



ACADEMIC SENATE

CSU BAKERSFIELD

Academic Senate: Executive Committee

Minutes – Extra Meeting

TUESDAY, DECEMBER 9, 2025

10:00 A.M. – 11:30 AM

Location: BPA Conference Room 134 and virtual.

Zoom Link: <https://csub.zoom.us/j/85981842316?pwd=M2QqHBl2e0S3BPLhSFGMavtTVfDYbA.1>

Members: M. Danforth (Chair; virtual), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair; virtual), Z. Zenko (FAC Chair), and K. Van-Grinsven (Senate Analyst).

1. Call to Order

- A. Chair Danforth called the meeting to order at 10:10 AM.

2. Announcements and Information

- A. Spring General Faculty Meeting – Friday, January 30

- i. Draft Agenda and schedule (handout)
 - a. EC discussed the agenda and schedule of GFM. The Provost and President will split the costs to host the meeting in hybrid format. The agenda will be finalized in January after confirmation from CFA and updates regarding the governor's budget.

- B. Spring 2026

- i. EC Guests
 - a. E. Adams – AVP for Academic Operations and Dean of Academic Programs
 - i. The Senate Analyst will work on scheduling AVP Adams for an EC meeting in the spring.
 - ii. Senate Guests
 - a. J. Watkins – Center for Accessibility and Essential Needs
 - b. K. De Young – Facilities
 - c. Spring Reports

3. Approval of Agenda (Time Certain: 10:05 AM)

- A. Z. Zenko motioned to approve the agenda; seconded by C. Lam. Agenda approved.

4. Approval of Minutes

- A. December 2, 2025 (deferred)

5. Continued Items (Time Certain: 10:30 AM)

A. AS Referral Log (see BOX folder; handout) (deferred)

- i. AAC (T. Tsantsoulas)
- ii. AS&SS (L. Kirstein)
- iii. BPC (A. Grombly)
- iv. FAC (Z. Zenko)

B. Provost Report (D. Thien) (**Time Certain: 10:20 AM**)

- i. Status of: (deferred)
 - a. Academic Administrator Searches
 - b. Academic Administrator Reviews
- ii. Provost Reported on:
 - a. The SSE Interim Dean announcement will be shared with the campus soon.
 - b. CS Numbers: Discussions in Provost Council which included CS numbers and concerns with them and how they affect course caps. Interim AVP Adams will come to EC to talk about the implications of these numbers.
 - c. Course Scheduling: Regarding course scheduling, there have been concerns from students about courses being offered at the same time and the need to address the clustering of courses on popular days and times.
 - d. Faculty Advising: Regarding the need to address what it means for faculty to advise now that staff advisors have switched to a case management model under the Division of Student Affairs and Strategic Enrollment Management.
 - e. Assessment: The Provost suggested a point person, such as an Assessment Coordinator, that works for the AVP for Academic Programs. EC briefly discussed the history of assessment at CSUB. Also discussed the current software (Taskstream) and if it is still appropriate and/or used.
 - f. CSU Provost's Gathering: The Provost attended the CSU Provost's gathering. Highlighted a couple of things that were discussed including "systemness" and software that all campuses use (ideally, all campuses would move to systemwide contracts rather than individual contracts per campus). There was some discussion on the term "systemness" which the Provost defined as the power of our system to get things done (gave the example of the librarians who share resources very well). ASCSU Senator Michieka noted that Sonoma, East Bay, and San Francisco are currently sharing some academic administrators (such as the CFO).
 - g. RSCA: Support for research, scholarly, and creative activity is needed, particularly for early-career faculty. The Provost's Office currently supports travel. EC recommended using some of that funding for other research support. Provost agreed we should consider using the funds for other ways to support RSCA besides travel.
 - h. Faculty Lines: Six faculty lines have been authorized contingent on the Governor's January budget: Communications – Digital Media Specialist; Management and Marketing – Management Information Systems/Analytics; Mathematics – Pure/Theoretical Mathematics;

Nursing – Pediatrics or Gerontology; Psychology – Counseling Psychology or Neuroscience; and Teacher Education – Early Childhood Education.

C. Reports and Recommendations (deferred)

- i. Criteria for Proposing New Schools Taskforce (Hold; waiting for report)
- D. ASI Resolution: SB 104 ASI and Shared Governance (Hold; waiting for ASI's revisions) (handout) (deferred)
- E. Policies on Approval of Course Coding Changes (Hold; AVP E. Adams to come to EC) (handout) (deferred)
- F. Calendar Committee – A. Grombly, BPC Chair (deferred)
- G. Add "Statements of the Senate" Process to governing documents – EC (deferred)

6. **New Discussion Items (Time Certain: 10:45)**

- A. Elections and Appointments (deferred)
- B. Items from Provost Council (handout)
 - i. Email limits for faculty: EC discussed whether we should set an email limit for faculty. Extensive discussion took place and thoughts included that we should have a discussion board for faculty. EC also discussed the possibility of developing an acceptable use policy. There currently is an ITS policy on "Broad Distribution and Mass Email Guidelines". EC decided not to develop a policy, but will pursue better communication platforms, a topic already referred to AS&SS.
- C. Develop formal policy for General Faculty to bring a resolution to the Senate – EC
 - i. EC discussed whether there should be a formal process for general faculty to bring a resolution to the Senate. Extensive discussion ensued and there was general agreement that this should not be a referral for resolution, but there was some support for developing a formal process for a vote of no confidence. Z. Zenko and N. Michieka will begin researching policies at other campuses. Item tabled.
- D. Items from Advising Council (tabled?)
 - i. OnBase vs. Runner Connect
 - ii. CSU-wide Degree Audit and Planner Tool – AS&SS and (?)
 - a. uAchieve (software the Chancellor's Office has chosen)
 - b. Faculty advising holds
 - i. EC had preliminary discussions on updates from the Advising Council. The faculty advisors have to use multiple platforms (OnBase, Runner Connect, etc.) to onboard students and also have to determine where to put their notes and the outline. Staff advisors will be storing outlines on OnBase, which is concerning because faculty generally do not have access and there are several forms required to obtain access, presenting a significant barrier. Faculty have made multiple requests for training; however, they are not receiving it. There are plans for a CSU-wide degree-audit and planner tool called uAchieve (software the Chancellor's Office has chosen). CSUB is on the uAchieve implementation list, but E. Adams indicated that this is about two years out. Concerns were expressed by the EC faculty on the Advising Council that the Advising

Council has turned into a place where information is delivered rather than solicited. The next Advising Council meeting is scheduled for February.

- E. Development of a Senate Recording Retention Policy for recordings that are intended to develop Minutes (deferred)
- F. Request from ITS to be added to AS&SS (handout) – AS&SS and FAC
 - i. EC discussed the request from ITS for an ITS role to be specified in the bylaws as a non-voting member of the committee. Some discussion on whether referral to FAC was necessary; EC agreed that it would not. Referred out to AS&SS.
- G. ASI Requests – AS&SS and AAC (?) (handout) (deferred)
 - i. Office Hours
 - ii. Reporting Grades
- H. Updates to the Distributed Learning Committee (DLC) Membership and Description – AAC, AS&SS and FAC (?) (handout) (deferred)
- I. Handbook and Bylaws Project – EC (handout) (deferred)

7. Agenda Items for Senate (deferred)

8. Adjournment

- A. Chair Danforth adjourned the meeting at 11:30 AM.