



ACADEMIC SENATE

CSU BAKERSFIELD

Academic Senate: Executive Committee

Minutes

TUESDAY, MARCH 25, 2025

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csub.zoom.us/j/84413121414?pwd=bGl6cVtVHJZcDQyaWVzYjQvVU04dz09>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde (excused), C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko (virtual) and K. Van-Grinsven (Senate Analyst).

- I. Call to Order
 - a. Chair Danforth called the meeting to order at 10:08 AM.

- II. Announcements and Information
 - a. Spring 2025 Budget Forum Debrief
 - i. Discussion: The EC discussed how this budget open forum and the information presented was a significant improvement from previous years. Some discussion ensued regarding improvements for future budget open forums and topics for focus. One critique was how questions were taken early on, which made it difficult to get through the presentation in a timely manner. There were also some challenges with the audio and being able to hear the Q&A on Zoom. Topics for additional review and discussion include the revenue generated from the Division of Athletics, student retention, and enrollment concerns. Specifically, what steps are being taken to anticipate drops in enrollment and retention. Also, D. Wu expressed concern that the Budget Advisory Committee (BAC) has not yet met. Lastly, there was a general sense that faculty were being blamed for the budget issues when MPPs have increased significantly since 2019. EC would like to see comparative data across divisions regarding numbers of MPPs (e.g., how many were lost and how many remain).
 - b. President Harper to attend EC on May 6, 2025
 - i. The EC agreed that they would like to request that the President attend an earlier EC meeting if possible. Topics for discussion include promotions in other divisions, potential issues with enrollment management work now that it is outside of Academic Affairs, and the Interim Director of Advising.
 - ii. The Senate Analyst will contact the Office of the President to see an additional meeting is possible (looking at dates April 1 or April 29).
 - c. Provost and VP for Academic Affairs Search

- i. Link to Search website: <https://www.csub.edu/mpp-search/provost/>
 - ii. Friday, March 28 - EC to meet in President's Office at 3:30 PM
- d. Special Review Committee for the Discontinuation of Anthropology
 - i. Open Forum – Wednesday, April 9, 2025, from 10:00 AM – 11:00 AM, BDC 154B and virtually.
 - ii. Report Deadline: Friday, May 2, 2025.
 - iii. 30-day report review will extend in to Fall 2025 (approximately September 12, 2025)
 - iv. Discussion: The Special Review Committee met yesterday and will send an announcement to the campus community. After the report from the committee is distributed to the EC, it will be distributed to the campus, which will start the 30-day report period.

III. Approval of Agenda (**Time Certain: 10:05 AM**)

- a. Addendum to the agenda and new discussion proposed by Vice-Chair Solano for a referral to AS&SS.
- b. N. Michieka motioned to approve the amended agenda; seconded by J. Deal. Amended agenda approved.

IV. Approval of EC Minutes

- a. February 25, 2025 (handout)
- b. March 11, 2025 (handout)
 - i. C. Lam motioned to approve both sets of minutes; N. Michieka seconded. Minutes approved.

V. Continued Items

- a. AS Referral Log ([handout](#))
 - i. AAC (J. Deal)
 - ii. AS&SS (T. Tsantsoulas)
 - 1. Memo regarding Referral 2024-2025 #29 Canvas Course End Date
 - a. T. Tsantsoulas sent the memorandum to Chair Danforth, and it will be included in the Senate agenda packet for Thursday.
 - iii. BPC (D. Wu)
 - iv. FAC (Z. Zenko)
- b. Interim Provost Update (J. Rodriguez)
 - i. Academic Administrator Review Committees (AARC) (deferred)
 - 1. Isabel Sumaya, AVP GRaSP (was interim until July 2024)
 - ii. Administrator Searches:
 - 1. Dean for the College of Arts and Humanities
 - a. Finalists for the search will be invited to campus next week.
 - 2. Associate Dean for the College of Arts and Humanities (deferred)

- c. Budget and Schedule Build (**Time Certain: 11:00 AM**)
 - i. Discussion ensued regarding what actions will need to take place after the May budget revise. The budget revise will come out on May 14, 2025. One of the topics that will need to be prioritized is the Program discontinuation referral. Additional confidential discussion ensued.
- d. Rumor control (deferred)
- e. Spring 2026 Academic Calendar- Changes to Faculty Due back date – EC ([handout](#))
 - i. D. Wu will work with Chair Danforth to draft the resolution to reflect the required change required by the CSU regarding the faculty start date for Spring 2026.
- f. Add “Statements of the Senate” Process to governing documents – EC (deferred)
- g. Expected Spring Reports to Senate/Campus (deferred)
 - i. Interim WASC Report – Academic Programs
 - ii. Strategic Plan Report – IRPA
 - iii. Advising Report- Interim Director of Academic Advising (Due: May 12, 2025)

VI. New Discussion Items (**Time Certain: 10:35 AM**)

- a. Addition: Ally to CidiLabs (handout) – AS&SS
 - i. See attached handout regarding the request made by ITS for Senate to review and consider CidiLabs as the replacement for Ally, the software that checks Canvas for accessibility and generates alternative accessible formats. The RFP is coming from the Chancellor’s Office. Chair Danforth recommended that AS&SS reach out to FTLC, ATI-IM Subcommittee, and J. Paschal in ITS. The recommendation from AS&SS will need to be made before the end of the Academic Year. The referral will be drafted and sent to AS&SS.
- b. Elections and Appointments (D. Solano)
 - i. Calls in Progress: Lecturer Electorate Representative and At-Large elected positions
 1. The election is open and will close on Friday, March 28, 2025, at 10:00 AM.
 2. A General Faculty election will need to take place for the constitutional change to be finalized (refer to page 2 of the resolution regarding changes to appendix C). The information and election will be sent out in a few weeks.
 3. Some discussion ensued regarding having the Standing Committee call distributed through Qualtrics. D. Solano and K. Van Grinsven will work on drafting and testing the use of Qualtrics for this call.
 - ii. Review of committees’ activity (HOLD: Senate Office compiling list) (deferred)
- c. University Faculty Ombudsperson – Release time and call/application deadline ([handout](#))
 - i. Some discussion ensued regarding the drafted call and if the WTU compensation has changed. The Senate Analyst will confirm with the President’s Office if the 6 WTUs compensation will be available and will report back to EC.

- d. ASCSU Lecturer Electorate – Need to clarify eligibility of non-tenure track faculty without teaching assignments and term length. Encode selection/election procedures in Bylaws or Handbook ([handout](#)) – FAC
 - i. See discussion above under “Elections and Appointments- Calls In Progress”. A referral to formalize the change will be drafted and sent to FAC.
- e. Academic Degree Policies – AAC
 - i. Double-Major Policy: Timeline for Declaring is needed ([handout](#))
 - ii. Minor Policy: Double counting courses between the major and the minor ([handout](#))
 - iii. Research on other CSU double counting policies indicates that double counting is allowed at other CSUs ([handout](#))
 - iv. See attachments. No additional discussion. The referral will be drafted and sent to AAC.
- f. Faculty concerns about SSD Testing – AS&SS
 - i. Discussion: T. Tsantsoulas believes this item can be removed and will be addressed in the current testing center referral.
- g. Handbook and Bylaws Project; Summer Project – funding? (deferred)
 - i. Updating Schools to Colleges
 - ii. Updating all references to quarters
 - iii. Standing Committees Composition:
 - 1. Clarify Handbook language about staff positions being non-MPP staff
 - 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
 - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate). Discussion on if we want to create the committee or not.
 - vii. Review committees listed (Handbook 107)
 - viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
 - ix. Update reference to Associate Vice President for Academic Affairs- association with Academic Advising and review other duties (Handbook 104.2.1).
 - x. Update position titles in 309.9 (Handbook 309.9).
 - xi. Update all references to the AVP of Enrollment Management- distinguish the VP of Strategic Enrollment Management from the new AVP of Enrollment Management
 - xii. Bylaws Section IV.A.4 Annual reports from committees- limit to specific committees?
- h. SOCI Task Force on preamble and content of SOCI instrument ([HOLD 3/11/2025](#)) (deferred)
 - i. Department Formation follow-up ([HOLD](#) follow up w/ Academic Programs) (deferred)
 - j. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC ([HOLD](#)) (deferred)
- k. Strategic Plan Group data gathering instrument(s) follow-up – BPC ([HOLD 3/18/2024](#)) (deferred)

VII. Agenda Items for Senate Meeting (Time Certain: 11:15 AM)

Academic Senate Meeting – Spring 2025

Thursday, March 27, 2025

Agenda

10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/89047995676?pwd=VEdFQVJkZTk5UUVzblQyNDR4UkZrUT09>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, Senator A. Hegde, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas, Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein (alt. Yvonna Edkins), Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly, Senator E. Correa, Senator J. Deal, Senator R. Dugan, Senator T. Salisbury, Senator J. Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

Guests: President V. Harper

- I. Call to Order and Tejon Tribal Land Acknowledgement
- II. Approval of Minutes
 - a. March 13, 2025 (handout)
- III. Announcements and Information
 - a. President's Report – V. Harper **(Time Certain: 10:10 AM)**
 - b. Elections and Appointments – D. Solano (handout)
 - c. Events:
 - i. April 4 - Lecturer Town Hall
 - ii. April 9 - Anthropology
 - iii. April 23 - President's Open Forum
- IV. Approval of Agenda **(Time Certain: 10:05 AM)**
- V. Reports
 - a. Interim Provost's Report – J. Rodriguez
 - b. ASCSU Report – Senators Lam and Michieka (handout)
 - c. ASI Report – Senator Pruitt
 - d. Staff Report – Senator Cornelison
 - e. Committee Reports:

- i. Executive Committee – Vice-Chair Solano (handout)
- ii. Standing Committees:
 - 1. Academic Affairs Committee (AAC)– Senator Deal (handout)
 - 2. Academic Support and Student Services Committee (AS&SS)– Senator Tsantsoulas (handout)
 - i. Memo regarding Referral 2024-2025 #29 Canvas Course End Date
 - 3. Budget and Planning Committee (BPC) – Senator Wu (handout)
 - 4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)
- f. CFA Report – Senator Salisbury (deferred)

VI. Resolutions **(Time Certain: 10:35 AM)**

- a. Consent Agenda:
 - i. RES 242526 – Spring 2026 Academic Calendar Revision – EC (handout)
- b. Old Business:
 - i. RES 242521 – Composition of the Search and Screening Committees for Academic Administrators– FAC (handout)
 - ii. RES 242523 – Faculty are Humans (AS&SS and FAC) (handout)
- c. New Business:
 - i. RES 242524 – Committee on Professional Responsibility, Revisited – FAC (handout)
 - ii. RES 242525 – Evaluation of Academic Administrators, Part II – FAC (handout)

VII. Open Forum **(Time Certain: 11:15 AM)**

VIII. Adjournment

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- a. Chair Danforth adjourned the meeting at 11:30 AM.