

## **Academic Support and Student Services Committee (AS&SS)**

### **Minutes**

02/20/25

10:00 – 11:30am

Members attending:

Tiffany Tsantsoulas (Chair, A&H), Kristine Holloway (Vice-Chair, Librarian), Leslie Kirstein (NSME), Jose Villagran (At-Large), Marci Diaz (ASI Exec-VP), Pratigya Sigdyaal (BPA), Janine Cornelison (Student Services Professional), Nora Cisneros (At-Large), Sandra Bozarth (ex-officio, Dean of Libraries), Steve Walsh (ex-officio, EOP), Markel Quarles (ex-officio, VP-Student Affairs Designee)

Members excused: Elaine Correa (SSE), Ivonna Edkins (Staff Member), Mike Kwon (ex-officio, Director of ASI),

- I. Call to Order (by Chair, T. Tsantsoulas)
  - a. Collective congratulations to Marcy and student organizations for solidarity march on campus Wednesday 2/19/25.
- II. Approval of Minutes (Approved)
- III. Approval of Agenda (Approved)
- IV. Old Business:
  - a. RES 242518 – Academic Advising Structure Is an Academic Endeavor
    - Topic was re-introduced. Concerns of short time-frame for report were discussed given the visit to campus by NACADA and other possible unforeseen factors of director's return. The development of a new advising model is also a factor that was of concern.
    - The committee discussed the involvement of the Academic Senate in advising and the need for more collaboration with staff advisors. The advisors emphasized the importance of their role in advising and the need to be recognized for their contributions. The team agreed to make changes to the report's content and structure, with a focus on providing specific suggestions and insights.
    - The committee discussed the restructuring of academic advising and its alignment with Academic Senate. The committee proposed adding a statement about the commitment to collaboration with academic advisors, aiming to enhance policy development. The team considered drafting a separate resolution to address this issue, seeking to improve collaboration and representation. The idea

of a director advising having a seat on Academic Senate was also discussed.

b. RES 242519 – Interim Director of Academic Advising Report Extension

- It was agreed that the timeline would be longer-Monday, May 12, 2025 (last day of classes) and it was agreed that report should be succinct. The report will be submitted to the Executive Committee before the end of the interim director's term. Any necessary actions based on the report would be addressed in the fall semester.

V. New Business:

a. Referral #29 – Canvas Course End Date

- Topic introduced by Dr. Tiffany Tsantsoulas. The committee learned at last senate meeting that IT department changed end date on Canvas course without notifying faculty of this technical change. The committee discussed the implications of these changes such as students not being able to view assignments or grades after the changed date. The committee agreed faculty should have influence on date and that a better understanding of Canvas among students and faculty could improve the learning experience. The conversation concluded with the suggestion of taking the discussion back to IT for further exploration and potential improvements. The committee also discussed the need for clear communication between faculty and students about these changes. The committee decided to further discuss this issue with Alex and Don from IT, and possibly invite them to a future meeting to clarify their logic behind the changes

b. Referral #30 – CSU Generative AI and Professional Ethics

VI. Adjourn

- a. Chair thanked everyone for their participation, before adjourning at 11:30a.m.