



Academic Senate: Executive Committee

Minutes

TUESDAY, OCTOBER 15, 2024

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csub.zoom.us/j/87837519583?pwd=19t2SvRRSY1BoVKfvHvYARostNh0MC.1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Absent: A. Hegde, K. Van-Grinsven.

Guests: none.

1. Call to Order

- a. Chair Danforth called the meeting to order at 10:04 AM.

2. Announcements and Information

a. Budget Forum Debrief

- i. D. Wu noted that the forum was well attended and summarized some of the concerns brought up at the forum. Faculty voiced concerns about increased teaching loads, captured faculty lines, and staff not being replaced. Academic Affairs has certainly been feeling the budget crisis, however, more transparency needed regarding how other divisions are being affected by the budget crisis. Many questions were not fully answered by the administration.
- ii. A student brought up concerns about accessibility for students with disabilities on campus; Chair Danforth noted that there was no place to sit between the dorms and the student union. T. Tsantsoulas attend the ASI meeting on Friday and noted the president committed to address this issue.
- iii. More transparency needed for the CSUB budget book. D. Wu noted that the budget book only shows how much has been budgeted, not how the money has been spent. M. Danforth shared that other CSUs have more transparency

with their budget books. This has been a reoccurring issue for the last eight years with the CFO. Some discussion ensued regarding making a Freedom of Information Act request as CSUB is a public institution and there is the question raised of whether the CSUB budget book meets the CSU Chancellor's Office transparency requirements. Chair Danforth said that there was software that was purchased so details about the budget could be shared, but that administration thought faculty would not be able to understand it.

- iv. Interim Provost J. Rodriguez will further discuss issues pertaining to the budget book with D. Wu and Chair M. Danforth.
- v. D. Wu mentioned that another budget open forum will be scheduled in December to address concerns and issues brought up at this one that were not addressed. He also told CFO Thom Davis that we also need to change the format of the presentation; instead of just sharing the budget, D. Wu recommended to T. Davis that the presentation share challenges and how to address them. C. Lam is concerned that the budget in January will be bad again; CSUB needs to be proactive rather than reactive. Discussion ensued regarding staff being extremely overloaded, particularly in areas where there have been hiring freezes. In some departments, faculty are taking on the extra work and we will start seeing the effects of this on the students. Chair Danforth brought up the need to discuss the Space Management Committee again with T. Davis. Tsantsoulas mentioned that there is a morale issue that is continuing to grow.

3. Approval of Agenda (Time Certain: 10:05 AM)

- a. M. Danforth added a budget forum debrief to the agenda. Z. Zenko moved to approve; C. Lam seconded. Amended agenda approved.

4. Approval of EC Minutes

- a. September 24, 2024 (handout)
- b. October 8, 2024 (handout)
 - i. Z. Zenko moved to approve the minutes; D. Wu seconded. Minutes from September 24 and October 8 approved.

5. Continued Items (Time Certain: 11:00 AM)

- a. AS Referral Log (handout)
 - i. AAC (J. Deal) – SOCI window should be two weeks and be the same for online and physical SOCIs. This should be added to the academic calendar to prevent

future questions from ITS. AAC is working the referral for the Ethnic Studies minors; AAC sent a request to T. Salisbury regarding ability to teach all the courses within a two-year period. No response has been received yet.

- ii. AS&SS (T. Tsantsoulas) – A joint meeting with BPC has been scheduled for October 31 to discuss the Academic Testing Center. They are also discussing the generative AI surveys and governance structure and have a preliminary discussion regarding the Services for Students with Disabilities.
- iii. BPC (D. Wu) – In addition to meeting with AS&SS about the Academic Testing Center, BPC plans to work on the referral regarding search and screening of academic administrators in the coming meetings. He is also working on getting the data from Tommy Holiwell for space utilization.
- iv. FAC (Z. Zenko) – They are waiting for AAC to discuss the referral and proposed resolution regarding SOCs. They are still working to invite Lori Blodorn to attend a FAC meeting regarding the drafted resolution for the review of academic administrators, so work on that referral can continue.

b. Interim Provost Update (J. Rodriguez)

- i. There are various events on campus this week that he will be attending including DCLC, Faculty Hall of Fame, Faculty Recognition, and the Presidential Papers.

6. New Discussion Items (**Time Certain: 10:10 AM**)

a. Elections and Appointments (D. Solano) (handout)

i. Elections:

1. Student-centered Enterprises, Inc. (SEI) Board

- a. Chair Danforth explained that the bylaws were updated, and the Senate was not informed. The faculty position on the SEI Board has been changed to an elected position. The EC decided to continue with an appointment for this year and will add this position to the call list for elections in the spring. EC approved to move forward with the appointment of Delila Solis.

ii. Appointments:

- 1. Academic Affairs Committee (AAC) – Matthew Herman was approved for appointment.
- 2. Exceptional Service Award Committee (deferred)
 - a. Two (2) Executive Committee members

3. Criteria for Proposing New Schools Taskforce
 - a. Standing Committee appointments
 - i. AAC: Dr. Heidi He- NSME
 - ii. AS&SS: Dr. Pratigya Sigdyaal - BPA
 - iii. BPC: Dr. Rhonda Dugan – SSE
 - iv. FAC: Dr. Amber Stokes – NSME
 - b. Two (at-large) faculty members – Md Naser and Yangsuk Ko were approved for appointment.
4. FAC Memo: Task Force for Periodic Evaluation (handout) (deferred)
5. Office of Equity, Inclusion and Compliance (EIC) Taskforce (HOLD; call in progress)
 - iii. Review of committees' activity (HOLD; Senate Office to compile list)
- b. Time, Place, Manner Policy (handout) (deferred)
- c. CFA Report – possible addition to Senate Agenda (deferred)
- d. Handbook and Bylaws Project; create taskforce? (deferred)
 - i. Updating Schools to Colleges
 - ii. Notation for revisions
 - iii. Standing Committees Composition:
 1. Clarify Handbook language about staff positions being non-MPP staff
 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
 - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate)
 - vii. Review committees listed (Handbook 107)
 - viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- e. RTP: (deferred)
 - i. Unit Review Committee Procedures (handout)
 - ii. PAF Insertion/deletion
- f. Double-Major Policy: Timeline for Declaring (handout) (deferred)
- g. Faculty concerns about SSD Testing– AS&SS (deferred)
- h. CSU Generative AI report and professional ethics (handout) (deferred)

- i. Department Formation follow-up (HOLD follow up w/ Academic Programs) (deferred)
- j. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD)
- k. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024)

7. Agenda Items for Senate Meeting (Tabled)

8. Open Forum Items

- a. No additional items.

9. Adjournment

- a. Chair Danforth adjourned meeting at 11:30 AM.