**Academic Affairs Committee Meeting**

 Thursday, October 17, 2024

 Science III – Room 100

  **Meeting Minutes**

Attendees: E. Adams, J. Deal, C. Dell'Amico, H. He, T. Holiwell, E. Montoya, M. Szolowicz, J. Wang

Absent: R. Korba, K. Szick,

1. Call to Order: The meeting was called to order by J. Deal at 10:02 am.
2. Approval of Agenda: A motion to approve the agenda was made by H. He, seconded by T. Holiwell, all in favor.
3. Minutes:
	1. Approval of minutes from 10/3/24: A typo (“ZCCM”) was fixed. A motion to approve the minutes was made by M. Szolowicz, seconded by E. Montoya, all in favor.
	2. Volunteer for minutes for today’s meeting: J. Wang.
4. Announcements: None
5. Resolutions
6. J. Deal updated the committee that the second reading on Resolution 242503 - Cal-GETC Changes occurred at Academic Senate on 10/10/24. The resolution was passed by Senate and sent to President for signature.
7. J. Deal updated the committee that the second reading on Resolution 242504 - Bachelor of Music, Music Teacher Preparation Concentration occurred at Academic Senate on 10/10/24. The resolution was passed by Senate and sent to President for signature.
8. J. Deal updated the committee that the first reading on Resolution 242506 - Proposal for New Concentration - B.S. in Biochemistry - ACS Certified occurred at Academic Senate on 10/10/24. There were no issues raised on the first reading.
9. Referrals
10. Referral 2024-2025 12 - Proposal for New Minors in Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies

Regarding the questions raised at the last AAC meeting, J. Deal followed up and received a response from Tracey Salisbury, Department Chair of Ethnic Studies. Through a dual supporting partnership with Women, Gender, and Sexuality Studies, and with a wide range of courses and faculty, the department has ensured a well-defined plan for students to complete the minor programs. A motion to approve the three minors in Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies was made by C. Dell'Amico, seconded by H. He. The motion was passed unanimously.

In the catalog copy submitted, some courses in the proposal are labeled as GE but have not been reviewed by GECCo. E. Montoya will compile a list of these courses, and J. Deal will follow up with the department for necessary editing. J. Deal will also forward the resolution draft to the BPC.

1. Referral 2024-2025 14 - SOCI Process (with FAC)

Concerns were raised regarding the current SOCI structure, specifically about linking individual students’ comments to their ratings and faculty access to the online SOCI link. J. Deal provided background on this referral and shared a CSU systemwide report on student ratings of instruction. A resolution drafted by FAC was also presented to the committee. The committee will review the documents and discuss the referred items in the next meeting.

1. Referral 2024-2025 15 - Timeframe of SOCI Administration (with FAC)

J. Deal informed the committee that Melissa Danforth, Academic Senate Chair, has reached out to the IT department. It was confirmed that both the paper and online SOCI will be conducted within the same timeframe this semester.

1. Other Discussion Items - None
2. Open Forum: None

Meeting adjourned at 11:30am.

***Approved on October 31, 2024.***