# Academic Affairs Committee Meeting

Thursday, February 1st, 2024

10-11:30am

Education 123 Conference Room

Meeting ID: 859 8694 2698

<https://csub.zoom.us/j/85986942698>

## Meeting Agenda

In attendance: Danielle Solano; Alice Hays; Debra Jackson; Eduardo Montoya; Heidi He; Jing Wang; John Deal; Michael Szolowicz; Tiffany Tsantsoulas; ~~Tommy Holiwell~~; Larry Gonzales, Todd McBride, Andrea Lopez , Linh Bui,

### Approval of the Agenda:

Agenda approved.

### Approval of Minutes November 30th, 2023<https://csub.box.com/s/3y1tyuth68zrvpmcllq4sj4rtbz3i4iw>

No objections

### Resolutions

1. **RES 232410 (Referral 2023-2024 #24) New Degree Program Proposal - Doctor of Nursing Practice**1st reading occurred at the last senate meeting….no further updates.

WASC required that they go through a substantive review program, but they approved the program pending CSUB approval.

1. **RES 232411 (2023-2024 #25) Academic Master Plan**

Approved at the last senate meeting.

1. **RES 232416 (2023-2024 #23) New Degree Program Proposal – Bachelor of Music in Music Education**

We drafted a resolution at our last meeting...waiting on BPC to review it before it goes to 1st reading at full senate.

Budget & Planning Committee has not looked at this yet, but hoping that it gets to a 1st read soon. We have to remove the word “Education” from title since it is an undergrad degree…Dani will update the draft resolution.

### Referrals

1. **2023-2024 #20 Proposal for ACS Biochemistry Degree**

<https://csub.box.com/s/cecg04a1i35nn8puwgh4wdrt9r3frcmg>

Still waiting on the updated proposal.

1. **2023-2024 #26 New Department Proposal – Public Health**

<https://csub.app.box.com/s/kibjg6yje7juuxm0dw3rscp3rwxhwvv4>

The proposal is available at the above link.

Todd introduced the proposal for everyone

Met with admin and faculty, and has worked on team for 3 years. Has a grant to create program. Degree program was implemented two years ago. New TT hires redid the degree since they had experience in public health. With new degree, the next step is the creation of a department.

 80 majors

 1 graduate in Sp 23

 Internship at Kern County Public health and is full time hire

 3 grads in Winter of 23

 20 in current senior seminar, so grad numbers will go up quickly

 40 students in introductory public health course.

 36 in second course in series

 22-35 in upper division

Why is a department necessary?

 Students want to belong, hard to retain faculty without a department.

* Would like a department to support that community to continue growing and attracting students.
* Public Health is a very applied field, so working with community. It comes up as a question often when trying to work with community.
* Community advisory board is very supportive, in addition to having support for accreditation process.
* Having two faculty in different departments impacts RTP. Would like to have criteria specific to public health.

**DISCUSSION**

Mike thinks it’s very timely and relevant, especially coming out of COVID. Tenure and evaluations is a big deal here.

Heidi also emphasizes the RTP criteria issue. She also thinks there is a greater chance for funding also if there is a department.

Debra reminded us that we should focus on the academic benefits of the program and less on faculty affairs issue. Program review becomes much easier with a department, which makes it critical.

QUESTIONS

How will accreditation work? Is it automatic? No, but program was designed with accreditation in mind.

What would masters look like? They have begun to look at other universities and looked at pathways to allow students to go to other places. They have ultimate goals of creating a doctorate down the road.

Survey at Kern County Public Health about how many people would want a masters, and the response was very supportive. The community is showing desire/need for a graduate program down the road, and being a department would help with this.

Heidi asked what accreditation they are looking at. CEPH Counsel of Education of Public Health would be their accrediting body.

Some of their students have expressed interest in doing the exam to become a certified health specialist, and they were able to register, and they will see how they are doing. They are seeking feedback from national organizations to measure effectiveness of program.

Dani asked where majors are coming from.

 Todd said some people are coming as incoming freshman, and some are transfer students. 5 sections of freshman seminar for students who have an interest in a health career. Worked a lot with BC on transfer curriculum. They can come here and be done after 60 units. BC has about 100 Public health majors at any one time! Many students come from nursing, and there are 250 freshman coming in to get 75 slots, so they’ve been able to attract pre-health (pre-nursing) students. There is alignment between the pre-nursing and public health degree as well.

 Students don’t know as much about public health yet. Full time advisor in Public Health. May need to have two different degrees in public health to keep up with community college. This will make an important connection between BC and here. If there is a central place for students to go, it helps. They need a home.

Wants a department for Fall of 24.

PH 3118 does not appear in the catalog- Not cross-listed in the program, and is only in Kinesiology.

Cross-listing courses…when a course is cross-listed and it has a prefix for more than one department or discipline, what that does is gives both departments permission to staff that course as they see fit. Think about whether you really want the course cross listed where two departments can schedule it, choose faculty etc. Or do you want the course to serve as a cognate, which belongs to one discipline, but serves as a need for another discipline.

The departments have no authority to tell each other who to hire, or whether to schedule the course when cross-listed.

Currently, they have the one degree, but there are 5 areas of focus, so may add concentrations down the road. Goal is to feel out the students, and possibly begin with two concentrtions at first. Likely will start with environmental health since everyone is so excited about it, and there is a need in the community. They have a hard time finding people to work in that area, and that should be the first one. By creating the department, it would help with creating concentrations.

Debra brought up the idea that funding was declining, so it may not be a benefit for the low degree conferring program, and could be at risk for being eliminated.

Dani will draft a resolution addressing the importance of the new department for the purposes of accreditation, program review, and curriculum development/revision.

Let Dani know if there are any further questions.

### Open Forum

There are some minor proposals waiting for the provost to approve.

* + - Minor in ethnic studies
		- Minor in queer ethnic studies
		- Minor in feminist ethnic studies
		- Minor in Human Resource management

List of low degree conferring programs has been submitted to Chancellor’s office. Senate exec committee and current president to regularly look at our programs so when programs are in trouble in terms of their viability or sustainability. Did Senate Exec committee every authorize us to develop a process?

Debra is suggesting that we begin developing metrics for determining when a program is in trouble for these low conferring review. Concentrations/majors will be affected. Minors are okay to have a small numbers.

10:55am Adjourn