



Academic Senate: Executive Committee

Agenda – Extra Meeting

Tuesday, September 29, 2026

10 – 11:30 AM

Location: BDC 134- BPA Conference Room and virtual

Zoom Information:

Meeting ID: [851 9789 0022](#)

Passcode: 799204

Members: M. Danforth (Chair), T. Tsantsoulas (Vice-Chair), D. Thien (Provost excused), C. Lam (ASCSU Senator; excused), N. Michieka (ASCSU Senator; excused), J. Deal (AAC Chair), L. Kirstein (AS&SS Chair), D. Wu (BPC Chair), Z. Zenko (FAC Chair; virtual), and K. Van-Grinsven (Senate Analyst).

1. Call to Order

2. Announcements and Information:

a. Future Meeting Guests:

i. Senate– Fall 2026:

1. October 8 – D. Cantrell, VP for SASEM
2. November 5 – I. Sumaya, AVP for GRaSP
3. October 22 – K. Susa FAR; R. Weller, FTLC

ii. EC – Fall 2026:

1. November 3 – E. Adams, AVP for AA and Dean of Academic Programs, WASUC Updates (?)
2. Chief of Police (?)

3. Approval of Agenda (Time Certain: 10:05 AM)

4. Approval of Minutes:

- a. September 22, 2026 (deferred)

5. Continued Items (deferred)

6. New Discussion Items

- a. Elections and Appointments – T. Tsantsoulas **(Time Certain: 10:10 AM)**

i. Appointments Needed:

1. Search and Screening Committee- AVP for Strategy & Institutional Engagement
2. IOC (AH, BPA, NSME)

- 3. BPA AARC for Dr. Paris – Third call in progress
- ii. At-Large Calls – scheduled:
 - 1. AARCs (D. Boschini and I. Sumaya)
 - 2. University Council
 - 3. Exceptional Service Awards Committee
- b. Curriculum: (AAC/BPC) (deferred)
- c. Handbook & Bylaws Summer Working Group **(Time Certain: 10:15 AM)**
 - i. Proposed Updates to Handbook & Bylaws (handout)
 - ii. New Referral Discussion Items (handout):
 - 1. Potential inconsistencies with the CBA
 - 2. Appendix D (graduate grievance procedure)
 - 3. Appendix E (refers to Banner)
 - 4. Academic Integrity Violations Committee (see email from E. Callahan)
 - 5. Subcommittee Membership
 - 6. Committee List
 - 7. Committee proliferation (how committees are formed/ disbanded) (also carry-over)
 - 8. Officers of the University
 - 9. Faculty Coordinator of Online Instruction
 - 10. Four colleges to “all colleges”
 - 11. Schools and School Directors
 - 12. Executive Director of AV campus
 - 13. Staff representative on Senate (also carry-over)
- d. Carry Over from 2025-2026:
 - i. Academic Tuition/ Scholarship Waiver (handout)
 - ii. Instructional Budget Model and Faculty Participation
 - iii. Senate Release time
 - iv. Faculty recruitment/ involvement for the Student Success Framework
 - v. Referrals for Consideration for FAC:
 - 1. Department Chair Elections and Appointments / Program Director Elections and Appointments
 - 2. Department Chair Reviews and Program Director reviews
 - 3. Faculty Awards and Recognition Processes
 - 4. Faculty Mentorship and Professional Development
 - 5. Authorship and Scholarly Ethics
 - 6. Academic Senate / CPR / Faculty Affairs "Summit" – FAC (handout)
 - vi. Creation of a Service-Learning University-wide Committee – AAC (?) (handout)
 - vii. IACUC and HSIRB Updates (HOLD; waiting on GRaSP to provide updated descriptions)
- e. SOCI Concern raised at Senate, September 10th with respect to courses w/ fewer than 6 students

- i. Handbook 305.4.4 “Student Role in the Performance Review Process for Instructional Faculty”
- f. Emergency Evacuation days (handout)

7. **Agenda Items for Senate** (deferred)

8. **Adjournment**

Summer Handbook Project: Executive Summary

During Summer 2026, the Handbook Project Working Group conducted a targeted review of the Academic Senate Handbook and Bylaws to address outdated terminology, organizational changes, inconsistencies, and previously approved revisions that had not yet been incorporated into the published documents. The Working Group included representatives from Faculty Affairs, the Academic Senate, Faculty Affairs administration, and at-large faculty representatives.

Overview of Proposed Changes

The Working Group prepared tracked revisions to the Handbook and Bylaws focused primarily on updating existing language rather than making substantive changes to academic policy. Major areas of revision included:

- updating references from Schools to Colleges and removing outdated references to the quarter system;
- updating names, titles, and organizational references to reflect current University administrative structures;
- reviewing and revising the membership and ex-officio composition of Academic Senate standing committees;
- updating committee names and descriptions, including references to the General Education Curriculum Committee (GECCo), Teaching Effectiveness and Assessment Committee (TEAC), and other Senate or University committees;
- updating references to student-support units, including replacing “Services for Students with Disabilities” with the Center for Accessibility and Essential Needs, and now Accessibility Resource Center,
- clarifying or updating administrative positions referenced throughout the Handbook, including enrollment management, assessment, academic affairs, and the Council of Academic Deans;
- revising Appendices B, C, and D to address inconsistencies and incorporate previously approved policies or procedures;
- restoring Appendix A and current organizational charts and adding a new appendix previously approved through Senate resolution;
- correcting outdated references such as the number of CSU campuses, obsolete University systems or offices, and former college names; and
- incorporating changes previously approved through Academic Senate resolutions but not reflected in the published Handbook or Bylaws.

These revisions were made using tracked changes so that the Academic Senate and its committees can readily review the proposed modifications and their rationale.

Issues Identified for Further Review

The Working Group also identified several matters that extend beyond technical or organizational updates and therefore warrant additional consultation, referral, or policy development through the regular Academic Senate process.

These include questions concerning the role, appointment, review, and responsibilities of School Directors; appropriate procedures for the creation of new colleges; the role of administrators in RTP, PTR, PEF, curriculum, and student grievance processes; the scope of Academic Administrator Review; and a broader review of the Handbook section describing Officers of the University.

Additional issues include updating academic integrity and student grievance procedures; determining appropriate oversight of student grievances and the Student Ombudsperson function; reviewing obsolete or potentially duplicative committees and developing clearer processes for creating or discontinuing committees; reviewing references to positions that may no longer exist; and addressing logistical concerns associated with staff representation on the Academic Senate.

Where appropriate, these matters will be forwarded through referrals, task forces, or other established Senate processes during the 2026–2027 academic year.

Next Steps

Careful review by the full Academic Senate will be essential before these revisions are finalized. All elected and appointed members of the Senate are encouraged to review the proposed changes closely, identify areas of confusion or concern, and flag additional issues that may warrant referral or further policy development.

All members of the Standing Committees are encouraged to review so that the Executive Committee can receive further feedback.

Proposed Handbook revisions will receive at least two readings through the regular Senate process, providing multiple opportunities for discussion and amendment. Any proposed changes to the Constitution of the General Faculty will also proceed through the required constitutional referendum process before taking effect.

Topic: Handbook/Bylaws Summer Working Group: Additional Items Identified

List of additional items identified during Handbook / Bylaw review that may need further discussion with the full group and/or referral to committee in Fall.

Potential inconsistencies with the CBA:

- Last line in 104.2.4 refers to deans having teaching responsibilities – may be CBA implications with CFA CBA

Potential inconsistencies with CO policies, federal policies, and other applicable policies:

- <add items here>

Other issues noted:

- Appendix D
 - Summer – Focus on incorporating the lost graduate grievance procedure resolution and adding a definition for student ombuds
 - Academic Year – Further referral on appropriate office to oversee the grievance procedure (is it academic-only or does it cover other divisions?)
- Appendix E still refers to Banner – Identified by Dani
- Academic Integrity Violations Committee (which presumably is the same as the Academic Integrity Review Committee listed in section 203.4 of the handbook) is inconsistent with current charge – Identified by Dani (Emily Poole Callahan will send along some recommended updates)
 - Referral will focus on aligning Handbook language with two resolutions updating undergraduate and graduate integrity policies (email chain with Emily)
- Committee list may need more discussion for instance 103.2.3 CSUB Cabinet needs to be updated –identified by Di; 201.6 Curriculum Assessment Council, removed already? Identified by Di; DEI committee
 - The group agreed to remove 201.6 Curriculum Assessment Council and agreed that a future referral to BPC would be appropriate.
 - Assessment Committee on IRPA website:
<https://www.csub.edu/irpa/committees.shtml>
- Officers of the University – Basically the entire section needs to be updated. Lori Blodorn offered suggestions from a People and Culture perspective.
 - Summer – Update current titles and descriptions for accuracy, which might include removing some paragraphs
 - Update division AVPs if we have the current, correct, information

- Academic Year – Referral on updating for current AVPs (primarily SASEM and P&C), and developing a process for consultation with Senate on creating AVP positions, regardless of division
 - Which non-Academic Affairs administrators should be subject to Academic Administrator Review (Section 311)?
- Probably as a last step, the headings will need to be reformatted using the Microsoft Word feature, for accessibility and organization.
- There are some alignment issues in 305.6.2.
- The Faculty Coordinator of Online Instruction is still listed (313)...should this be removed?
- Schools and school directors
 - (multiple sections) – Add hiring and review procedures to appropriate sections
 - 104.2.4 – Need to add section about school directors, in area where department chairs and program directors are defined
 - 202.2 Development of New Programs – Should schools be allowed to put proposals forward, or should it all route through the college dean’s office?
 - RTP/PTR/PEF (multiple sections) – Does the school director review faculty before the college dean? Would this create issues to add another layer?
 - Appendix D – Should the school director be part of the student grievance process, or should it go straight to the college dean’s office?
- Should we change references to “four colleges” to be something more generic like “all colleges” or “from each college”?
 - Still need to develop criteria for proposing a new college (next step after approval of school formation criteria)
 - Group agreed that a taskforce would be appropriate. Call to go out in Fall 2026 (EC will need to review the proposed composition).
- Senate EC / committees still need to address issue of committee proliferation, and how committees are formed / disbanded
 - Specific Handbook sections to review
 - 201.6 Curriculum Assessment Council
- Executive Director of AV campus
 - Similar notes to School Directors list above
- Staff representative on Senate
 - Logistical challenges with Staff Forum running the election and determining the staff senator in a timely fashion, but also a logistical challenge for Senate to run the election because we don’t have staff rosters
 - Perhaps recommendations to Staff Forum for best practices
- <add items here>