



Academic Senate: Executive Committee

Minutes

TUESDAY, OCTOBER 8, 2024

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csub.zoom.us/j/85314987321?pwd=o6bDT4nY6psG4A8Zhiz3OtlN8OW3ty.1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Guests: President Vernon Harper.

1. Call to Order
 - a. Chair Danforth called the meeting to order at 10:04 AM.

2. Announcements and Information
 - a. CSUB President- Dr. Vernon Harper (**Time Certain: 10:20 AM**)
 - i. Discussed RES 232431 Search and Screening Procedures for Administrators (see item 6c).
 - ii. President Harper and EC discussed administrator searches and goals for the university.
 - b. Availability for extra EC meeting: October 15 or October 29
 - i. Date selected for an additional EC meeting: October 29. (October 15 was later added...see item 9b).
 - c. Catalog deadline updated to: February 15, 2025

3. Approval of Agenda (**Time Certain: 10:05 AM**)
 - a. C. Lam motioned to approve the agenda. Majority approved, no abstentions. Agenda approved.

4. Approval of EC Minutes
 - a. September 24, 2024 (handout) (deferred)

5. Continued Items **(Time Certain: 11:15 AM)**

- a. AS Referral Log (handout) (deferred)
 - i. AAC (J. Deal)
 - ii. AS&SS (T. Tsantsoulas)
 - iii. BPC (D. Wu)
 - iv. FAC (Z. Zenko)
- b. Interim Provost Update (J. Rodriguez) (deferred)

6. New Discussion Items **(Time Certain: 10:10 AM)**

- a. Academic Affairs Committee (AAC) Appointment
 - i. Dr. Rhonda Dugan has been elected as the new At-Large Senator to complete Dr. Alicia Rodriguez's term. A position was held on AAC for that individual to fill once elected, however, Dr. Dugan is already serving on BPC.
 - ii. Action Item for the Senate Office: Vice-Chair Solano and Senate Analyst, K. Van Grinsven will work on drafting and sending out the "Call for Interest."
- b. ASCSU Proposed Bylaws Change (Update on election platform options)
 - i. Chair Danforth explained the current election platform options: Simply Voting or Qualtrics. The cost to increase capacity on Simply Voting for the rest of the year is \$450. The EC agreed on using Simply Voting and segmented voter features to work within the confines of the current subscription.
 - ii. Action Item for the Senate Office: Vice-Chair Solano and Senate Analyst, K. Van Grinsven will work on drafting communication to go to all electors and set up the ballot on Simply Voting.
- c. RES 232431 Search and Screening Procedures for Administrators (handout)
 - i. Discussion:
 - 1. President Harper has directed Interim Provost Rodriguez to discuss the resolution further. President Harper does support the search committee being able to have their final deliberations without the consulting firm present. There are concerns with the successfulness of the search based on the procedures presented in the proposed resolution. One item of concern was the timeline for determination of whether to use a search consultant firm or not as it takes time for the committees to form. That time delay can cause a reduction in the pool of viable candidates. Discussion continued regarding the level of support or intrusion that the search firms would have and how that would be addressed in a document/written contract.

2. There was some confusion regarding which version of the resolution was provided in the packet versus what version was approved on the Senate floor and sent to the President. Vice-Chair Solano referred to the Senate minutes from May 9, 2024, which confirmed that the resolution 232431 was amended on the Senate floor (Handbook 309.3). The wrong resolution version was included in the EC agenda packet.
 3. Action Item for the Senate Office: Per the bylaws, the resolution will be referred to FAC and BPC for further discussion and revision. Chair Danforth and the Senate Analyst will work on drafting and sending the referral to BPC and FAC.
- d. Elections and Appointments (D. Solano) (deferred)
- i. Elections:
 1. Student-centered Enterprises, Inc. (SEI) Board
 - ii. Appointments: (handout) (deferred)
 1. Exceptional Service Award Committee
 - a. Two (2) Executive Committee members
 2. Criteria for Proposing New Schools Taskforce
 - a. Standing Committee appointments
 - i. AAC: Dr. Heidi He- NSME
 - ii. AS&SS: Dr. Pratigya Sigdyal - BPA
 - iii. BPC: Dr. Rhonda Dugan – SSE
 - iv. FAC: Dr. Amber Stokes – NSME
 - b. Two (at-large) faculty members
 3. Office of Equity, Inclusion and Compliance (EIC) Taskforce
 4. FAC Memo: Task Force for Periodic Evaluation (handout)
 - iii. Review of committees' activity (HOLD; Senate Office to compile list) (deferred)
- e. Time, Place, Manner Policy (handout) (deferred)
- f. CFA Report – possible addition to Senate Agenda (deferred)
- g. Handbook and Bylaws Project; create taskforce? (deferred)
- i. Updating Schools to Colleges
 - ii. Notation for revisions
 - iii. Standing Committees Composition:
 1. Clarify Handbook language about staff positions being non-MPP staff

- 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
- iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
- v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
- vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate)
- vii. Review committees listed (Handbook 107)
- viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- h. RTP (deferred)
 - i. Unit Review Committee Procedures (handout)
 - ii. PAF Insertion/deletion
- i. Double-Major Policy: Timeline for Declaring (handout) (deferred)
- j. Faculty concerns about SSD Testing– AS&SS (deferred)
- k. CSU Generative AI report and professional ethics (handout) (deferred)
- l. Department Formation follow-up (HOLD follow up w/ Academic Programs) (deferred)
- m. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC
 - i. ~~Update: AB 1142 signed by Governor Newsom; the bill creates a commission. One of their tasks is to review these degree proposals w/ duplication concerns.~~
 - ii. Chair Danforth provided clarification: AB 1142 does not give the ability to adjudicate claims about duplication and unfortunately does not create a commission to review duplication concerns. Will remove this line from the agenda and put this item back on “Hold.”
- n. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024) (deferred)

7. Agenda Items for Senate Meeting

Academic Senate Meeting – Fall 2024

Thursday, October 10, 2024

Agenda

10:00 AM – 11:30 AM

Location: Dezimmer Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/84996177015?pwd=NTRyNIJDNk4xUVY3VmhCNkpieTRiUT09>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, Senator A. Hegde, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas, Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein, Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly (Sabb. F2024; alt. Jing Wang), Senator E. Correa (alt. A. Reid), Senator J. Deal, Senator R. Dugan, Senator T. Salisbury, Senator J. Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

Guests: President V. Harper and D. Cantrell

- I. Call to Order
- II. Approval of Minutes
 - a. September 26, 2024 (handout)
- III. Announcements and Information
 - a. President's Report – V. Harper (**Time Certain: 10:10 AM**)
 - b. Enrollment Management – D. Cantrell (**Time Certain: 10:20 AM**)
 - c. Elections and Appointments – D. Solano (handout)
 - d. ASCSU Proposed Bylaws Change (Update on election platform)
 - e. Upcoming Events:
 - i. October 14 - Budget Open Forum; 11:00 AM – 12 Noon, Student Union MPR
 - ii. October 16 - Faculty Hall of Fame; 3:30 PM – 5:00 PM, Solario de Fortaleza, SRC
 - iii. October 17 - Faculty Recognition; 2:00 PM – 3:00 PM, Albertson Room
 - iv. October 17 - Presidential Papers Ceremony; 3:30 PM – 5:00 PM, Dezember Reading Room, WSL
- IV. Approval of Agenda (**Time Certain: 10:05 AM**)
- V. Reports
 - a. Interim Provost's Report – J. Rodriguez
 - b. ASCSU Report – Senators Lam and Michieka (handout)
 - c. ASI Report – Senator Pruitt
 - d. Staff Report – Senator Cornelison
 - e. Committee Reports:
 - i. Executive Committee – Vice-Chair Solano
 - ii. Standing Committees:

1. Academic Affairs Committee (AAC)– Senator Deal (handout)
2. Academic Support and Student Services Committee (AS&SS)– Senator Tsantsoulas (handout)
3. Budget and Planning Committee (BPC) – Senator Wu (handout)
4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)

VI. Resolutions **(Time Certain: 10:35 AM)**

- a. Consent Agenda
- b. New Business
 - i. RES 242505 Faculty Director Reviews – FAC (handout)
 - ii. RES 242506 Bachelor of Science in Biochemistry Certified by the American Chemical Society (ACS) Concentration – AAC (handout)
- c. Old Business
 - i. ~~RES 242501 Evaluation of Academic Administrators – FAC (handout)~~ Remove from Senate agenda; not ready yet for second reading.
 - ii. RES 242503 Cal-GETC Changes – AAC (handout)
 - iii. RES 242504 Bachelor of Music, Music Teacher Preparation Concentration– AAC and BPC (handout)

VII. Open Forum **(Time Certain: 11:15 AM)**

VIII. Recognition **(Time Certain: 11:25 AM)**

IX. Adjournment

8. Open Forum Items

- a. Academic Master Plan:
 - i. Dr. Elizabeth Adams, Interim Dean of Academic Programs has given department chairs until October 31, 2024, to upload any changes to the Academic Master Plan (AMP), which will need to be submitted to the Chancellor’s Office by January. Academic Master Plan will need to be referred out to the appropriate subcommittee soon, with the resolution approved no later than December 5, 2024, which is the last Senate meeting of the semester.
- b. Academic Calendar: Calendar committee will need to meet, and the proposed calendar will need to be referred out to the appropriate subcommittees with the

resolution approved no later than December 5, 2024, which is the last Senate meeting of the semester.

c. Interim Provost Rodriguez will be hosting the EC dinner: 7:00 PM, Sonder.

9. Adjournment

a. Not able to extend the meeting and conversation with President Harper due to limitations of the conference room reservation.

b. Chair Danforth adjourned the meeting at 11:30 AM. Two additional Executive Committee meetings added: October 15 and October 29.