



Academic Senate: Executive Committee

Minutes

TUESDAY, NOVEMBER 5, 2024

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csub.zoom.us/j/85314987321?pwd=o6bDT4nY6psG4A8Zhiz3OtIN8OW3ty.1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Guests: President Harper

1. Call to Order

- a. Chair Danforth called the meeting to order at 10:01 AM.

2. Announcements and Information

a. President Harper (**Time Certain: 10:10 AM**)

- i. Search Committee for the Provost and VP for Academic Affairs
1. The President and the EC discussed the proposed appointments. The President will relay his decision regarding the MPP appointment to Chair Danforth. The EC approved the staff appointment of Dee Rengil from the Office of the Provost to serve on this search committee.
- ii. Search Committee for the VP for University Advancement
1. K. Van Grinsven will follow up with K. Warner from the Office of the President to confirm the administrator and staff member.
- iii. Discussion also took place regarding the proposed organizational changes and items to be addressed at the upcoming Budget Forum.

3. Approval of Agenda (Time Certain: 10:05 AM)

- a. Chair Danforth called for a motion to approve the agenda. Agenda approved.

4. Approval of EC Minutes

a. October 22, 2024 (handout)

i. J. Deal motioned to approve the minutes; C. Lam seconded. Minutes approved.

b. October 29, 2024 (tabled)

5. Continued Items

a. AS Referral Log (handout) (deferred)

i. AAC (J. Deal)

ii. AS&SS (T. Tsantsoulas)

iii. BPC (D. Wu)

iv. FAC (Z. Zenko)

b. Interim Provost Update (J. Rodriguez) (deferred)

6. New Discussion Items (Time Certain: 11:00 AM)

a. Time Sensitive Items for Senate:

i. Academic Master Plan (handout; expected from E. Adams Nov. 4) – AAC and BPC

1. Chair Danforth will check in with Dean Adams for an update. A referral will be sent out to AAC and BPC as soon as those items are submitted.

ii. Academic Calendar – Any updates from BPC?

1. No response or updates have been received from the Calendar. EC discussed suggestions for ensuring the calendar is submitted to the Senate in a timely manner in the future, such as the Senate Chair calling the first meeting and setting a clear deadline for calendar submission so that it would come to Senate in time to follow proper process.

b. Elections and Appointments (D. Solano)

i. Appointments: (handout) (deferred)

1. Transportation Committee

2. Taskforce for Periodic Evaluation

ii. Review of committees' activity (HOLD; Senate Office to compile list) (deferred)

iii. Provost Appointments or Recommendations needed:

1. Instructionally Related Activities (IRA) faculty appointments (deferred)

2. Criteria for Proposing New Schools Taskforce

a. MPP: Deborah Cours, BPA Dean

b. Staff: Laura Ann Bishop, Budget Analyst, Office of the Provost
EC approved the appointments presented by Interim Provost Rodriguez.

3. Arts and Humanities Dean Search Committee
 - a. Faculty Elected: R. Weller, L. Sakomoto, A. Vazquez-Ramos, and M. Naser.
 - b. MPP: Jane Dong, NSME Dean
 - c. Student: Samuel Carrasco, AH Director
 - d. Staff: Andrea Weikel, College Budget Analyst (*NEW needs discussion) EC supports the appointment proposed by Interim Provost Rodriguez.
 - e. Additional members? No additional members requested.
 - f. Discussion continued regarding the search process and timeline for the College Dean and Associate Dean searches. Interim Provost Rodriguez believes there is not enough time for a sequential search process for the Associate Dean search to follow the Dean search for the College of Arts and Humanities. He will take this topic to the Arts and Humanities Advisory Committee.
- c. Nursing PG-NEC Certification program ([handout](#)) – AAC (deferred)
- d. CFA Report – possible addition to Senate Agenda (deferred)
- e. Time, Place, Manner Policy ([handouts](#)) (deferred)
- f. Handbook and Bylaws Project; create taskforce? (deferred)
 - i. Updating Schools to Colleges
 - ii. Notation for revisions
 - iii. Standing Committees Composition:
 1. Clarify Handbook language about staff positions being non-MPP staff
 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
 - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate)
 - vii. Review committees listed (Handbook 107)
 - viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- g. RTP: (deferred)
 - i. Unit Review Committee Procedures ([handout](#))
 - ii. PAF Insertion/deletion

1. Handbook Section 301.6.4 "Correction of Materials in the PAF" has current procedures
- h. Double-Major Policy: Timeline for Declaring ([handout](#)) (deferred)
- i. Faculty concerns about SSD Testing– AS&SS (deferred)
- j. CSU Generative AI report and professional ethics ([handout](#)) (deferred)
- k. Cc List for Senate resolutions
- l. Work group for CSUB Communications Standards ([handout](#)) (deferred)
- m. ASCSU Interruption Practice Policy (AS-3551; [handout](#)) (deferred)
- n. Department Formation follow-up (HOLD follow up w/ Academic Programs) (deferred)
- o. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD) (deferred)
- p. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024) (deferred)

7. Agenda Items for Senate Meeting (Time Certain: 11:15 AM)

Academic Senate Meeting – Fall 2024

Thursday, November 7, 2024

Agenda

10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/84996177015?pwd=NTRyNlJDNk4xUVY3VmhCNkpieTRiUT09>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, Senator A. Hegde, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas, Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein, Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly (Sabb. F2024; alt. Jing Wang), Senator E. Correa, Senator J. Deal, Senator R. Dugan, Senator T. Salisbury, Senator J. Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

Guests: President V. Harper

- I. Call to Order
- II. Approval of Minutes
 - a. October 10, 2024 (handout)
 - b. October 24, 2024 (tabled)

- III. Announcements and Information
 - a. President's Report – V. Harper **(Time Certain: 10:10 AM)**
 - b. GRaSP – I. Sumaya **(Time Certain: 10:20 AM)** (handouts)
 - c. Elections and Appointments – D. Solano (handout)

- IV. Approval of Agenda **(Time Certain: 10:05 AM)**

- V. Reports
 - a. Interim Provost's Report – J. Rodriguez
 - b. ASCSU Report – Senators Lam and Michieka (tabled)
 - c. ASI Report – Senator Pruitt
 - d. Staff Report – Senator Cornelison
 - e. Committee Reports:
 - i. Executive Committee – Vice-Chair Solano (handout)
 - ii. Standing Committees:
 - 1. Academic Affairs Committee (AAC)– Senator Deal (handout)
 - 2. Academic Support and Student Services Committee (AS&SS)– Senator Tsantsoulas (handout)
 - a. Memo: ITS Surveys on Generative AI – Faculty Survey, 2024-2025 Referral #16 (handout)
 - 3. Budget and Planning Committee (BPC) – Senator Wu (handout)
 - 4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)

- VI. Resolutions **(Time Certain: 10:35 AM)**
 - a. Consent Agenda
 - b. New Business
 - c. Old Business
 - i. RES 242501 Evaluation of Academic Administrators – FAC (handout)
 - ii. RES 242507 Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies Minors – AAC and BPC (handout)

- VII. Open Forum **(Time Certain: 11:15 AM)**

- VIII. Recognition **(Time Certain: 11:25 AM)** (handout)

- IX. Adjournment

8. Open Forum Items

- a. Interim Provost Rodriguez will be hosting an Academic Affairs Town Hall will be held Wednesday, November 6 at 11:00 AM in room 402 in the Dezember Leadership Building.

9. Adjournment

- a. Chair Danforth adjourned the meeting at 11:35 AM. EC will not meet November 12 for an extra meeting.