



## Academic Senate: Executive Committee

### MINUTES

TUESDAY, APRIL 14, 2026

10:00 A.M. – 11:30 AM

**Location:** BPA Conference Room 134 and virtual.

**Zoom:** <https://csub.zoom.us/j/88091986667?pwd=GOSakqXvulfaZihtNxTsAFBYwWqAJs.1>

**Members:** M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator; excused), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair), Z. Zenko (FAC Chair), and K. Van-Grinsven (Senate Analyst).

#### 1. Call to Order

A. Chair Danforth called the meeting to order at 10:04 am.

#### 2. Announcements and Information

A. Spring 2026 Guests

i. Executive Committee Guests

a. April 28 – Faculty Ombudsperson, A. Hegde

ii. Senate Guests

a. April 30 – Spring Reports

i. FTLC, GECCo, UPRC, URC (if needed), Faculty Ombudsperson (*written reports only*), Calendar Committee will also submit a written report.

b. May 7 – Senate Organizational Meeting

i. Faculty Award recommendations from FHAC

c. Early Fall 2026

i. GRaSP, FAR (oral reports/presentations)

d. Unscheduled:

i. Committee on Professional Responsibility (CPR)

ii. WSCUC Logistics – E. Adams (*provide updates to Senate*)

#### 3. Approval of Agenda (Time Certain: 10:05 am)

A. Z. Zenko motioned to approve the agenda; seconded by L. Kirstein. Agenda approved.

4. Approval of Minutes

- A. March 24, 2026 (handout)
- B. April 7, 2026 (handout)
- C. Z. Zenko motioned to approve both sets of minutes; seconded by A. Grombly. Minutes approved.

5. Continued Items (Time Certain: 10:40 am)

A. AS Referral Log (Refer to BOX folder)

- i. AAC (T. Tsantsoulas)
  - a. AAC is working on referral 2025-2026 42 DLC Membership and Description and collecting information for 2025-2026 24 First-Year Seminar.
  - b. Referral 2025-2026 24: Extensive discussion ensued regarding First Year Seminar (FYS) and ongoing concerns. Key issues include the lack of a clearly defined purpose (e.g., student belonging vs. academic skills development), inconsistent implementation across campus, and the absence of centralized oversight. Historically, a more structured and coordinated model existed but dissolved during the transition to semesters. AAC is currently compiling prior reports and survey data to identify common themes; however, no resolution is expected this semester. Z. Zenko confirmed that FAC will likely not be able to discuss referral this semester.
  - c. New Program Proposal - Master of Science in Applied Analytics: AAC agreed to begin discussion regarding the New Program Proposal- Master of Science in Applied Analytics. Chair Danforth communicated with A. Hegde regarding the program proposal for the Extended Education M.S. in Applied Analytics. He understands that the program cannot be approved by the Senate until fall but is hoping that the subcommittees (AAC and BPC) can review it to provide feedback so he can address any issues this summer. The proposal is supported by a PACE Accelerator Grant, which provides funding for proposal development (e.g., market research), but does not require the program to be approved this spring.
- ii. AS&SS (L. Kirstein)
  - a. AS&SS and AAC are working on referral 2025-2026 23 Post Enrollment Requirement Checking (PERC) Timing Concerns. EC discussed concerns about the timing of PERC. SASEM currently prefers to delay running PERC until all grades are submitted due to issues with late grade entry. However, there was strong sentiment from EC members that institutional processes should proceed on schedule, and that delays caused by late grades should be addressed at the department level rather than holding up PERC. This issue is particularly critical for departments that rely on prerequisite enforcement for accreditation. T. Tsantsoulas suggested the possibility of revising referral 2025-2026 23 for next year as the resolution they are currently working on will only address part of the referral.
  - b. L. Kirstein confirmed that RES 252627 is ready for second reading and will confirm RES 252628 is ready for second reading after confirming with AVP and CIO C. Diniz.
- iii. BPC (A. Grombly)
  - a. Referral 2025-2026 04 Time Blocks: As part of the BPC report, EC discussed ongoing issues with time block compliance. Approximately 25% of course sections are currently non-

- compliant with established time blocks, due either to structural limitations or departments scheduling outside the approved patterns.
- b. BPC intends to write a memorandum to Senate recommending a task force to address these issues, including policy clarification and enforcement. This task force will likely require appointments beginning in the fall.
- iv. FAC (Z. Zenko)
    - a. Z. Zenko provided updates regarding FAC's work on the resolutions for second reading. As mentioned above, FAC will most likely not get to referral 2025-2026 24 First-Year Seminar this year.
- B. Provost Report (D. Thien) (Time Certain: 10:50 am)**
- i. Planning for April Town Hall to discuss Instructional Budget Model
    - a. Friday, April 24, 2026; 9 – 10:30 am; HUM 1109 and virtual
    - b. Chair Danforth received a request for there to be an introduction from the Provost at the start of the Town Hall and the rest of the time can be spent responding to questions. The Provost agreed.
  - ii. Updates/ Status:
    - a. Academic Administrator Searches
      - i. The Provost reported that campus visits are complete for the SSE Dean search. The Provost has met with the search committee and is reviewing materials and feedback.
      - ii. The AVP for AA and Dean for Academic Programs search committee has selected their finalists. The Provost's Office has reached out to schedule meetings with the finalists.
    - b. Academic Administrator Reviews (deferred)
  - iii. Additional Items
    - a. Interfolio: The Provost intends to move forward with Interfolio for managing RTP/Periodic Evaluation processes, based on a recommendation from FAC. Discussion focused on process concerns, particularly whether a memo (rather than a formal resolution) provides sufficient shared governance input. Implementation is expected on a longer timeline (likely 2027–28), with potential opportunities for early adopters once Interfolio is in place.
    - b. CFA Email Regarding Potential Layoffs: A CFA email reported potential layoffs affecting several departments (including Sociology, Accounting/Finance, Economics, and Anthropology). The Provost noted there has been no new notice of prospective layoffs since March 2 and reiterated that notices of prospective layoffs are contractually required, and that workloads may resolve as schedules are finalized over the coming months. The Economics department chair raised concerns with EC and DCLC about possible miscommunication or disinformation, as he had no knowledge of potential layoffs in the department.
- C. RES 252646 - Research Misconduct Policy (handout) - EC**
- i. Chair Danforth worked on a draft of the resolution over the weekend and will send to the Senate Analyst for inclusion in the agenda packet.
- D. Proposed Title 5 Changes (handout; draft in progress) (deferred)**
- E. Commendations for Spring 2026 (deferred)**

- F. Calendar Committee – A. Grombly, BPC Chair (handout)
    - i. A. Grombly confirmed that she will submit a report to Senate on behalf of the Calendar Committee.
  - G. Development of a Senate Recording Retention Policy for recordings that are intended to develop Minutes – EC (HOLD; draft in progress) (deferred)
  - H. Faculty Legislative Liaison (handout) (deferred)
  - I. Deferred to Fall 2026 (deferred)
    - i. ASCSU Lecturer Electorate Representative term
  - J. Policies on approval of Course Coding Changes (CS Numbers) (HOLD; pending data from AA)
  - K. Faculty advising and CSUB Advising Council (HOLD; pending follow up w/ Provost and VP SASEM)
  - L. ASI Resolution: SB 104 ASI and Shared Governance (HOLD; pending ASI’s revisions)
6. **New Discussion Items (Time Certain: 11:00 am)**
- A. Elections and Appointments- D. Solano
    - i. In Progress: AH Senator – election closes Friday, April 17 at 12 noon.
    - ii. In Progress: Calls for College Appointed Positions have been distributed and have a deadline of Friday, April 17 at 12 noon. The Call for Interest in Standing Committees will go out next week.
    - iii. Develop formal procedures for appointments for the CSU Fong and Fetterly Award (HOLD; pending FHAC discussion).
  - B. New Program Proposal- Master of Science in Applied Analytics – AAC and BPC (handout)
    - i. EC agreed that this item can be referred to AAC and BPC with the intent for them to develop any questions for the proposers to review and respond to over summer.
  - C. \*NEW\* Access to Senate Archive Material
    - i. AVP Boschini requested access to historical Senate resolutions. The current archive (maintained in Box) is not well-organized and includes multiple draft versions. EC discussed providing read-only access as an interim solution, while pursuing a more formal and accessible archive system (potentially in coordination with ITS or the library).
  - D. Academic Tuition/ Scholarship Waiver (handout) (deferred)
  - E. State Legislation (deferred)
    - i. ASCSU Legislative Positions – C. Lam
    - ii. [AB-2606](#) Oil and Gas Demonstration Zones
    - iii. [AB-2301](#) Community colleges: Baccalaureate Degree in Nursing Pilot Program
    - iv. [AB-1852](#) Kern Medical Education Authority
    - v. [AB-2236](#) Postsecondary education: articulation agreements.
  - F. Staff Representative on Senate (handout) (deferred)
  - G. Items from Advising Council (handout) (deferred)
  - H. Summer Retreat agenda and logistics (deferred)
    - i. Date selected after the incoming subcommittee chairs are elected at the Organizational Meeting on May 7
    - ii. Agenda Items: Carry-over business.

7. Agenda Items for Senate (**Time Certain: 11:15 am**)

## Academic Senate Meeting – Spring 2026

Thursday, March 26, 2026

Agenda

10:00 AM – 11:30 AM

**Location:** Dezember Leadership and Development Center, Room 409-411

**Zoom Link:** <https://csub.zoom.us/j/84669370314?pwd=gmLoywwMxQR4k7G0hUhv25vs0N8xr8.1>

**Senate Members:** Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam (excused), CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser, BPA Senator D. Wu, BPA Senator S. Sarma (excused; alt. M. Choi), NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko, SSE Senator S. Roberts (alt. for Spring 2026 K. Henderson), AV Senator K. Holloway (excused; alt. A. Ried), At-Large Senator H. He, At-Large Senator A. Grombly, At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury, At-Large Senator R. Dugan, Lecturer Electorate Senator D. Horn, Senator H. Gonzalez – Staff Representative, Senator E. Reed – ASI Executive Vice-President, VP AA & Provost D. Thien, Senator J. Dong – Dean Representative, and Senate Analyst K. Van Grinsven.

- I. Call to Order
  - a. Tejon Tribal Land Acknowledgement
  - b. [Robert’s Rules of Order](#)
  - c. [Interruption Statement](#)
  
- II. Approval of Minutes
  - a. March 12, 2026 (handout)
  - b. March 26, 2026 (handout)
  
- III. Announcements and Information
  - a. President’s Report – V. Harper (deferred)
  - b. Elections and Appointments – D. Solano (handout)
  - c. Upcoming Events:
    - i. April 23 – Emeriti Ceremony
      1. 3 pm; Dezember Reading Room, WSL
    - ii. April 24 – Town Hall: Instructional Budget Model
      1. 9-10:30 am; HUM 1109 and virtual.
      2. [Zoom Link for Instructional Budget Model Town Hall](#)
  
- IV. Approval of Agenda (**Time Certain: 10:05 AM**)
  
- V. Reports

- a. ASI Report – Senator Reed
- b. Provost’s Report – D. Thien **(Time Certain: 10:15 AM)** (handout)
- c. ASCSU Report – Senators Lam and Michieka (deferred)
- d. Staff Report – Senator Gonzalez
- e. Committee Reports:
  - i. Executive Committee – Vice-Chair Solano (handout)
  - ii. Standing Committees:
    - 1. Academic Affairs Committee (AAC) – Senator Tsantsoulas (handout)
    - 2. Academic Support and Student Services Committee (AS&SS) – Senator Kirstein (handout)
    - 3. Budget and Planning Committee (BPC) – Senator Grombly (handout)
    - 4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)
      - a. Memorandum: Recommendation on Transition from Box to Interfolio for RTP and Periodic Evaluation Processes (handout)
- f. CFA Report – T. Salisbury, CFA Bakersfield

VI. Resolutions **(Time Certain: 10:25 AM)**

- a. Consent Agenda:
  - i. RES 252646 - Research Misconduct Policy – EC (handout)
- b. Old Business:
  - i. RES 252632-REVISED - Required Unit RTP Criteria Elements and Guidance on Unit RTP Criteria Revision – Handbook Changes – FAC (handout)
  - ii. RES 252645 – Periodic Evaluation of Temporary Faculty – Handbook Change - FAC (handout)
  - iii. RES 252627 – Policy on Use of Informational Banner Space in Canvas – AS&SS
  - iv. RES 252628 – Inventory of Automated Decision-Making Software for the Classroom – AS&SS (HOLD)
  - v. RES 252622 – Academic Advising Structure Is an Academic Endeavor – AAC, AS&SS (TABLED)
- c. New Business:
  - i. RES 252644 – Guidance on WPAF Contents and Timelines for Review – Handbook Change- FAC (handout)
  - ii. RES 252647 – Acting Appointments – Handbook Change – FAC (handout)
  - iii. RES 252648 – Teaching Modality – Handbook Changes – AAC, FAC (handout)
  - iv. RES 252624 – Expressions of the Senate- Bylaws Changes – EC (handout)
  - v. RES 252629 – Academic, Curricular, and Student Support Software Governance – AS&SS (handout)
  - vi. RES 252641 – Readmission Requirements Following Academic Disqualification - AAC, AS&SS (handout)
  - vii. RES 252638 – New Bachelor of Science in Mechanical Engineering – AAC, BPC (handout)

- viii. RES 252639 – Program Name Change from a Bachelor of Arts in Child, Adolescent, and Family Studies (CAFS) to a Bachelor of Arts in Human Development and Family Studies (HDFS) – AAC, BPC (handout)
- ix. RES 252640 – Department Name Change from Human Development and Child, Adolescent, and Family Studies (HD-CAFS) to Human Development and Family Studies (HDFS) – AAC, BPC (handout)
- x. RES 252643 – Policies & Procedures for Establishing New Schools – EC (handout)

VII. Open Forum (**Time Certain: 11:15 AM**)

VIII. Adjournment

8. Adjournment

A. Chair Danforth adjourned the meeting at 11:30 am. No extra meeting next week.