

## **Academic Support and Student Services Committee (AS&SS)**

10/16/25

10:00 – 11:30am- BPA 134 Conference Room

Meeting ID: 867 8320 2616

<https://csub.zoom.us/j/86783202616>

### **Meeting Minutes**

**Committee Members:** Leslie Kirstein (Chair, NSME), Kristine Holloway (Librarian), Carol Dell' Amico (A&H), Jing Wang (BPA), Yvette Morones (Staff Representative), Janine Cornelison (Student Services Professional), Kristi Chavez (Dean of Library Designee), Ruth Miles (At-Large), Jennifer Mabry (AVP for Enrollment Management), Emelia Reed (ASI Executive VP), Mike Kwon (Executive Director of ASI), Craig Harnetiaux (SS&E), Alberto C Cruz (At-Large), Markel Quarles (VP for Student Affairs Designee).

- I. Call to Order **(10:04)**
- II. Approval of Previous Minutes (09/04/25, 09/18/25)
- III. Approval of Agenda **(10:10)**
- IV. Old Business
  - a. Revised language for RES242518 remains under joint referral review with AAC.
- V. New Business
  - a. Referral #20: Disqualification and Readmission Policies

The committee reviewed comparative disqualification and readmission practices across CSU campuses. Discussion addressed:

- The timing of academic disqualification particularly concerns regarding disqualification after summer session.
- Differences in readmission requirements for lower- and upper-division students and interest in establishing a consistent standard.
- The relationship between academic probation processes and available student support resources.
- Considerations regarding GPA requirements and unit expectations for readmission, including cost and course access implications.

Members expressed interest in improving clarity of expectations for students while maintaining academic standards and supporting student progress.

Action Items:

- Leslie will request data from Dr. Adams on:
  - The number of students impacted by current readmission differences.
  - Definitions used for “academically rigorous courses” in readmission evaluation.
- Leslie will follow up with Dr. Mabry regarding current and planned support mechanisms for students returning from disqualification.

Committee feedback will be shared with AAC for joint referral progress.

b. Referral #21: Policy on Use of Informational Banner Space in Canvas

The committee discussed the role of the Canvas banner area as instructional space and the importance of clarity in messaging. Points of consideration included:

- Faculty academic autonomy in course design.
- Avoiding message overload for students already managing high volumes of communication.
- Differentiating between essential notifications (e.g., emergency or compliance-related) and general announcements or surveys.
- The committee expressed interest in developing policy guidance that:
- Limits banner use to instructional and course-supporting communication.
- Provides a process for required institutional notices when necessary.

Action Item:

Leslie will communicate the committee’s preliminary concerns to the Senate Executive Committee.

VI. Open Forum

- a. No additional items were raised.

VII. Adjourn (11:27)