faculty Trustee nominations in December 1, 2024, will allow the ASCSU to review and deliberate on changes to criteria and process during the plenaries in September (first reading) and November (action item), and include all changes in nominee criteria and application requirements that may be approved in the December 1, 2024 call .

Should the ASCSU not make such changes, the delayed call will still allow the process to follow the existing timeline.

Resolution summary

The ASCSU Faculty Trustee recommending committees from the past two cycles developed recommendations for changes to the procedures and criteria which have yet to be updated by the ASCSU. Delaying the call for nominations allows the ASCSU to review and potentially enact revisions at the November Plenary.