**Academic Support and Student Services Committee (AS&SS)**

**Minutes**

May 2, 2024

WSL Ablin Conference Room at 10:00-11:30 a.m.

[https://csub.zoom.us/j/87986149475?pwd=NEV1ZW1nQUsyRVlrcDU2WXdCRDBFQT09](https://csub.zoom.us/j/87986149475?pwd=NEV1ZW1nQUsyRVlrcDU2WXdCRDBFQT09 )

Meeting ID: **879 8614 9475** Passcode: **451113**

**Members Attending:**

Dr. Elaine Correa (Chair), Dr. Melanie Taylor (Vice-Chair),

Dr. Monica Ayuso (A&H), Dr. Carl Kloock (NSME),

Dr. Atieh Poushneh (BPA), Prof. Eric Lord, LCSW/Counselor (At-Large),

Prof. Matt McCoy (Librarian), Prof. Janine Cornelison (Student Services Professional),

James Tompkins (ASI Exec-VP), Luis Hernandez (Staff), Mike Kwon (*ex-officio* Executive Director of ASI) Sandra Bozarth (*ex-officio*, Dean of Libraries), Dr. Denver Fowler (*ex-officio*, AD Undergrad. & Graduate Studies), Dr. Jennifer McCune (*ex-officio*, AVP Enrollment Management Designee), and Dr. Markel Quarles (*ex-officio*, VP Student Affairs Designee)

**Absent**

Dr. Jennifer Mabray

Dr. Markel Quarles

I **Call to Order**

II **Approval of Minutes**

Carl moved to approve the minutes. Eric seconded.

* Approval of Minutes: April 4, 2024

III **Approval of Agenda**

Carl moved to approve the agenda. Eric seconded.

* Approval of Agenda: May 2, 2024

V **New Business**

* No new Referrals

VI **Old Business**

* Referral # 01 Academic Testing Center Survey

Prof. Matt McCoy – Survey Results

AS&SS committee members discussed referral #31, the Need for an Academic Testing Center at CSUB. In consultation with the Executive Senate, the committee administered a survey to CSUB campus faculty to ascertain feedback on interest and usage needs of an Academic Testing Center to assist with proctoring exams and possibly full-fledged entrance testing.

Based on the feedback of 110 faculty members, AS&SS committee members agreed that an expanded testing center from our existing testing center, offering both academic and general (e.g., entrance exams) proctoring services, should be available at CSUB. This decision reflects the interests and needs of the faculty. AS&SS will defer to BPC for the budgetary findings needed to support the creation of an Academic Testing Center at CSUB.

 Matt MacCoy showed charts that indicate that fifty-nine percent of faculty support an expanded academic testing center. The survey documented that faculty were in support of using the center for online (31%), makeup (42%), and in-person (19%) exams.

The Committee acknowledges that space and alternative solutions should be made available for testing in online courses. A recent court decision (Ogletree v. Cleveland State) has determined that scanning of students’ private spaces during online exams violates their 4th Amendment rights. In addition, in 2021, the California State University Academic Senate passed two resolutions urging faculty to avoid using facial recognition software and e-proctoring in their courses when students are in a virtual setting due to privacy concerns.

After thoughtful discussion of the survey findings, the committee drafted a report in support of the expansion of the existing testing center to accommodate future academic testing. The report will be forwarded to the Senate.

VII **Open Forum**

* + Announcements

The committee congratulated the achievement of Mr. James Tompkins, who was honored as Outstanding Undergraduate of the School of Social Sciences and Education, as well as Outstanding student in Psychology.

VIII **Adjourn**

Elaine moved to adjourn. Eric seconded.

The meeting adjourned at 11:04 am.