



Academic Senate: Executive Committee

Agenda – Extra Meeting

TUESDAY, NOVEMBER 12, 2024

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csub.zoom.us/j/86330380061?pwd=DWxIE0qFT1ISllqALGMHkpuqzmj4H4.1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Guests: President Harper

1. Call to Order
2. Announcements and Information
 - a. President Harper (**Time Certain: 10:10 AM**)
3. Approval of Agenda (**Time Certain: 10:05 AM**)
4. Approval of EC Minutes
 - a. October 29, 2024 (handout)
5. Continued Items
 - a. AS Referral Log (handout)
 - i. AAC (J. Deal)
 - ii. AS&SS (T. Tsantsoulas)
 - iii. BPC (D. Wu)
 - iv. FAC (Z. Zenko)
 - b. Interim Provost Update (J. Rodriguez)
6. New Discussion Items (**Time Certain: 11:00 AM**)
 - a. Time Sensitive Items for Senate:

- i. Academic Calendar – Any updates from BPC?
- b. Elections and Appointments (D. Solano)
 - i. Appointments: (handout)
 - 1. Transportation Committee
 - 2. Taskforce for Periodic Evaluation
 - ii. Review of committees’ activity (HOLD; Senate Office to compile list)
 - iii. Provost Appointments needed:
 - 1. Instructionally Related Activities (IRA) faculty appointments
- c. Cc List for Senate resolutions
- d. Nursing PG-NEC Certification program ([handout](#)) – AAC
- e. CFA Report – possible addition to Senate Agenda.
- f. Time, Place, Manner Policy ([handouts](#))
- g. CSU Generative AI report and professional ethics ([handout](#)) – AS&SS? and FAC?
- h. Handbook and Bylaws Project; create taskforce?
 - i. Updating Schools to Colleges
 - ii. Notation for revisions
 - iii. Standing Committees Composition:
 - 1. Clarify Handbook language about staff positions being non-MPP staff
 - 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
 - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate)
 - vii. Review committees listed (Handbook 107)
 - viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- i. RTP – FAC
 - i. Unit Review Committee Procedures ([handout](#))
 - ii. PAF Insertion/deletion
 - 1. Handbook Section 301.6.4 “Correction of Materials in the PAF” has current procedures
- j. Double-Major Policy: Timeline for Declaring ([handout](#)) – AAC
- k. Faculty concerns about SSD Testing – AS&SS
- l. Work group for CSUB Communications Standards ([handout](#))
- m. ASCSU Interruption Practice Policy (AS-3551; [handout](#))

- n. Department Formation follow-up (HOLD follow up w/ Academic Programs)
- o. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD)
- p. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024)

7. Agenda Items for Senate Meeting (deferred)

2024-2025 Academic Senate: Referral and Resolution Log

Date	Referral	Status	Committee/s Charged	Action	Resolution	Handbook/Bylaws Change	Approved by Senate	Sent to President	Approved by President
9/3/2024	2024-2025 #01 Proposal for New Concentration_BS in Biochemistry ACS Certified	Complete	AAC	Whether to approve the proposal for a new concentration in —BS in Biochemistry certified by the American Chemical Society. Carry over referral: 2023-2024 #20 Proposal for emphasis in Biochemistry B.S.	RES 242506 New Concentration_Bachelor of Science in Biochemistry Certified by the American Chemical Society (ACS) Concentration	-	10/24/2024	11/1/2024	
9/3/2024	2024-2025 #02 Proposal to Discontinue AGBS Concentration in BSBA	Complete	AAC	Whether to approve the proposal to discontinue the Agricultural Business concentration in the BS in Business Administration program.	RES 242502 Discontinuation of AGBS Concentration in BSBA	-	9/26/2024	10/4/2024	10/10/2024
9/3/2024	2024-2025 #03 Proposal for New Degree- Bachelor of Music	Complete	AAC and BPC	Review the proposal for the New Degree – Bachelor of Music, Music Teacher Preparation Concentration Carry over referral: 2023-2024 #23 New Degree Program Proposal- Bachelor of Music in Music Education; RES 232416 Drafted- not passed.	RES 242504 Bachelor of Music Teacher Preparation Concentration	-	10/10/2024	10/21/2024	10/22/2024
9/3/2024	2024-2025 #04 Cal-GETC Changes	Complete	AAC	Consider changes to CSUB's lower division General Education (GE) program in relation to the new CSU GE policy, passed by the Board of Trustees in Spring 2024 to align with California General Education Transfer Curriculum (Cal-GETC).	RES 242503 Cal-GETC Changes	-	10/10/2024	10/21/2024	10/22/2024
9/3/2024	2024-2025 #05 Faculty Director Performance Reviews	RES IP	FAC	Review and address the Faculty Director performance review process; including which centers and positions need to be reviewed, review committee formation and composition, consideration of Faculty Board Committees to develop their own criteria. Carry over referral: 2023-2024 #08 GECCO Review and Appointment (2022-2023 #22) Carry over referral: 2023-2024 #27 Faculty Director Performance Reviews - Handbook Change	RES 242505 Faculty Director Reviews	Handbook Change	10/24/2024	11/1/2024	
9/3/2024	2024-2025 #06 Sixth-year Lecturer Review – Handbook Change	IP	FAC	Purpose and outcome(s) of the Sixth-year Lecturer Review, etc. <i>Carry over referral 2021-2022 #41 Sixth-year Lecturer Review – Handbook Change</i> Carry over referral: 2023-2024 #03 Sixth-year Lecturer Review – Handbook Change Update: FAC Drafted memo and recommendations - included in Senate Agenda packet 9/26/2024. On EC agenda 10/10/24		Handbook Change			
9/3/2024	2024-2025 #07 Evaluation of Academic Administrators- Handbook Change	RES IP	FAC	Review and consider changes to the Handbook 311 Evaluation of Academic Administrators: include the Chief Diversity Officer, review Academic Administrator titles to ensure they are consistent with current title; Review procedures to clarify review process and consistency of the role of the review committees.	RES 242501 - Evaluation of Academic Administrators	Handbook Change 311	11/7/2024		
9/3/2024	2024-2025 #08 Faculty Hiring Prioritization- Position Control		BPC	Discuss the administration's commitment to the hiring of tenured and tenure-track faculty to match the growth trends of student enrollments and the demographic make up of the student population, and to match or exceed growth in administrative positions (MPPs). Carry over referral: 2023-2024 #36 Faculty Hiring Prioritization- Position Control					
9/3/2024	2024-2025 #09 Need for an Academic Testing Center		AS&SS and BPC	Whether there is a need for the campus to have an Academic Testing Center to assist with proctoring exams and perhaps full-fledge entrance testing. Consider resources needed and what the structure might be to meet the needs of faculty and students. Carry over referral: 2023-2024 #31 Need for an Academic Testing Center					
9/13/2024	2024-2025 #10 Time Blocks		BPC	The need to reconsider Time Blocks for classes. During discussion, consider how to address meeting patterns that are not visualized in RES 1314059, whether the 50 minutes M/W/F time blocks are sufficient for pedagogical reasons, overlap between current time blocks of different types, effects of time blocks on space utilization. Carry over referral: 2023-2024 #04 Time Blocks and Space Utilization					
9/13/2024	2024-2025 #11 Space Utilization		BPC	The need to reconsider space utilization tactics; consider Assessment of space utilization such as highly used time blocks, poorly used time blocks, classes scheduled outside of time blocks, classes scheduled in non-classroom spaces, etc. Impact of space utilization on approval of future buildings, policies regarding classes scheduled outside of time blocks, and policies to encourage broad use of time blocks and higher space utilization. Carry over referral: 2023-2024 #04 Time Blocks and Soace Utilization					
9/16/2024	2024-2025 #12 Proposal of New Minors- Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies	RES IP	AAC and BPC	Whether to approve the proposal for new minors in Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies Carry over referral: 2023-2024 #29 Proposal of New Minors- Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies	RES 242507 Proposal of New Minors - Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies	-	11/7/2024		
9/16/2024	2024-2025 #13 Reconsideration of the Role and Structure for the Committee on Professional Responsibility (CPR)		FAC	Reconsideration of the role and committee structure for the Committee on Professional Responsibility (CPR) including the role CPR plays in the new Faculty Affairs Discrimination, Harrasment and Retaliation (DHR). The composition of CPR given the new Faculty Ombudsperson.		Handbook Change 303.8			
9/16/2024	2024-2025 #14 SOCI Process		AAC and FAC	Review the statewide report on the status of student evaluations in the CSU system. Carry over referral: 2023-2024 #35 Administering SOCs		Possible Handbook Change			
9/16/2024	2024-2025 #15 Timeframe of SOCI Administration		AAC and FAC	Discuss the differences between paper and online SOCI administration considering; timelines and changes to the Academic Calendar. Carry over referral: 2023-2024 #35 Administering SOCs. <i>Update: FAC memorandum included in Senate packet 9/26/24 and sent to Brian Chen and Chris Diniz, ITS.</i>		Possible Handbook Change			
9/30/2024	2024-2025 #16 ITS Surveys on Generative AI	Complete?	AS&SS	Provide feedback on the two generative AI surveys proposed by ITS for students and faculty. <i>Update: AS&SS Recommendations for student and faculty sent to ITS, Chris Diniz 10/11/2024 and 11/07/2024. Confirm with Chair- No further action needed?</i>					
9/30/2024	2024-2025 #17 ITS Generative AI Governance Structure	RES IP	AS&SS	To consider the implementation of one of the two governance structures proposed by ITS: the creation of three new stand-alone AI subcommittees, or combining current ITS governance structures, ITAC and ITC, with a generative AI committee.	RES 242508 ITS AI Governance Structure (2nd reading scheduled for 12/5/2024)				
10/11/2024	2024-2025 #18 Revision of RES 232431 Search and Screening Procedures for Administrators		FAC and BPC	Revision of RES 232431 Search and Screening Procedures for Administrators addressing whether to add use of search firms, add language regarding exceptions, and add an option for university to retreat. RES 232431 Passed in Senate; not approved by President. EC discussed with President Harper in EC on October 8, 2024.		Handbook 309			
11/8/2024	2024-2025 #19 Academic Master Plan- 2025-26 through 2034-35		AAC and BPC	Review and approval of the proposed Academic Master Plan (AMP) 2025-26 through 2034-35.	RES 242509 To be drafted (1st and 2nd reading scheduled for 12/5/2024)	-			

Executive Committee Meeting- November 12, 2024

Search and Screening Committee - Provost and Vice-President for Academic Affairs				
		Name	Department	Term
Five (5) Full-time Tenured faculty members; one from each college and one At-Large (drawn from the General Faculty including librarians, counselors, and coaches).	One (1) Full-time tenured AH Faculty Member	Nate Olson	Philosophy and Religious Studies	2024-2025; duration of the search.
	One (1) Full-time tenured BPA Faculty Member	Aaron Hegde	Economics	
	One (1) Full-time tenured NSME Faculty Member	Javier Trigos	Mathematics	
	One (1) Full-time tenured SSE Faculty Member	Zachary Zenko	Kinesiology	
	One (1) Full-time tenured At-Large Faculty Member	Election TBA – closes Friday at 5 PM		
One (1) Administrator appointed by the appointing officer in consultation with the Cabinet	Kristen Watson	Office of the President		
One (1) Student selected by ASI	Erin Pruitt	ASI President		
One (1) Staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate	Dee Price	Office of the Provost		

“Additional members may be added, when appropriate by the Appointing Officer and the Executive Committee of the Academic Senate maintaining the majority faculty membership. The appointments shall be made to assure representation of the entire university.” Handbook 309.5

Notes for the Search and Screening Committee for the Provost and VP for Academic Affairs:

President Harper has requested two additional members: Deborah Cours, BPA Dean and a full-time, tenured faculty position to keep faculty majority. To be discussed at EC on 11/12/2024.

Search and Screening Committee - Vice-President for University Advancement				
		Name	Department	Term
One (1) Full-time tenured At-Large Faculty Member		Election TBA – closes Friday at 5 PM		2024-2025; duration of the search
Additional Member requested by the President.	One (1) Tenured At-Large Faculty Member	Election TBA – closes Friday at 5 PM		
One (1) Administrator appointed by the appointing officer in consultation with the Cabinet.		TBA by President		
One (1) Student selected by ASI.		TBA by ASI		
One (1) Staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate.				
Additional members requested: Three (3) community members.	1	TBA by President		
	2			
	3			

“Additional members may be added, when appropriate by the Appointing Officer and the Executive Committee of the Academic Senate. The appointments shall be made to assure representation of the entire university” Handbook 309.5

From: [Melissa Danforth](#)
To: [Elizabeth Adams](#); [Katherine Van Grinsven](#)
Cc: [Heidi He](#)
Subject: Re: NURS PG-NEC Certification
Date: Friday, October 25, 2024 4:27:58 PM

Note: Documents uploaded from BOX and saved to topic folder. Not included in EC agenda packet, but will be included with refereral. 10/28/24

Thank you for passing this along.

Katie, please copy the files in the below Box link to our Senate Box folder and add this to the Executive Committee agenda.

Heidi, as an FYI, the EC agenda is rather long, so it might not be referred to committee until the end of this semester or the beginning of next semester.

Thanks,
Melissa

From: Elizabeth Adams <eadams6@csb.edu>
Date: Friday, October 25, 2024 at 2:20 PM
To: Melissa Danforth <mdanforth@csb.edu>, Katherine Van Grinsven <kvan-grinsven@csb.edu>
Cc: Heidi He <hhe@csb.edu>
Subject: FW: NURS PG-NEC Certification

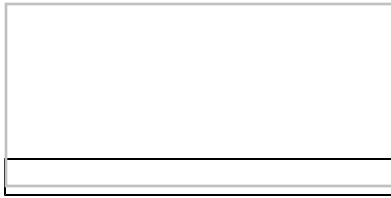
Dear Chair Danforth,

The faculty of the Nursing Department have approved a Nursing PG-NEC Certificate and it's ready for routing through the Senate processes.

Elizabeth

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Elizabeth T. Adams, PhD
Dean, Antelope Valley
Interim AVP for Academic Affairs and Dean of Academic Programs
Professor of English
California State University, Bakersfield
eadams6@csb.edu
(661) 952-5015



From: Maria Chavez <mchavez94@csub.edu>

Date: Thursday, September 12, 2024 at 4:44 PM

To: Elizabeth Adams <eadams6@csub.edu>

Cc: Karlo Lopez <klopez@csub.edu>, Brian Ryals <bryals@csub.edu>, Heidi He <hhe@csub.edu>, Debbie Wilson <dwilson4@csub.edu>

Subject: NURS PG-NEC Certification

Good afternoon Dr. Adams,

I am pleased to share the Nursing PG-NEC Certification program that was approved by the NSME Curriculum Committee during the 2023-24 Academic Year.

You will find all signed documents in the following BOX link. Please let me know if you have any issues accessing it.

<https://csub.box.com/s/u8jqzn48z09t5m808vli9zckzd7fe9c>

Additionally, can you provide some guidance on how to get this submitted to Academic Senate? Or will it be submitted by your office?

Thank you,

Maria

--

MARIA I. CHAVEZ

Assistant to the Dean of NSME
Administrative Support Coordinator II
(661)654-3450 | Email: mchavez94@csub.edu

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: 13 SCI
Bakersfield, CA 93311

www.csub.edu/nsme



MEMORANDUM

DATE: August 23, 2024

TO: California State University Employees

FROM: Debbie Boschini, Associate Vice President 
Faculty Affairs

Lori Blodorn, Associate Vice President 
Chief Human Resources Officer

SUBJECT: The CSU's Commitment to Fostering an Inclusive Community and Workplace –
Introducing the New Interim Systemwide Time, Place and Manner Policy

Welcome to the start of a new academic year. The Office of the Chancellor has created systemwide standards to determine the “time, place, and manner” in which free speech activities may be conducted on university property. Individual universities have provided Addenda to the policy that identify the specific time, place and manner regulations for their respective campus. This interim systemwide policy fulfills a new requirement enacted by the California Legislature and is in effect immediately for all students and non-represented employees. The university's existing campus time, place and manner policy will continue to apply to represented employees until bargaining is complete for the interim time place, and manner policy and campus addendum.

The CSU is committed to fostering an inclusive CSU community. As a part of this commitment, we uphold freedom of speech and expression as essential to our educational mission. Institutions of higher education have a special obligation to encourage and support the free expression of ideas, values, and opinions, even where they may be unpopular or controversial. Freedom of expression, however, coexists with other rights such as the need to preserve public order and safety and to maintain the ability of the CSU to fulfill its educational mission. The exercise of freedom of expression and assembly rights must still comply with all applicable federal, state and local laws, as well as university policies.

FACULTY AFFAIRS AND HUMAN RESOURCES

California State University, Bakersfield
9001 Stockdale Hwy. • Bakersfield, CA 93311

The Office of the Chancellor has created a systemwide [website \[calstate.edu\]](https://www.calstate.edu) that serves as a hub of information on these matters. This website includes all CSU campus-based policies and resources meant to foster healthy discourse and bring together community members with different viewpoints, as well as educational activities and programs that support the balance of free speech activities, our educational mission and campus safety.

**Academic Senate
of the
California State University**

Resolution on the Interim Time, Place and Manner Policy

- 1. RESOLVED:** That the Academic Senate of the California State University (ASCSU) oppose the 2024 California State University Interim Time Place and Manner (TPM) Policy issued by California State University Chancellor García on August 15, 2024 as developed and currently written; and be it
- 2. RESOLVED:** That the ASCSU express profound disappointment about the lack of meaningful consultation with the ASCSU and with the California Faculty Association (CFA) during the development of the Interim TPM Policy as would be required in the spirit of shared governance; and be it
- 3. RESOLVED:** That the ASCSU express grave concerns about misleading communications (e.g., "This directive is in effect immediately for all students and employees, and all other members of the community, including represented employees", Email Correspondence, August 2024) from the Chancellor and/or campus administrators regarding how the Interim TPM policy, campus specific addenda and related "directives" apply to faculty before the meet and confer is completed with the CFA as mandated by California labor law; and be it
- 4. RESOLVED:** That the ASCSU oppose the restrictions on academic freedom embedded within the Interim TPM policy consequently removing decision making about course content from faculty prerogative; and be it

- 5. RESOLVED:** That the ASCSU oppose the Interim TPM policy's unconstitutional restrictions of protected freedoms of assembly and speech for faculty, students, staff, and community members while on campus; and be it
- 6. RESOLVED:** That the ASCSU express grave concerns about the uneven and discriminatory way the Interim TPM policy is being and will be enforced (in the few weeks since the interim policy was imposed we have already seen such instances)¹; and be it
- 7. RESOLVED:** That the ASCSU oppose the increased level of policing and surveillance of faculty, students and staff, arising from the Interim TPM Policy, which is a burden disproportionately imposed upon Black and brown members of our community; and be it
- 8. RESOLVED:** That the ASCSU oppose restrictions on face coverings, which violate the religious freedoms and health and safety recommendations for many members of our campus communities; and be it
- 9. RESOLVED:** That the ASCSU oppose the restrictive hours of operation for buildings and public spaces on campuses that interfere with faculty, staff and students participating fully in campus life, research and creative activities, and just generally their jobs; and be it

¹<https://www.calfac.org/the-effects-of-the-draconian-anti-free-speech-policy-are-becoming-visible/>

10. RESOLVED: The ASCSU, in opposition to the Interim TPM Policy, support the

students, faculty and community members who, in exercising their rights to

academic freedom, free speech, and freedom of assembly, find themselves in

violation of this interim policy; and be it

11. RESOLVED: That the ASCSU request a written response from the Chancellor's

Office providing explanation and rationale for the content, process of

development, and necessity of the Interim TPM Policy that will be shared with all

CSU campuses; and be it

12. RESOLVED: That the ASCSU urge the Chancellor put any enforcement of the

Interim TPM Policy into abeyance until such time as the concerns above are

addressed; and be it finally

13. RESOLVED: That the ASCSU call upon the Chancellor to appoint a committee of

ASCSU, CSSA, CSU labor unions, and CO representatives to co-author a new,

viable, TPM "framework"—as instructed by law—that will keep our campuses safe

without violating the rights and freedoms of faculty, staff, and students.

14. RESOLVED: That the ASCSU distribute this resolution to:

CSU Board of Trustees

CSU Chancellor

CSU campus Presidents

CSU campus Senate Chairs

CSU campus Senate Executive Committees

CSU Provosts/Vice Presidents of Academic Affairs

CSU campus articulation officers

California Faculty Association (CFA)

California State Student Association (CSSA)

CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA)

Academic Senate for the California Community Colleges

Academic Senate of the University of California
California Community Colleges' Board of Governors
University of California Board of Regents CSU Employees Union (CSUEU)
CSU Academic Professionals of California (APC)
UAW Local 4123 representing CSU Graduate Students
Teamsters Local 2010 representing CSU Skilled Trades workers
Assemblymembers
State Senators

Rationale

The ASCSU is the means by which the Chancellor of the CSU consults with faculty in the system on matters of system-wide concern in accordance with the historic academic tradition of shared governance (and backed by California State law). The Chancellor's Office notified the public of its newly crafted Interim TPM Policy in August, without perceptible consultation with the authorized bargaining agents for any of the represented employee groups and without consultation with the ASCSU, faculty in general, the California State Students Association, or students in general.

The American Association of University Professors' (AAUP) has condemned the wave of similar policies being implemented on campuses across the U.S.² At least four CSU university senates (Fresno, San Diego, Sonoma, and Stanislaus) have passed resolutions condemning the policy or requesting investigation of and information on the rationale and development process of the policy.³ The CFA has filed an unfair labor practice [charge](#) with the California Public Employment Relations Board (PERB) alleging that management has applied the new policy to faculty (or any represented employees) before a formal meet and confer with management is completed.

The Interim TPM Policy incorporates chilling restrictions on free speech and academic freedom at CSU universities. We should make clear the difference between "...but they should be careful not to introduce into their teaching controversial matter which has no relation to their subject" being in the academic freedom policy vs the Interim TPM. The shift is how who decides what is and is not controversial and what is and is not relevant to a course from the professional judgment of faculty. It also means that faculty who "violate" what the administration believes are the boundaries of academic freedom, could be punished and charged with a misdemeanor under the Interim TPM. The

²<https://www.aaup.org/news/aaup-condemns-wave-administrative-policies-intended-crack-down-peaceful-campus-protest>

³ University resolutions appended to this document.

introduction to the Interim TPM policy states “every person who violates or attempts to violate these rules and regulations is guilty of a misdemeanor“

A recent article in CFA’s Headlines⁴ outlines additional concerns including the restrictive new “hours of operation” on campus buildings, restrictions on face-masking that provide an unsafe environment for faculty, staff and students who may be immuno-compromised or sick, and potentially violating freedoms of religious expression for those who wear face or head coverings. Additionally, the Interim TPM may also place undue restrictions on faculty (and other represented employee groups) ability to mount collective action up to and including a strike as we did in the lead up to our Jan 22, 2024 strike.⁵

Furthermore, the strict prohibition of certain items on campus actively limits our instructional and pedagogical mission. For example, the ban on the storing of "personal property for camping" limits instructors' ability to take students on long-standing environmental science field trips, and it also impacts the ability of the campus rec centers to run adventure trips for students. Although these limitations on outdoor learning may be unintentional, it demonstrates how the Interim TPM Policy fails to account for the complexity of the situation at-hand.

The ASCSU recognizes that there are legitimate reasons for protest. The Interim TPM Policy as written allows too much power to campus authorities (administrators, campus police, etc.) to decide what is legitimate, and what serves local or national maneuvering for political control. In fact it is the job of the university and faculty to expose students to content that stretches students’ intellectual growth, in order to create the foundation for an educated citizenry and a thirst for life-long learning. Students, faculty and community members may frequently gather, spontaneously or not, to speak out on current matters of concern. On November 3, 2023, the ASCSU approved [AS-3659-23/JEDI](#): “Condemning Acts of Terrorism, War Crimes, Crimes Against Humanity, and Genocide Against all People, and Support for the California State University Community and Conversations” in which the ASCSU recognized that the “CSU community includes intersecting groups of heritage communities, scholars, and political activists who must be protected and nurtured in safe and secure campus environments” and that the ASCSU encouraged “each campus to foster the CSU mission of building and maintaining spaces for critical thinking, healthy intellectual communities, and nuanced discussions about the broad historical complexities”.

⁴ [CFA Headlines Sept 5, 2024](#)

⁵ [Sound amplification at Long Beach](#)

SB 108 (appended below) requires only a “systemwide framework to provide for consistency with campus implementation and enforcement”, not this specific Policy. Additionally, the law requires that the Chancellor’s Office, “shall submit a report to the Legislature by October 1, 2024, in compliance with Section 9795 of the Government Code, describing the campus climate notifications and any and all efforts to ensure consistent enforcement of institutional policies, and state and federal law, that protect safety and access to educational opportunities and campus spaces and buildings.” The timeline does not require that the Interim TPM be finalized by Oct 1. Instead the law allows for time to constitute a truly *shared governance* approach to crafting a policy that will keep our campuses safe without violating the rights and freedoms of faculty, staff, and students.

As stated in the CFA Headlines piece, “By implementing drastic measures that go beyond what is necessary to maintain order, this new policy will certainly discourage public discourse and civil engagement, as students and faculty will feel more threatened and less safe on their campuses.”⁶

SB 108 Section 220 Item 7 (State Action to which CSU Responded)

7. It is the intent of the Legislature that the California State University foster freedom of expression and the free exchange of ideas that comply with state and federal law and campus policies while also protecting student, staff, and faculty safety and access to educational opportunities. Each campus of the university shall prepare a campus climate notification by the beginning of the Fall 2024 term. The California State University Chancellor’s Office will develop a systemwide framework to provide for consistency with campus implementation and enforcement.

(a) Each campus shall provide notification of the following to students before the start of each academic year:

- (1) The campus’s time, place, and manner policy, which identifies the allowable parameters of free speech activities and the campus.
- (2) The Student Code of Conduct, which identifies acceptable student behavior, and relevant state and federal laws, which delineate legal and illegal activities.

⁶ [Long Beach protests](#)

- (3) The systemwide Nondiscrimination Policy, which ensures compliance with Title VI and Title VII of the Civil Rights Act of 1964.
- (4) The process by which the campus will resolve any complaint of a violation of relevant institutional policies, state law, or federal law, including complaints against individuals not affiliated with the campus.
- (5) The range of consequences possible for students, faculty, or staff who violate relevant institutional policies, state law, or federal law, including, but not limited to, discrimination based on shared ancestry under Title VI of the Civil Rights Act of 1964.
- (6) How the campus may respond to activities that threaten the safety of students, faculty, or staff, and disrupt their ability to access the campus or buildings, the educational process, or activities on campus. The notification will include strategies consistent with current law for how the university intends to ensure students can safely access buildings and activities on campus.
- (7) How the campus intends to foster healthy discourse and bring together campus community members, and viewpoints that are ideologically different, in order to best promote the educational mission of the institution and the exchange of ideas in a safe and peaceful manner.
- (8) Identify educational programs and activities for faculty, staff, and students to support the balance between free speech activities, educational mission, and student safety.
- (9) A list of the resources available on campus for faculty, staff, and students to receive mental health and trauma support.

(b) The Chancellor's Office of the California State University shall submit a report to the Legislature by October 1, 2024, in compliance with Section 9795 of the Government Code, describing the campus climate notifications and any and all efforts to ensure consistent enforcement of institutional policies, and state and federal law, that protect safety and access to educational opportunities and campus spaces and buildings.

Resolution summary

This articulates the ASCSU's opposition to the Interim Time Place and Manner Policy (TPM), concluding with calls to the Chancellor to appoint a committee of ASCSU, CSSA, CSU labor unions, and CO representatives to co-author a new, viable, TPM "framework",

as instructed by law, that will keep our universities safe without violating the rights and freedoms of faculty, staff, and students.

Topic: CSU Generative AI report and professional ethics

From: [Melissa Danforth](#)
To: [Katherine Van Grinsven](#)
Subject: Generative AI request for EC
Date: Friday, October 4, 2024 2:25:05 PM

Hi Katie,

I received a request by a faculty member who wishes to remain anonymous. They'd like EC to discuss whether the campus should develop a policy for faculty use of generative AI for grading student work.

This somewhat aligns to the systemwide generative AI committee report at <https://genai.calstate.edu/csu-generative-ai-committee> although they were more focused on compliance (e.g., not violating FERPA) instead of professional ethics.

That report was part of the motivation for ITS wanting to form governance structures, and it might inform the faculty survey, so it does add more dimensions to the referrals to AS&SS, but this concern doesn't directly fall under the existing AS&SS referrals.

Can you add this to the new items in the EC agenda as "CSU Generative AI report and professional ethics"?

Thanks,
Melissa

--

Dr. Melissa Danforth
Pronouns: she/they
Chair, CSUB Academic Senate
PI, CSUB's S-STEM Scholarship Program
Professor of Computer Science
Department of Computer & Electrical Engineering/Computer Science
California State University, Bakersfield
Website: <https://www.cs.csub.edu/~melissa/>

Katherine Van Grinsven

From: Melissa Danforth
Sent: Monday, September 23, 2024 3:34 PM
To: Zachary Zenko; Danielle Solano
Cc: Katherine Van Grinsven
Subject: RE: FAC Referral Request

Hi Zack,

Katie will add this to the agenda, although I'll note that at our current rate of tackling EC business and length of the EC agenda, it'll likely be the end of the semester before we get to this.

And my unit elects different committees to distribute the load across the tenured faculty, so that each tenured individual doesn't have to review as many files. As a younger department, we have had a lot of people to review in recent years, so that helps manage the workload.

We're also really two departments in one administrative unit, so we tend to have an "engineering" committee for the ECE faculty and a "computing" committee for the CMPS faculty. I imagine other blended departments with sufficient tenured faculty in each discipline might take a similar approach. And if the budget situation gets truly dire, we might have more blended departments in the future.

Melissa

From: Zachary Zenko <zzenko@csub.edu>
Sent: Monday, September 23, 2024 3:25 PM
To: Melissa Danforth <mdanforth@csub.edu>; Danielle Solano <dsolano@csub.edu>
Cc: Katherine Van Grinsven <kvan-grinsven@csub.edu>
Subject: FAC Referral Request

Dear Melissa and Dani,

I'd like to request that the FAC takes up a referral to clarify the procedures of electing a Unit RTP Committee. It has come to my attention that different units handle this very differently, and the handbook is not clear on this.

Specifically, I believe the FAC should consider:

1. Whether all interested tenured faculty should be automatically considered for the election, or whether the size of the committee should be determined first.
2. Clarifying whether one Unit RTP Committee should be formed per unit, and then consistent for all faculty in that Unit (unless there are unique considerations, such as the additional member requested by the faculty member under review).

This is not an urgent priority, but I wanted to put it on your radar as I know that different faculty have approached me asking about these processes.

Thank you,
Zack

ZACHARY ZENKO, PH.D., FACSM, PAPHS

He/Him/His
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Fall 2024 Office Hours

Mondays and Wednesdays: 2:20 pm to 3:50 pm
Thursdays: 1:45 pm to 3:45 pm
By appointment

California State University, Bakersfield

Mail Stop: 22 EDUC
9001 Stockdale Hwy
Bakersfield, CA 93311

Essentials of Exercise and Sport Psychology: An Open Access Textbook



CALIFORNIA STATE
BAKERSFIELD

I am a proud member of the California Faculty Association; if you are not already a proud member of CFA, [join here](#).

From: [Melissa Danforth](#)
To: [Yize Li](#); [Danielle Solano](#)
Cc: [Tracey Salisbury](#); [Sarana Roberts](#); [Zachary Zenko](#); [Katherine Van Grinsven](#)
Subject: RE: Resolution regarding Removing Memo in Faculty's PAF
Date: Sunday, August 25, 2024 11:07:06 AM

Hi Yize,

An email to the Senate chair is sufficient for referring a concern to the Executive Committee. I'm CCing Katie so she can add this to the EC agenda.

Thanks,
Melissa

From: Yize Li <yli11@csb.edu>
Sent: Sunday, August 25, 2024 9:11 AM
To: Melissa Danforth <mdanforth@csb.edu>; Danielle Solano <dsolano@csb.edu>
Cc: Tracey Salisbury <tsalisbury1@csb.edu>; Sarana Roberts <sroberts21@csb.edu>; Zachary Zenko <zzenko@csb.edu>
Subject: Resolution regarding Removing Memo in Faculty's PAF
Importance: High

Dear Melissa and Danielle,

It was nice seeing both of you at the General Faculty Meeting on Friday. Thank you very much for organizing the meeting, especially the Q&A session with President and Provost and the open forum.

After asking my question regarding memo in Faculty's PAF, a number of colleagues chatting with me. Some of them thought that a most straightforward solution would be talking with the Academic Senate to see whether a resolution regarding removing memo in Faculty's PAF after 3 years could be developed and passed.

As shared during the Q&A session, the rationales are:

- (1) A reprimand letter is removed from Faculty's PAF after 3 years. A memo is an informal letter which could be a result of retaliation or arbitrary action, so it does not make any sense if a memo stays in Faculty's PAF for more than 3 years.
- (2) A memo in Faculty's PAF could have serious impact to faculty's career and professional reputation, especially for faculty being reviewed for tenure and/or promotion (including range elevation for lecturers).

I am Ccing this email to CFA President Tracey Salisbury, Vice President Sarana Roberts, and Faculty Rights Chair Zachary Zenko. Sarana and Zachary attended and presented in

the General Faculty Meeting, and Tracey participated in earlier discussions regarding administrators' placing memo in Faculty's PAF. They can probably provide more relevant information, including genders and races of faculty members whose PAF include memos that were placed by administrators.

This is my first time bringing up an issue officially to the Academic Senate, so I am not quite sure about the exact procedure. If I need to complete any paperwork or send this email to all members of the Academic Senate, please advise. Please also feel free to forward this email to other senators.

Best Regards,

Yize

Yize Stephanie Li, PhD
Professor of Physics
Department of Physics and Engineering
California State University, Bakersfield

From: [Janine Cornelison](#)
To: [Melissa Danforth](#)
Cc: [Katherine Van Grinsven](#)
Subject: Re: Senate Recommendation
Date: Monday, September 23, 2024 10:52:35 AM
Attachments: [Outlook-California.png](#)

Thank you, Melissa.

We want a specific policy like Long Beach. We are seeing so many students who have completed one major, they are ready to graduate, decide to add a second major. In those conversations, a majority of the time, students tell us they are not ready to leave. Since there is no policy indicating when a student is allowed to declare, we submit the declaration of major. We need a policy that indicates a timeline for declaring.

Advisors have had countless conversations with Dr. Harper regarding this, especially when he asks us why we aren't "getting the students graduated?"

JANINE CORNELISON, M.S.
Academic Advisor
College of Arts and Humanities
(661) 654-2221

www.csub.edu/ah/studentcenter



CALIFORNIA STATE UNIVERSITY
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From: Melissa Danforth <mdanforth@csub.edu>
Sent: Monday, September 23, 2024 10:26 AM
To: Janine Cornelison <jcornelison1@csub.edu>
Cc: Katherine Van Grinsven <kvan-grinsven@csub.edu>
Subject: RE: Senate Recommendation

Hi Janine,

We will add this to the Exec agenda once we get further information from Dr. Adams about systemwide policy. Do note that the Exec agenda is already packed, and we might not get to this specific item until closer to the end of the term.

A point of clarification though. We do have a Double Major policy in the catalog (<https://catalog.csub.edu/policies-procedures/academic-policies/undergraduate/academic-affairs-academic-programs/>):

“Double Majors

Students graduating with a double major are required to complete all components of each major, including the Senior Seminars. Although double-counting of courses from one major to the other is possible, the student must accumulate a minimum number of unduplicated units in each major. For the BA major, the minimum is 24 semester units; for the BS major, the minimum is 36 semester units.”

How specifically are the advisors wishing this policy to be updated?

Thanks,
Melissa

From: Janine Cornelison <jcornelison1@csub.edu>
Sent: Monday, September 23, 2024 10:11 AM
To: Melissa Danforth <mdanforth@csub.edu>
Cc: Katherine Van Grinsven <kvan-grinsven@csub.edu>
Subject: Senate Recommendation

Dear Senate Chair,

I hope this message finds you well. On behalf of the professional academic advisors, I am writing to formally request the development of a comprehensive double major policy for our campus.

Currently, our campus is one of only six within the system that does not have a specific policy regarding double majors. As a result, we have observed a growing number of students opting to pursue multiple majors, which has, in many cases, led to extended periods of enrollment and the postponement of their graduation. While we encourage academic exploration, the absence of clear guidelines can lead to challenges in advising and an overall delay in students' progress toward degree completion.

To assist with this effort, I have attached examples of the current double major policies from other campuses within our system. These can serve as a useful reference and starting point for developing our own policy. A well-defined double major policy would help to ensure that students are making informed decisions about their academic paths, while also promoting timely graduation. Such a policy could outline criteria such as credit requirements, eligibility, and time-to-degree limits, providing clarity and consistency for both students and advisors. We believe it will enhance the academic experience for our students and contribute to the overall efficiency of our institution.

Please let me know if you have any questions or need anything else from me.

Thank you.

JANINE CORNELISON, M.S.
Academic Advisor
College of Arts and Humanities

From: [Elizabeth Adams](#)
To: [Melissa Danforth](#)
Cc: [Katherine Van Grinsven](#)
Subject: Re: Double majors
Date: Monday, September 23, 2024 3:48:35 PM

Hi Melissa,

There isn't a systemwide policy on double majors, but the general guidance in the past has been that double majors should not cause a student to extend their time to degree by very much. That guidance was issued during a time (and has not been updated since) when many campuses were over-enrolled and they were enforcing the "forbidden four" policy including exclusion of lower division transfer and second bacc admits. Now we're in a very different landscape.

All that said, the feds do limit the number of units a student can exceed the basic degree requirements to 20% of the total in awarding aid. In other words, they'll usually cut off aid at 150 units for a 120 unit degree. That 150 unit upper limit is usually the guiding principal behind various campuses allowing up to 140ish units to complete the second major (Humboldt, LB, LA, MB, Northridge).

The only policies from the CO are the minimum units for majors (BA: 24, BS: 36) and the requirement that we award all the earned degrees at the same ceremony. (Same degree, two majors like B.A. in English and Psychology or different degrees different majors like B.A. English and B.S. Computer Science).

The double counting thing is up to the campus, especially vis a vis minors. There are campuses that allow overlap with minors, but won't allow majors and minors in the same field. That tends to help students in interdisciplinary majors get a minor.

I think the 24/36 unit thing does make sense for double majors to ensure the quality and integrity of the degree (a WASC thing).

Always happy to discuss this kind of thing at length.

Elizabeth

From: Melissa Danforth <mdanforth@csu.edu>
Date: Monday, September 23, 2024 at 10:28 AM
To: Elizabeth Adams <eadams6@csu.edu>
Cc: Katherine Van Grinsven <kvan-grinsven@csu.edu>

Subject: Double majors

Hi Elizabeth,

The Senate Office received a request to consider updating the double-major policy for CSUB. The requestor included the attached document with policies around the system, but I think that information was gathered from the campus catalogs, rather than looking at systemwide policies. For example, impacted campuses may have more restrictive policies than unimpacted ones.

Is there a systemwide policy on double majors and/or maximum units attempted, perhaps as related to the campus's impactation status?

Relatedly, another complaint Senate frequently hears is the CSUB policy on double-counting courses between two majors or between the major and the minor.

Specifically for double-majors, the catalog says: "Although double-counting of courses from one major to the other is possible, the student must accumulate a minimum number of unduplicated units in each major. For the BA major, the minimum is 24 semester units; for the BS major, the minimum is 36 semester units."

And for minors, the catalog says: "The 12 units (normally four 3-unit courses) used in a minor cannot be drawn from those used to satisfy the major requirements. However, in the case of majors requiring extensive lower division cognates (e.g., Business Administration), students may count one of the cognate courses as one of the four required in the minor."

Is there a systemwide policy on double-counting courses between two majors and/or between the major and minor?

Thanks,
Melissa

--

Dr. Melissa Danforth
Pronouns: she/they
Chair, CSUB Academic Senate
PI, CSUB's S-STEM Scholarship Program
Professor of Computer Science
Department of Computer & Electrical Engineering/Computer Science
California State University, Bakersfield
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CSU Campuses with No Double Major Policy

- Bakersfield
- Chico
- East Bay
- Sacramento
- San Bernardino
- San Marcos – No double major policy, but does have an excess unit policy

Channel Islands

Multiple Majors

- Students may declare more than one major. If all majors completed lead to the same degree, BA or BS, they will all appear on the diploma. If the majors lead to different degrees, the policy on double degrees applies. Double counting of courses shall conform to the policy in Senate Resolution 34-01.

Dominguez Hills

Double Major or Minor

- A student may complete an additional minor or second major. Units used to satisfy the requirements for an additional major or minor cannot have been used in the first major or minor. The student shall declare the second major or minor at the time the Application for Graduation is filed and have the appropriate advisement form submitted. Whenever a double major is used to satisfy graduation requirements, the upper division courses must not overlap. The completion of an additional major or minor will be noted on the official transcript. A student who completes requirements for two majors under a single degree, BA or BS, may have both majors recorded on the diploma. A student who completes two majors leading to different degrees, for example, philosophy (BA) and public administration (BS), must declare one major as the degree major, in order to determine the appropriate degree to be awarded and notation for the diploma. A student will not be granted two diplomas and two degrees, as distinguished from two majors, at the same time. Note: The residency requirement for a second major is the same as for the primary major: 12 upper division units at CSU Dominguez Hills.

Fresno

Double (Concurrent) Major Requirements

- Undergraduate students may desire to complete the requirements for more than one major at the time of completion of the baccalaureate degree (i.e., graduate with a double major). All requirements for each degree must be met. When students apply for graduation, they must designate which is the primary degree major. Minimum requirements and exceptions for double majors are as follows:
 - Double B.A. majors must include a minimum of 24 units exclusive of the other major, 12 of which must be upper-division.
 - Double B.S. majors must include a minimum of 36 units exclusive of the other major, 18 of which must be upper-division.
- Units may be double-counted for both majors above 24 mutually exclusive units (12 upper-division) in B.A. programs and 36 units (18 upper-division) in B.S. programs.
- Courses in General Education may be used to fulfill major or minor requirements.
- Students may not earn a special major as a double major.
- One Degree with More than One Major and/or Minor: Two majors leading to the same baccalaureate degree (such as a B.A. or B.S.) do not constitute separate baccalaureate degrees. Only one degree and one diploma will be awarded. Only one application fee is required for one degree, regardless of the number of majors and minors. A student may earn a maximum of two majors and two minors so long as all work can be completed within 144 units.
- Graduating with Two Degrees: A student may be awarded more than one baccalaureate degree (such as a B.A. & B.S., B.S. & B.F.A., etc.) at the same time provided that requirements of all degree programs have been completed. Students who complete two different baccalaureate degrees must apply for all degrees in a single degree period by submitting separate applications simultaneously. A fee is required for each application submitted. Students who concurrently complete the requirements for two baccalaureate degrees will be acknowledged on separate diplomas for each degree earned.
- Note: Students may not pursue a baccalaureate and master's degree concurrently.

Fullerton**Multiple Majors and Second Baccalaureate Degrees**

- Within the units required for the baccalaureate, it is possible for a student to complete the requirements for more than one major within one degree (for example, a B.A.) when the additional major is within the same degree (in this case, another B.A.). At least 24 units, including 12 at the upper-division level, in each Bachelor of Arts major, or 36 units, including 18 at the upper-division level, in each Bachelor of Science major, must be applied exclusively to the respective major and may not be used to meet requirements in other majors. The student shall declare the additional major with the appropriate department no later than the beginning of the student's final year of study.
- The completion of additional majors will be noted at the time of graduation by appropriate entries on the academic record and in the commencement program.
- Students seeking two bachelor's degrees concurrently (i.e., in two different degree programs such as B.S. and B.A.) may qualify for graduation with the approval and recommendation of the faculty upon completion of the following:
 - minimum of 60 units in residence (30 units for each degree);
 - minimum of 48 upper-division units among the 60 residence units mentioned above;
 - a minimum of 12 upper-division units in residence in courses offered by each of the major departments in which the two degrees are being sought; and
 - all requirements in major fields of study, general education, scholarship (minimum grade-point average), and all other minimum unit requirements.

Humboldt**Second Major (Double Major)**

- Students may earn a bachelor's degree with two majors by completing the requirements for both programs. Although both majors appear on the permanent record, the student receives one degree.
- Students may declare and complete a second major only if they meet the following criteria:
 - Declare second major before earning 90 units; and
 - Demonstrate that they can graduate with both majors completed in fewer than 140 total units.
 - Students who choose to complete a second major and cannot complete the required courses in less than 140 units may submit a request for an exception to the department chair and college dean.

Long Beach**Declaring a Second Major**

- Students may be allowed to complete the requirements for two baccalaureate programs concurrently in accordance with the Timely Graduation Policy. Students wishing to add a second major must meet the major-specific criteria for the new major as defined in Major Specific Declaration Requirements for CSULB Students.
- While students are encouraged to pursue their academic interests, all degree objectives (e.g., majors, minors, certificates) must be completed within 120% of the units allowed for the primary degree as stipulated in CSULB's Timely Graduation for Undergraduate Students policy. Students must declare all degree objectives before reaching 90 units.
- Also note that CSULB's Academic Progress Rules for Undergraduate Programs policy stipulates that if any one of a student's three GPAs is below 2.5, the student must have the approval of their primary major advisor to add any additional degree objectives. Please note that students whose major GPA is near or below a 2.0 are unlikely to be allowed to pursue additional degree objectives until they have improved their major GPA.
- Before the student satisfies the specified criteria, the student should meet with the department academic advisor to discuss the possibility of adding the additional major. If the major advisor supports the request, the advisor will electronically submit the request to Enrollment Services. Be aware that additional information may be requested to ensure compliance with the policies mentioned above prior to processing the request. One diploma will be issued reflecting both majors. A course, or courses, may be used to satisfy the individual requirements of both majors, without limit, as long as the required pattern of course work is completed for each major.

Los Angeles

Changing your Major or Declaring a Second Major

- Students may change their major or add a second major if they will be able to complete their baccalaureate degree in no more than 120% (144 units for a standard 120-unit program) of the units required by their primary degree program, including a second major or any minors. Undergraduates may declare up to (a) two majors without a minor (b) one major and two minors.
- If you are considering changing your major or declaring a second major, be aware that you must meet any major-specific criteria in the new major. To determine whether your desired major has major specific criteria, see the list of Major Specific Declaration Requirements. You can check how your academic course work applies to the proposed new major's admission requirements or degree requirements by creating a 'What-if Report' available in the 'Academics Section' of the GET Student Center. If you want to see your progress towards meeting the admission requirements, select the 'pre-major' code under the Area of Study drop down, such as Pre-Criminal Justice. If you want to see all of the degree requirements for the major, select the actual major in the Area of Study drop down such as Criminal Justice.
- Once you have satisfied the specified criteria, meet an advisor from the College Advising and Student Success Center to explore the possibility of changing your major. If the advisor supports your request, the advisor will electronically submit your request to Enrollment Services. Be aware that additional information may be requested to insure compliance with the policies mentioned above prior to the processing of the request.
- Note: Due to special requirements, PaGE and Second Baccalaureate students are not allowed to change their degree objective nor are they eligible to declare additional bachelor-level majors or minors.

Maritime Academy

Declaring Double Major Procedures

- Students interested in completing double majors must follow the procedures detailed on the "Application for Double Major" form and meet the minimum standards provided therein. Application for a double major will take into consideration numerous factors including, but not limited to, student academic progress, space restrictions, competitive standards, and time to degree completion.
- Requirements of double majors include:
 1. Each of the two majors must consist of a minimum of 36 non-overlapping major units.
 2. A student who began at Cal Maritime as a freshman must complete coursework for both degrees within five academic years.
 3. A student who began at Cal Maritime as a transfer or second baccalaureate student must complete coursework for both degrees in no more than four years.
 4. The second major of a double major may not be an impacted major.
 5. Approval of double majors is not guaranteed.
 6. Double majors, if granted, are considered conditional and subject to change if: a student fails to meet academic requirements in the first or second major; a student has a change of academic and/or disciplinary status; or, a student fails to enroll in the approved courses as outlined by academic advisors each term for each major.
- In accordance with CSU Executive Order 971, if a student has completed the requirements for two or more majors leading to the same baccalaureate degree, those majors shall be acknowledged on the diploma. If a student has completed the requirements for two or more majors leading to different baccalaureate degrees, those degrees and the completed major or majors leading to each degree shall be acknowledged on the diploma. If more than one major or degree is to appear on the diploma, the student shall be consulted regarding the order in which the student prefers the degree(s) and major(s) to appear.

Monterey Bay**Declaring a Second Major**

- Students may declare a second major (i.e., double major) only if they can complete both the requirements for both majors within 144 units. Students must have a minimum cumulative GPA of 2.5 to add additional degree objectives, unless approved by the advisor for their current primary academic program. Students may not declare a second major after completing the requirements of their first major.
- Student requests to declare a second major must be approved by the advisors of both majors. If the student seeking to declare a second major has 90 or more earned units, the request must also be approved by the AVP for Academic Programs. All requests to declare a second major must be accompanied by an advisor-approved educational plan demonstrating that the additional major requirements can be completed within 144 units. When a student completes two majors, both majors will be documented on the transcript, and appropriate diploma(s) will be issued.
- For majors leading to a Bachelor of Arts, 24 units (of which at least 12 units are upper-division and taken in residence at CSUMB) shall only be used for fulfillment of the requirements of one major. Units completed in addition to the 24 units may be used for fulfillment of the requirements of the second major (i.e., double counted).
- For majors leading to a Bachelor of Science, 36 units (of which at least 18 units are upper-division and taken in residence at CSUMB) shall only be used for fulfillment of the requirements of one major. Units completed in addition to the 36 units may be used for fulfillment of the requirements of the second major (i.e., double counted).

Northridge**Adding a Second Major**

- Students may add a second major (double major) only if they can complete both majors within 140 units. Students may not add a second major after completing the requirements for their first major. Student requests to add a second major must be approved by the department chairs of the existing major and the second major. If the student seeking to add a major has 90 or more earned units, the request also must be approved by the associate dean (or college designee) of the new major. All requests to add a second major must be accompanied by a plan demonstrating that the additional major can be completed within 140 units. When a student completes two majors, both majors will be recorded on the diploma. Courses taken to satisfy the requirements for one major may be double counted if they satisfy requirements in the second major.
- Double majors in the same department are permitted unless specifically excluded in the University Catalog.

Changing Major or Option

- Students seeking to change majors/options must be able to complete the new major/option within 140 units. Student requests to change a major/option must be approved by the department chair of the new major/option. If the student has 90 or more earned units, the request also must be approved by the associate dean (or college designee) of the new major/option. Requests to change majors/options must be accompanied by a plan demonstrating that the new major/option can be completed within 140 units.

Pomona**Declaration of Minors and Additional Majors**

- Students may declare up to two minors in addition to their primary major if all academic programs can be completed within 36 units above the number of units required for their primary major. Students must receive the approval of the chair of the department offering the proposed academic program.
- Students may declare one major in addition to their primary major if all academic programs can be completed within 48 units above the number of units required for their primary major. Students must receive the approval of the chair of the department offering the proposed academic program.
- Minors or double majors may be declared at any time in a students' career but students are strongly encourage to declare minors and double majors early in their career. After earning 135 totals units, students may declare a minor or additional major only if they are in good academic standing and have the approval of the chair of the department offering the proposed academic program.
- Credits from transfer units, non-traditional college-level work (including AP, IB, and CLEP examinations, and credit by challenge examinations), and military service in excess of 90 quarter units shall be excluded from the unit count for the purposes of the minor and double major policies.*
- Students may request exceptions to the minor and double major policy by filing a general academic petition.
- *Students often have credits from these sources that are not applicable to their Cal Poly Pomona degree program for a variety of reasons, including unfamiliarity with how tertiary education works (especially first generation college students), poor advising at Community College, exploration/change of career direction, credits for sports, etc. The intention of this policy is to count up to 90 quarter units that likely fulfill GE and academic program requirements at Cal Poly Pomona without prohibiting transfer students from minoring or double majoring if they have a large number of units that do not further their Cal Poly Pomona degree.

San Diego

Multiple Majors

- Some students may wish to complete up to three majors. In such a case, each major must be declared with the Office of the Registrar, and all requirements for each major must be fulfilled.
- In the case where the same class is required for each major, the class can only be counted towards one of the major requirements. Therefore, you must substitute another class for one of your majors, as approved by your major advisor.

San Marcos

Excess-Units Seniors

- Students seeking a first baccalaureate degree who have earned 150 or more units and who have not yet graduated are considered to be “excess-units seniors” (exception: Nursing majors and Integrated Credential Program students are not subject to this policy). The records of such students will be reviewed and advising will be provided in order to facilitate their graduation. This may include such actions as
 - Automatic graduation of students who have met all graduation requirements;
 - Identification of possible course substitutions that would make it possible for students to graduate;
 - Early priority registration for the purpose of being able to register in courses needed for graduation; and
 - Additional advising and the development of a graduation plan that the student would be expected to follow.
- Students choosing to appeal their automatic graduation must submit a Degree Conferral Appeal. The appeal must include a narrative statement elaborating how excess units were accumulated, their educational intent, and completion timelines. The appeal will be reviewed by a committee consisting of Dean or Designee from the College of the student’s major, a designated academic advisor from the student’s major, and an appropriate faculty representative from the student’s academic department/program.
- Students with more than 130 attempted units may only change their majors if the change of major allows for graduation at a date no later than the earliest date possible with the current major. Similarly, students with more than 130 attempted units may only declare additional majors or minors if the additional majors or minors allow for graduation at a date no later than the earliest date possible with the first major. In these cases, approval from a staff advisor in Advising Services will be needed. Exceptions can be granted by an appropriate faculty advisor such as the department chair or designee.

San Francisco

Double Major

- With careful academic planning, it may be possible for students to complete two majors. When possible, students are encouraged to complete both degrees without exceeding 120 units. Students who are significantly over 120 units may be monitored and required to meet with an academic advisor to track their degree progress. Students who complete two majors may apply for both degrees in a single commencement by submitting one degree application with approval from both major departments. No additional fee is required for the second application.

San Jose

Double Major

- If a student has completed the requirements for two or more majors leading to the same baccalaureate degree (e.g., two B.A. degrees or two B.S. degrees) for the same graduation application period, those majors shall be acknowledged on a single diploma and on the student’s transcripts. Each major, not including courses in preparation for the major, must consist of at least 36 units for Bachelor of Science degree majors, or at least 24 units for Bachelor of Arts degree majors, units that are completely separate and distinct from the other degree. The University has the right to restrict students from pursuing double majors, particularly when resources must be equitably distributed among all students.

From: [Melissa Danforth](#)
To: [Richard Nelson](#); [Deborah Cours](#); [Jane Dong](#); [Alicia Rodriguez](#); [Luis Vega](#); [Sandra Bozarth](#); [Elizabeth Adams](#)
Cc: [Katherine Van Grinsven](#)
Subject: Re: Request - Work group for CSUB communications standards
Date: Thursday, October 24, 2024 12:27:41 PM

Hi Richard,

Similar to how the adoption of Canvas went through the Academic Senate in 2019/20, this discussion should also involve Senate. We'll add it to the Executive Committee agenda to see which standing committee(s) should be involved.

Thanks,
Melissa

From: Richard Nelson <rnelson16@csub.edu>
Date: Thursday, October 24, 2024 at 11:10 AM
To: Deborah Cours <dcours@csub.edu>, Jane Dong <jdong2@csub.edu>, Alicia Rodriguez <arodriquez@csub.edu>, Luis Vega <lvega@csub.edu>, Melissa Danforth <mdanforth@csub.edu>, Sandra Bozarth <sbozarth2@csub.edu>, Elizabeth Adams <eadams6@csub.edu>
Subject: Request - Work group for CSUB communications standards

Colleagues,

I'm writing to ask if you would like to be part of, or would like to designate someone to participate on your behalf, in a group that will ultimately recommend standards for communication across the campus.

Currently the campus uses multiple forms of communication which can become costly and distracting when trying to manage so many different forms of communication. For example, there are Zoom Video/Phone/Chat, Teams Video/Chat, Slack Chat, standard email, and Canvas. Many of the aforementioned products also integrate with Canvas.

I've attached a "draft charter" for this group hereto. All of this is open and up for discussion/changes.

If you believe I've missed anyone who should be included, please feel free to forward or reply with names and I'll be sure to include them.

Thank you in advance,

Richard (Richie) Nelson

Director of IT Support Services & Reprographics

Information Technology Services

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<https://www.csub.edu/its/>

<https://twitter.com/itscsub>

Working Group Charter for Communication Standards

Purpose:

The purpose of this working group is to evaluate and recommend communication standards for the CSUB campus. The focus will be on usage, best practices, cost efficiency, and integration into the campus learning management system, Canvas.

Objectives:

1. Assess the current communication tools used on campus, including Zoom, Teams, Slack, MS Outlook, and Canvas.
2. Identify best practices for communication in an academic setting.
3. Evaluate the cost efficiency of each communication tool.
4. Recommend a standardized set of communication tools that integrate seamlessly with Canvas as well as provide for exceptions based on unique needs.
5. Develop guidelines for the effective use of the recommended communication tools.

Scope:

The working group will focus on:

1. Evaluating the usage and effectiveness of current communication tools.
2. Identifying and recommending best practices for communication.
3. Analyzing the cost efficiency of communication tools.
4. Ensuring integration with Canvas.
5. Providing a comprehensive report with recommendations to the campus leadership.

Membership:

The working group will consist of representatives from various departments, including IT, academic staff, administrative staff, and student representatives. The committee will be chaired by a committee member appointed by vote of the charter membership.

Responsibilities:

1. Conduct surveys and gather data on the current usage of communication tools.
2. Research best practices in communication within academic institutions.
3. Analyze the cost implications of each communication tool.
4. Develop a set of recommendations for communication standards.
5. Present the recommendations to the campus administration for approval.

Meetings:

The committee will meet monthly to discuss progress and findings. Additional meetings may be scheduled as needed.

Deliverables:

1. **Assessment Report:** A detailed report on the current communication tools, their usage, and effectiveness.
2. **Best Practices Guide:** A guide outlining best practices for communication in educational institutions.
3. **Cost Efficiency Analysis:** A report analyzing the cost efficiency of current communication tools and potential alternatives.
4. **Integration Plan:** A plan for integrating recommended communication tools with Canvas.
5. **Final Recommendations:** A comprehensive report with recommendations for communication standards.

Timeline:

The working group will aim to complete its work within six months, with the following milestones:

- **Month 1-2:** Assess current communication tools and identify best practices.
- **Month 3-4:** Conduct cost efficiency analysis and explore integration with Canvas.
- **Month 5:** Develop draft recommendations and seek feedback.
- **Month 6:** Finalize recommendations and submit the report to campus leadership.

Approval:

This charter will be reviewed and approved by the campus administration.

**ACADEMIC SENATE
OF
THE CALIFORNIA STATE UNIVERSITY**

AS-3551-21/FA/AEDI (Rev)
March 17-18, 2022

ESTABLISHING AN INTERRUPTION PRACTICE FOR THE ASCSU

- RESOLVED:** That the Academic Senate of the California State University (ASCSU) acknowledge that establishing an environment which values and prioritizes equity, diversity and inclusion requires attention to the impact of our discourse, regardless of intent; and be it further
- RESOLVED:** That the Academic Senate of the California State University (ASCSU) adopt a Standing Rule of Order – Interruption Statements (Attachment A); and be it further
- RESOLVED:** That the ASCSU adopt a Special Rule of Order -Point of Interruption (Attachment B); and be it further
- RESOLVED:** That the ASCSU urge campus Senates to consider adopting similar policies in pursuit of our joint goals of equity, diversity and inclusion; and be it further
- RESOLVED:** That the ASCSU distribute this resolution to the CSU Board of Trustees, CSU Chancellor, CSU campus Senate Executive Committees, California Faculty Association (CFA), California State Student Association (CSSA), and the CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA).

***RATIONALE:** The impact of our words can sometimes be quite different from that intended by the person speaking. This is recognized in a wide variety of policies concerning hate speech (e.g. <https://items.ssrc.org/disinformation-democracy-and-conflict-prevention/classifying-and-identifying-the-intensity-of-hate-speech> and ALA publication <https://www.ala.org/advocacy/intfreedom/bate>). An integral part of anti-racism work involves acknowledging those impacts and seeking to minimize the number of occasions where our words reify racial or gender-based narratives. The process of thoughtfully and kindly interrupting the meeting to draw the issue to one another's attention is an effective mechanism for raising the issue without engaging in shaming or blaming – in the vernacular, Calling In rather than Calling Out.*

The intentionality of our efforts toward equity, diversity and inclusion and to address issues of racism and misogyny are reflected in the following formal statements of this body:

[AS-3404-19/EX \(Rev\): Creation Of An Ad Hoc Committee To Advance Equity, Diversity And Inclusion Within The Academic Senate Of The CSU](#)

This resolution urges the creation of a committee to examine ASCSU practices to provide recommendations to the Executive Committee about ways to increase equity, diversity and inclusiveness in the ASCSU. (Approved Unanimously January 23-23, 2020).

AS-3404-19/EX (Rev) Rationale: *in light of the anti-bias training in which the ASCSU participated during the previous academic year and the interrupting racism training during the first plenary of this academic year, a conversation arose among many senators encouraging a theme of inclusiveness and anti-bias be adopted for the current academic year. It was suggested that one way the ASCSU can advance this agenda is by moving beyond individual actions, interactions and attitudinal changes, but also striving for appropriate changes in institutional policies and procedures. Approved unanimously - January 23-24, 2020*

[AS-3370-19/FA/EX \(Rev\): Request That The ASCSU Schedule An Interrupting Racism Training Session In September 2019](#) - Approved Unanimously – May 16-17, 2019

The ASCSU encourages the 2019-2020 ASCSU executive committee to allocate sufficient time at the September 2019 plenary for a complete session of the interrupting racism training offered by the California faculty association (CFA), or equivalent training, to help provide an effective learning environment for our students, especially students from historically marginalized communities

[AS-3518/2022 EX \(Rev\): Increasing the Membership of the Ad Hoc Committee to Advance Equity, Diversity, and Inclusion \(AEDI\) Within the ASCSU](#) - Approved Unanimously January 20-21, 2022

That the Academic Senate of the California State University (ASCSU) increase the membership of the ad hoc committee to Advance Equity, Diversity, and Inclusion (AEDI). The Committee will consist of at least seven (7) Senators appointed by the Executive Committee, with at least one member from the Executive Committee.

Approved – May 19-20, 2022

Attachment A

Standing Rule of Order – Interruption Statements

All agendas of the ASCSU and its committees shall include the following:

Interruption Practice Statement

As part of our continuing commitment to an environment where equity, diversity and racial/social justice may thrive, when we experience examples of racial narratives, racism, whiteness or misogyny in our meetings, or as we conduct our business, we will speak up. This means we can interrupt the meeting and draw the issue to one another's attention. We will do this kindly, with care and in good faith. Further, as we engage interruptions we will take an intersectional approach, reflecting the fact that white supremacy, racism and misogyny operate in tandem with interlocking systems of oppression of colonialism, class, cisheteropatriarchy, and ableism, among others.

Attachment B

Special Rule of Order – Point of Interruption

When any communication by any speaker during a meeting involves invidious racial narratives, racism, misogyny, or other forms of bias, any member may raise a Point of Interruption to draw attention to the issue.

Usage

The concerned member calls out 'Point of Interruption'. The speaker pauses. The chair recognizes the concerned member and asks them to state the issue. The concerned member gives a polite and brief explanation. The chair returns the floor to the speaker.

Technical details

This device is a form of Raise a Question of Privilege pertaining to the privileges of the assembly as a whole (§19).

Takes precedence over all other motions, including other Questions of Privilege, except the higher-ranked privileged motions to *Recess*, to *Adjourn*, and to *Fix the Time to Which to Adjourn*.

In order when another has the floor

A Point of Interruption cannot provide the basis for a Question of Privilege pertaining to the privileges of the interrupted speaker.