



Academic Senate: Executive Committee

Minutes

TUESDAY, DECEMBER 2, 2025

10:00 A.M. – 11:30 AM

Location: BPA Conference Room 134

Zoom Link: <https://csub.zoom.us/j/88091986667?pwd=GOSakqXvulfaZihtNxTsAFBYwWqAJs.1&jst=1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair), L. Kirstein (AS&SS Chair; virtual), A. Grombly (BPC Chair; virtual), Z. Zenko (FAC Chair), and K. Van-Grinsven (Senate Analyst).

1. Call to Order

A. Chair Danforth called the meeting to order at 10:10 AM. The President's Open Forum was still taking place, so attendees may be late.

2. Announcements and Information

A. Faculty Honorary Doctorate Committee Recommendations (**Time Certain: 10:10 AM**)

i. EC approved of the FHDC's recommendations. The Senate will send the letter of endorsement to the President.

B. Spring General Faculty Meeting – Friday, January 30

i. The Spring 2026 GFM is scheduled for Friday, January 30th. The President and Provost will split the cost to host the meeting in a hybrid format. The Provost requested that the Senate Chair and Analyst set up a meeting with the Provost and Budget Analyst to discuss allocations for food and refreshments.

C. Spring 2026 – Senate Guests:

- i. J. Watkins – Center for Accessibility and Essential Needs
- ii. K. De Young – Facilities
- iii. Discussion: A. Grombly on behalf of the Calendar Committee will provide a report to Senate in the spring.

3. Approval of Agenda (**Time Certain: 10:05 AM**)

A. C. Lam motioned to approve the agenda; seconded by Z. Zenko. Agenda approved.

4. Approval of Minutes

A. October 28, 2025 (handout)

B. November 4, 2025 (handout)

C. November 18, 2025 (handout)

i. C. Lam motioned to approve the minutes; seconded by N. Michieka. The majority approved with one abstention. All minutes approved.

5. Continued Items (**Time Certain: 10:30 AM**)

A. AS Referral Log (see BOX folder; handout)

- i. AAC (T. Tsantsoulas)
 - a. AAC has worked through almost all of the curricular proposals with the resolution in progress. They are still working on the following referrals next: 2025-2026 14 Proposal for Public Personnel Services Credential and 2025-2026 03 Academic Policies and Academic Advising in SASEM. Several curricular items were addressed, including some discussion on the backlog of proposals and concerns that some curriculum committees were not completing their work properly. Some discussion ensued over the workflow in CIM and what to expect/procedures for receiving the curricular referrals. K. Van Grinsven will continue to forward the link and PDFs to the subcommittee chairs as needed with the referral.
- ii. AS&SS (L. Kirstein)
 - a. AS&SS are working on referral 2025-2026 23 PERC Timing and 2025-2026 20 Disqualification and Readmission Policies, which will result in three resolutions. AS&SS will send their proposed resolutions to AAC to review.
- iii. BPC (A. Grombly)
 - a. A. Grombly confirmed that the Academic Calendar is complete and approved by BPC. The AMP is almost complete as well and will be ready for Thursday. Regarding the referral on the Special Review Committee, AAC has sent their edits to the proposed resolution to BPC. A. Grombly stated that she would review the status and ensure it will be ready for Senate on Thursday as the deadline is approaching.
- iv. FAC (Z. Zenko)
 - a. FAC Chair, Z. Zenko reported that FAC has worked hard on RES 252608, RES 252609, and RES 252610 and they are ready for second reading at Senate.

B. Provost Report (D. Thien) (**Time Certain: 10:20 AM**)

- i. Status of: (deferred)
 - a. Academic Administrator Searches
 - b. Academic Administrator Reviews
 - c. The Provost reported on the following items:
 - i. Dean for the College of Social Sciences and Education (SSE):
 - (i) President Harper announced at the open forum this morning that the current Interim Dean, Dr. L. Vega is retiring as of December 31, 2025. Provost Thien has consulted with the SSE chairs regarding a replacement interim dean for the spring semester and they are in support of appointing Dr. Steve Bacon (retired former SSE Dean). Dr. Bacon would serve as the Interim Dean of SSE from the time of Dean Vega's retirement until June 2026, when the current SSE Dean search is expected to be completed.
 - ii. Shafter Research Station:
 - (i) The Provost reported that there is a proposed acquisition of the Shafter Research Station, an 80-acre facility located 30 minutes from campus, at a discounted rate of \$100,000 (the property is appraised at \$2.5 million). There are multiple lab stations, fields and capacity to plant and do experimental crops, etc. that will have significant research and student engagement potential.
 - (ii) They are waiting for the systemic engineer to conduct the various assessments of the property. EC asked questions that would need to be answered before proceeding, including concerns about ongoing maintenance costs, anticipated faculty use of the facility, staff/faculty hiring needs, specific requests or expectations from the city if CSUB were to purchase, limitations since there are multiple buildings on the National Registry, and the 10-

year plan for the research station. Further discussion will occur before a campus decision is made. In addition, if acquired, it would be up to the faculty to propose ideas for curriculum.

- iii. Strategic Plan: The Provost asked for ideas about how to get faculty involved in the Strategic Plan. After discussion, it was decided to move forward with a series of faculty focus groups. The Provost will work with the college deans to determine possible dates/times.

C. Reports and Recommendations (deferred)

- i. Criteria for Proposing New Schools Taskforce (Hold; waiting for report)
- D. ASI Resolution: SB 104 ASI and Shared Governance (Hold; waiting for ASI's revisions) (deferred)
- E. Calendar Committee – A. Grombly, BPC Chair (deferred)
- F. Add "Statements of the Senate" Process to governing documents – EC (deferred)

6. New Discussion Items (Time Certain: 10:45)

A. Elections and Appointments (D. Solano)

- i. Upcoming:
 - a. Exceptional Service Award – Call for applications
 - i. The Exceptional Service Award Committee will be meeting this week to review the application document and process as well as set the deadline.
 - (i) Discussion: EC provided feedback regarding the application, such as highlighting that some of the questions are required by the CBA and how to address when reassigned time as been revoked due to the budget.
 - b. Spring 2026 - Elections and Appointments Schedule: The Senate Analyst and Vice-Chair will work on the schedule for calls and elections, which will begin early in the spring semester.

B. New Degree Program Proposal – Environmental Science- AAC and BPC (handout)

- i. Some background is provided regarding the proposal and various departments involved and the controversial aspects. Referred to AAC and BPC.

C. New Degree Proposal for Bachelor of Science in Mechanical Engineering – AAC and BPC (handout)

- i. No discussion. Referred to AAC and BPC.

D. New Degree Proposal for Bachelor of Arts in Human Development and Family Studies – AAC and BPC (handout)

- i. No discussion. Referred to AAC and BPC.

E. Department Name Change Request for HD-CAFS (handout) – AAC and BPC (?)

- i. Some discussion ensued regarding whether there were budgetary considerations; EC agreed that there were. Referred to AAC and BPC.

F. New Minor Proposal for a Minor in Sociology (handout) – AAC and BPC

- i. No discussion. Referred to AAC and BPC.

G. Policies on Approval of Course Coding Changes (handout) – AAC, FAC and AS&SS (?)

i. Discussion:

- a. Chair Danforth shared that there is not a policy on changing WTUs associated with a course, which has caused some issues in NSME, and criteria for changes and how to address requests are not consistent across campus. There are various factors considered when a course code is identified, such as the CS #, the number of units, course caps, meeting minutes per unit. The CS codes are all over the place in part due to the Quarter to Semester transition. Provost Thien suggested inviting E. Adams to EC to present the various codes, what they mean, and the best way to move forward.

H. Items from Provost Council (handout) (deferred)

- i. Email limits for faculty

- I. Develop formal policy for General Faculty to bring a resolution to the Senate– EC (deferred)
- J. Items from Advising Council (deferred)
 - i. OnBase vs. Runner Connect
 - ii. CSU-wide Degree Audit and Planner Tool – AS&SS and (?)
a. uAchieve (software the Chancellor’s Office has chosen)
 - iii. Faculty advising holds
- K. Development of a Senate Recording Retention Policy for recordings that are intended to develop Minutes (deferred)
- L. Request from ITS to be added to AS&SS (handout) – AS&SS and FAC (deferred)
- M. Handbook and Bylaws Project – EC (handout) (deferred)

7. Agenda Items for Senate (Time Certain: 11:15 AM)

Academic Senate Meeting – Fall 2025

Thursday, December 4, 2025

Agenda

10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/84669370314?pwd=gmLoywwMxQR4k7G0hUhv25vs0N8xr8.1>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam, CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser (F2025 alt. D. Stockwell), BPA Senator D. Wu, BPA Senator S. Sarma, NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko, SSE Senator S. Roberts, AV Senator K. Holloway, At-Large Senator H. He, At-Large Senator A. Grombly, At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury (alt. D. Solis), At-Large Senator R. Dugan, Lecturer Electorate Senator D. Horn, Senator H. Gonzalez – Staff Representative, Senator A. Reyes – ASI President, VP AA & Provost D. Thien, Senator J. Dong – Dean Representative, and Senate Analyst K. Van Grinsven.

Guests: President Harper, K. Grappendorf and K. Watson.

- I. Call to Order and Tejon Tribal Land Acknowledgement
- II. Approval of Minutes
 - a. October 23, 2025 (handout)
 - b. November 6, 2025 (handout)
- III. Announcements and Information
 - a. President’s Report – V. Harper (**Time Certain: 10:10 AM**)
 - i. The President’s Commission on Intercollegiate Athletics – Co-Chair K. Grappendorf
 - ii. Shafter Research Center – VP for BAS and CFO, K. Watson
 - b. Elections and Appointments – D. Solano (handout)
 - c. Upcoming Events:
 - i. Spring General Faculty Meeting – Friday, January 30

IV. Approval of Agenda (**Time Certain: 10:05 AM**)

V. Reports

- a. ASI Report – Senator Reyes (handout)
- b. Provost’s Report – D. Thien (handout) (**Time Certain: 10:25 AM**)
- c. ASCSU Report – Senators Lam and Michieka (handout)
- d. Staff Report – Senator Gonzalez (handout)
- e. Committee Reports:
 - i. Executive Committee – Vice-Chair Solano (handout)
 - ii. Standing Committees:
 - 1. Academic Affairs Committee (AAC) – Senator Tsantsoulas (handout)
 - 2. Academic Support and Student Services Committee (AS&SS) – Senator Kirstein (handout)
 - 3. Budget and Planning Committee (BPC) – Senator Grombly (handout)
 - 4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)
- f. CFA Report – D. Solis, CFA Bakersfield Vice-President (handout)

VI. Resolutions (**Time Certain: 10:30 AM**)

- a. Consent Agenda:
 - i. RES 252617 – Academic Master Plan 2026-27 through 2035-36 – AAC and BPC (handout)
**Need updated version.*
 - ii. Addition: RES 252619 – Commencement – Fall 2025 – EC (handout) **Needs to be drafted.*
- b. Old Business:
 - i. RES 252611 – Minor in Applied Mathematics – AAC and BPC (handout)
 - ii. RES 252612 – Concentration in Nonprofit Management in MPA Degree – AAC and BPC (handout)
 - iii. RES 252613 – Concentration in Healthcare Administration in MPA Degree – AAC and BPC (handout)
 - iv. RES 252609 – Clarifying ASCSU Lecturer Electorate Procedures – FAC (handout)
 - v. RES 252608 – Sabbatical Rubric and Feedback- Handbook Change – FAC (handout)
 - vi. RES 252610 – Unit RTP and PTR Composition- Handbook Change – FAC (handout)
- c. New Business:
 - i. RES 252616 – Academic Calendar 2026-2027 and Summer 2027 – BPC (handout) **Need updated version.*
 - ii. RES 252618 – Special Review Committee for Anthropology – AAC and BPC (handout) **Need updated version.*
 - iii. RES 252614 – Minor in Creative Writing – AAC and BPC (handout)
 - iv. RES 252615 – Computer Science Cybersecurity Concentration– AAC and BPC (handout)

VII. Open Forum (**Time Certain: 11:15 AM**)

VIII. Adjournment

8. Adjournment

A. Chair Danforth adjourned the meeting at 10:02 AM.