Academic Support and Student Services Committee (AS&SS)

Minutes

10/03/24

10:00 – 11:30am

Members attending:

Tiffany Tsantsoulas (Chair, A&H), Kristine Holloway (Vice-Chair, Librarian), Leslie Kirstein (NSME), Jose Villagran (At-Large), Nora Cisneros (At-Large), Ivonna Edkins (Staff Member), Marci Diaz (ASI Exec-VP), Sandra Bozarth (*ex-officio*, Dean of Libraries), Denver Fowler (*ex-officio*, AD Undergrad. & Graduate Studies), Steve Walsh (ex-officio, AVP of Enrollment Management designee), Mary Slaughter (*alternate*), Adriana Sixtos (*alternate,* Student Services Professional), Pratigya Sigdyal (BPA), Steve Walsh (*ex-officio*, EOP)

Members excused: Elaine Correa (SSE), Janine Cornelison (Student Services Professional), Mike Kwon (*ex-officio*, Director of ASI), Markel Quarles (*ex-officio,* VP-Student Affairs Designee)

I. Call to Order by Chair T. Tsantsoulas

II. Approval of Minutes - Motion to approve by M. Diaz, seconded by L. Kirstein

III. Approval of Agenda - Motion to approve by P. Sigdyal, seconded by J. Villagran

IV. Discussion Items:
   a. **Survey for students assessing their Need for an Academic Testing Center**
       The committee provided feedback to M. Diaz on the student survey questions. Some additional questions were proposed, and a few existing questions were rephrased for clarity. M. Diaz will revise the survey based on this feedback and plans to seek further input from the committee at a later stage.

   b. **ITS Surveys on Generative AI for students (2024-2025 #166)**
       The committee reviewed the student survey questionnaire on Generative AI and made the following suggestions:
       - Clarify Definitions: Include a clear definition of AI and Generative AI at the beginning of the survey to help orient students.

- Purpose and Data Usage: Add a statement explaining the survey's purpose and how student data will be used.
- Revisions to Questions: Some revisions to the existing questions were proposed for improved clarity and relevance.
- Section V: It was recommended that Section V of the survey be eliminated.
- Survey Length and Attention Filters: The committee also suggested that IT consider reducing the survey length and incorporating attention filters to ensure high-quality responses.

V. Adjourn
   a. Chair thanked everyone for their participation, before adjourning at 11:30 a.m.