

Academic Affairs Committee Meeting

Thursday, April 9, 2026

10:00 - 11:30am

Humanities Office Building, Dean's Conference Room

Meeting Minutes

Members Attending: Tiffany Tsantsoulas (A&H, Chair), Heidi He (NSME, Vice Chair), Atieh Poushneh (BPA), Joe Ren (At-Large), Qiwei Sheng (At-Large), Jahyn Kim (At-Large), Emelia Reed (ASI Executive VP), Eduardo Montoya (GE Faculty Director),

Excused: Alice Hays (SSE), Elizabeth Adams (Academic Affairs), Angelica Mendoza (Enrollment Systems)

1. Welcome

2. Approval of Minutes

- a. 03.19.26: <https://csub.box.com/s/tdtlppram507hde8iuc2o8u3cmpprgus>

Motioned by JK, ER second, unanimously approved.

3. Old Business

- a. HD-CAFS resolutions including both RES 252639 and RES 252640

With the permission from BPC, the committee made minor editorial revisions for clarity. Edits include replacing "California State Universities" with "CSU system" and combining references to the new name and CIP code into a single sentence.

- b. RES 252642: Post-Enrollment Requirement Checking (PERC) Timing Alignment for Prerequisite Verification and Enrollment Stability <https://csub.box.com/s/nt3taquabl344hvaokf1funnirhvecci>

The committee revisited the timeline for the Program Evaluation and Review Cycle (PERC) and decided to maintain the current two-week timeline. They also discussed the possibility of extending the timeline to three weeks to allow more time for adequate preparation and student notification. The committee also considered the potential benefit of differentiating timelines by term, especially for summer sessions, which operate on a compressed schedule.

The committee agreed to wait for Dr. Adams to provide input at the next meeting regarding the feasibility of the proposed timeline from an administrative workflow perspective.

- c. RES 2526XX: Teaching Modality Handbook Changes

<https://csub.box.com/s/uanbfwa12vapbxze8u3455k22htspl54>

The committee engaged in a robust discussion that focused on teaching modality policies, noting inconsistencies in existing handbook guidelines and the need to clarify whether decisions about online versus in-person courses should be made at the department or dean level.

It was noted that DLC's role has evolved from certifying online instructors to providing guidance for faculty teaching in online environments. The committee expressed support for departments

having primary authority over modality decisions, with deans maintaining a coordinating role. There was further discussion about whether to reinstate mandatory certification for online teaching. Some members supported department-level requirements, while also recognizing the practical challenges of implementing a university-wide mandate. Ultimately, the committee considered relocating certification requirements from the DLC policy to the teaching modality policy. They agreed to include language that empowers departments to determine faculty qualifications for online teaching, while ensuring alignment with accreditation standards.

4. New Business

- a. 2025-2026 #42: DLC Membership and Description-Handbook
<https://csub.box.com/s/25xtrz6244aimefntubiq6pf2iaf03ij>
2013 document. Revision. 23
Tabled for next meeting.

- b. 2025-2026 #24: First-Year Seminar (CSUB 1029) Concerns
<https://csub.box.com/s/ose3dlx0c8sqci7toap7ulpl788lgfi9>

The committee briefly touched on the need to review the FYICM (First Year Integrated Curriculum Module) proposal and coordination issues. The next meeting will be mainly focus on this proposal.

5. Open Forum