

Academic Affairs Committee Meeting

Thursday, September 4, 2025

Meeting Minutes

Attendees: T. Tsantsoulas, T. Holiwell, A. Hays, M. Ramirez, H. He, E. Montoya, Q. Sheng, J. Kim, E. Adams, J. Ren, A. Poushneh

1. Welcome and Introductions

- Members were welcomed, and the agenda for the semester was noted.

2. Duties of the AAC

- AAC's role was reviewed, emphasizing its responsibility for ensuring academic integrity in evaluating new programs, concentrations, minors, and policies with university-wide impact, including GE. Supporting materials are available on the Senate website and Box.
- E. Montoya volunteered to take minutes for this meeting, supported by the Zoom AI companion summary.
- A vice chair was not selected. H. He. is considering the role.

3. New Business

a. 2025-2026 REFERRAL #02: Academic Degree Policies

- Key discussion points included establishing a timeline for declaring a double major, with examples from CSUN and CSULB. Concerns were raised about graduation rates, financial aid eligibility, and "super seniors" accumulating excess units. Members noted the need for exceptions for students unable to complete their current major who must switch to another.
- On double-counting between a major and a minor, the discussion centered on equity issues (e.g., biology students pursuing chemistry minors).
- On double-counting between two majors, the committee affirmed that the existing policy (minimum 24 unduplicated units for a BA, 36 for a BS) aligns with CSU and state requirements and should remain unchanged.
- Will revisit at the next meeting.

b. 2025-2026 REFERRAL #03: Academic Policies and Academic Advising in Student Affairs and Strategic Enrollment Management

- Members noted Senate concerns about academic matters being housed outside Academic Affairs and acknowledged that the new Provost is in discussions with Dr. Cantrell about possible adjustments.
- Will revisit at the next meeting.

4. Open Forum