**Academic Support and Student Services Committee (AS&SS)**

**Minutes**

09/07/23

10:00-11:30

**Members Attending:**

Dr. Elaine Correa (Chair), Dr. Melanie Taylor (Vice-Chair),

Dr. Alicia Rodriquez/ Prof. Mary Slaughter she/her (A&H), Dr. Antje Lauer (NSME),

Dr. Atieh Poushneh (BPA), Mr. Eric Lord, LCSW/Counselor (At-Large),

Prof. Matt McCoy (Librarian), Janine Cornelison (Student Services Professional),

Ignasio Castillo (ASI Exec-VP), Luis Hernandez (Staff), Sandra Bozarth (*ex-officio*, Dean of Libraries), Dr. Denver Fowler (*ex-officio*, AD Undergrad. & Graduate Studies),

Dr. Jennifer McCune (*ex-officio*, AVP Enrollment Management Designee), and

Dr. Markel Quarles (*ex-officio*, VP Student Affairs Designee)

I  **Call to Order:** 10:05 a.m., by Chair, E. Correa.

II **Approval of Minutes (**First Meeting**;** No Minutes)

III  **Approval of Agenda**

Motion to approve Luis Hernandez, Seconded by Eric Lord

IV **Old Business**

1. Referral #19 – ATI Appendix Changes Update – Lead by Dr. Taylor
	1. Alignment of Goals with the Chancellor’s office for Accessibility Objectives
	2. Identified & discussed the changes in the Google draft by the previous members.
2. Referral #28 – Testing Center Update – Lead by Prof. Matt McCoy
	1. The first draft of the student survey complete. Next work is to fine-tune the survey and distribute them to the students.
	2. Faculty survey is being developed to understand faculty’s needs of the testing center.
3. Referral # 41 Statement on Open Educational Resources
	1. Update on First Reading on Senate Floor

Suggested Edits: Remove using cheaper edits, remove requesting fewer textbooks, use the words “consider as appropriate”

Concerns: Minoritized groups lose royalties for their academic property

Some fields there are no OER materials (Ethnic Studies, History Narratives)

Is textbook the best way to reduce student costs, are students really saving money?

V **New Business -** Committee will review the referral and any documents to prepare for these

 referrals.

1. Referral #34 - Advisor and Student Initiated Course Add-Drop in Adobe Sign
2. Referral #37 - Academic Integrity Pledge
3. Referral #35 - Skip the wait list.

VII **Open Forum**

* + Announcements

VIII **Adjourn**

Chair thanked everyone for their participation, before adjourning at 11:30 a.m.