

Academic Support and Student Services Committee (AS&SS)

Minutes

March 9, 2023

10:00-10:55 a.m.

(Meeting with WSCUC, 11:00-11:45 a.m.)

Members:

Dr. Elaine Correa (Chair, absent, university travel), Dr. Alicia Rodriguez (Vice-Chair A&H), Dr. Antje Lauer (NSME)Dr. Pratigya Sigdyaal (BPA, absent, first hour), Dr. Monica Ayuso (At-Large), Dr. Melanie Taylor (At-Large), Prof. Matt McCoy (Librarian), Steve Miller (Staff Member), Maria Espinoza (*ex-officio*, ASI Exec-VP), Sandra Bozarth (*ex-officio*, Dean of Libraries), Dr. Denver Fowler (*ex-officio*, AD Undergrad. & Graduate Studies), Jennifer McCune (*ex-officio*, Registrar), Dr. Markel Quarles (*ex-officio*, VP Student Affairs, absent; Katrina Gilmore attending as alternate)

I **Call to Order**, 10:01 a.m.

II **Approval of Minutes**

- Approval of Minutes: February 23, 2023 (no minutes, skipped)

III **Approval of Agenda**

- Approval of Agenda: March 9, 2023. Approved.

V **Old Business**

- Referral # 21 – Director of Advising Resolution -Changes.
 - The committee discussed the language at issue in the document and voted to delete the word “conditional” from the resolution, noting that it caused confusion. Also, it was noted that both the Dean of the Library and the Dean of Antelope Valley are no longer served by interim administrators, and thus the word “interim” needed to be removed from both titles on the document.
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- Referral #19 – ATI Appendix Changes –Dr. Taylor
 - Dr. Taylor provided the committee an update on her progress and shared the document she had been working with. Both Dean Bozarth and Dr. Fowler provided some additional insight into what was being asked for, and what the committee is charged with doing. Dr. Taylor said that she would reach out to Chair Correa (away on university business), for additional discussion and would share the document so that others on the committee could provide input.

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- Referral #28 – Testing Center Update
 - Mr. Matt McCoy provided an update on the Testing Center issue. Progress is being made in trying to get feedback from campus stakeholders. Ms. Maria Espinoza offered to provide assistance in helping reach students via a survey on the testing center issue.
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VI **New Business**

- Referral #24– Bylaw Changes – Student Representative as voting member
 - The committee discussed the issue of the Student Representative. While not an issue that led to any disagreement to speak of, the voting members of the committee further discussed the issue among themselves, while the ex officio members took a short break before the group reconvened to meet with representatives from WSCUC. Though the voting members discussed the issue and were unanimous in support of the student representative serving as a voting member of the committee, the committee decided to wait until Dr. Correa, AS&SS chair was present, before holding a formal vote.
 - At 11:00 a.m., the committee members joined the meeting with WSCUC . This session lasted until 11:45 a.m., 15 minutes past the usual meeting adjournment time.

VII **Open Forum**

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VIII **Adjourn** AS&SS adjourned at around 10:55 a.m., and joined the WSCUC meeting, 11:00 a.m.-11:45 a.m.