



ACADEMIC SENATE: EXECUTIVE COMMITTEE

Agenda

TUESDAY, APRIL 9, 2024

10:00 A.M. – 11:30 A.M.

Zoom Link: <https://csub.zoom.us/j/87949598031?pwd=T2Zpd09mWVZPbVQwRnlVeDFtNlkrdz09>

In- Person: n/a

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Rodriguez, C. Lam, N. Michieka, D. Solano, E. Correa, D. Wu, M. Rush and K. Van-Grinsven (Senate Analyst).

Guest:

1. CALL TO ORDER
2. ANNOUNCEMENTS AND INFORMATION
 - a. Academic Administrator Review Committees (AARC) – Deadline extension request
3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)
4. APPROVAL OF EC MINUTES
 - a. March 19, 2024 (handout)
5. CONTINUED ITEMS
 - a. AS Log ([handout](#); see BOX folder)
 - i. AAC (D. Solano)
 - ii. AS&SS (E. Correa)
 1. Referral 2023-2024 #31 Need for an Academic Testing Center – Faculty Testing Center Survey (handout)
 - iii. BPC (D. Wu)
 - iv. FAC (M. Rush)
 - b. Provost Report (J. Rodriguez)
 - c. Campus Climate Survey- Senate actionable items ([handout](#))
6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)

- a. RES 222315 follow up/ Academic notice, Academic Jeopardy, and Academic Disqualification template letters (handout)
- b. Discontinuation Proposal – Minor in Organizational Studies – AAC (handout)
- c. ECE Minor in HD-CAFS Appeal ([handout](#)) – AAC (handout)
- d. Elections and Appointments – M. Danforth
 - i. General Studies Committee (unfilled; still needed?)
- e. GECCO Response to CalGETC ([handout](#)) and GE Breadth and taskforce composition – AAC (HOLD 3/18/2024)
 - i. Resolutions at Maritime, Pomona, LA, and Fresno.
 - 1. Maritime: <https://www.csum.edu/faculty-senate/media/cal-maritime-resolution-22-23-02-ab928.pdf>
 - 2. Pomona: <https://digitalcommons.calpoly.edu/cgi/viewcontent.cgi?article=1941&context=senateresolutions>
 - 3. LA: <https://www.calstatela.edu/sites/default/files/23-2%20Senate%20Resolution%20on%20the%20Separation%20of%20Cal-GETC%20and%20CSU%20GE%20Breadth.pdf>
 - 4. Fresno: https://academics.fresnostate.edu/senate/documents/CalGETC_Resolution_Fresno_State.pdf
- f. Academic Administrators Self-Study Criteria – FAC (HOLD 3/18/2024)
- g. Considering Support for Scholarship and Creative Activities ([handout](#)) – BPC, FAC? (HOLD 3/18/2024)
- h. Student Ratings in the CSU System ([handout](#)) (HOLD 3/18/2024)
- i. Reconsideration of the role and committee structure for the Committee on Professional Responsibility (CPR) ([handout](#)) – FAC (HOLD 3/18/2024)
 - i. Academic integrity for faculty
- j. Resolution on CCC baccalaureate degrees [AB 927] – EC (HOLD)
- k. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024)

7. AGENDA ITEMS FOR SENATE MEETING

Academic Senate Meeting – Spring 2024

Agenda

THURSDAY, APRIL 11, 2024

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411 AND VIRTUAL

Zoom Link: <https://csub.zoom.us/j/89839397226?pwd=NkxIZ241eC8vK3J5Z2R5ZXBZDg1dz09>

Members: A. Hegde (Chair), M. Danforth (Vice Chair), Senator M. Ayuso (alt. for A. Rodriguez), Senator D. Alamillo, Senator J. Cornelison, Senator E. Correa, Senator J. Deal, Senator J. Dong, Senator H. He, Senator A. Jacobsen (alt for A. Lauer), Senator S. Marks (alt for A. Sawyer), Senator M. Rees, Senator M. Rush, Senator T. Salisbury, Senator S. Sarma, Senator D. Solano, Senator M. Taylor, Senator T. Tsantsoulas, Senator D. Wu, Senator Z. Zenko, Interim Provost J. Rodriguez, and K. Van Grinsven (Senate Analyst).

Guests: V. Harper, Interim President

- A. Call to Order
- B. Approval of Minutes
 - a. March 7, 2024 (handout)
 - b. March 21, 2024 (handout)
- C. Announcements and Information
 - a. Interim President's Report – V. Harper (**Time Certain: 10:10 AM**).
 - b. Elections and Appointments- M. Danforth
- D. Approval of Agenda (**Time Certain: 10:05 AM**).
- E. Reports
 - a. Interim Provost's Report – J. Rodriguez
 - b. ASCSU Report (**handout**)
 - c. Committee Reports: (Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached)
 - i. ASI Report- D. Alamillo
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC) - D. Solano (**handout**)
 - iv. Academic Support & Student Services Committee (AS&SS) – E. Correa (**handout**)
 - v. Budget and Planning Committee (BPC) - D. Wu (**handout**)
 - vi. Faculty Affairs Committee (FAC) - M. Rush (**handout**)
 - vii. Staff Report- J. Cornelison
- F. Resolutions (**Time Certain: 10:45 AM**)
 - a. Consent Agenda
 - i. RES 232423 Commendation for Cindy Engle [‘Runner Express’] (**handout**)
 - b. New Business

- i. RES 232422 Graduate Academic Integrity Policy – AAC (**handout**)
- c. Old Business
 - i. RES 232420 Discontinuation of BS in Natural Sciences – AAC (**handout**)
 - ii. RES 232421 Discontinuation of Integrated Teacher Education Pathways (ITEP) Programs- AAC (**handout**)

G. Open Forum (**Time Certain: 11:15 AM**)

H. Faculty Recognition (**Time Certain: 11:25 AM**)

I. Adjournment

8. ADJOURNMENT

From: [Claudia Catota](#)
To: [Senate Executive Committee Group](#)
Cc: [Vernon Harper](#)
Subject: Great Colleges to Work For Survey Data
Date: Tuesday, December 6, 2022 2:33:31 PM
Attachments: [Copy of 2021 CSUB Faculty Experience Spreadsheet \(version 1\) 9-15-2022.xlsx](#)

Good afternoon, Senate Exec,

Attached is the *Great Colleges to Work For* survey data. In addition, the presentations are available on our website. <https://www.csub.edu/equity-inclusion-compliance/great-colleges-work-survey>

If I can be of any further assistance, please let me know.

Best regards,
Claudia

CLAUDIA CATOTA, J.D., M.A.

She/her/ella ([why pronouns matter](#))

Chief Diversity Officer & Special Assistant to the President
Division of Equity, Inclusion, & Compliance (Office of the President)
(661) 654-2137

[SCHEDULE A MEETING](#)

California State University, Bakersfield

9001 Stockdale Hwy
Bakersfield, CA 93311

<https://www.csub.edu/equity-inclusion-compliance>

2023-2024 Academic Senate Log

Date	Referral	Status	Committee/s Charged	Action	Resolution	Handbook/Bylaws	Approved by Senate	Sent to President	Approved by
11/7/2023	2023-2024 #00	Complete	BPC	Adoption of Academic Calendar: 2024-25, Summer 2025, 2025-26	RES 232413 Academic Calendar	n/a	12/7/2023	12/15/2023	12/21/2023
11/30/2023	2023-2024 #00	Complete	EC	Commencement- Fall 2023; conferring of degrees	RES 232414 Commencement- Fall 2023	n/a	12/7/2023	12/15/2023	12/21/2023
2/7/2024	2023-2024 #00	Complete	EC	RES 232418 Commendation of CFA Bakersfield Executive Board	RES 232418 Commendation of CFA Bakersfield Executive Board		2/8/2024	2/19/2024	
12/7/2023	2023-2024 #00	Complete	EC	RES 232455 Commendation of President Lynnette Zelezny; retirement.	RES 232455 Commendation of President Lynnette Zelezny	n/a	12/7/2023	2/19/2024	2/26/2024
10/19/2021 09/6/2023	2023-2024 #01 Academic Testing Center Exploratory Sub-Committee	Complete	AS&SS	Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path; Carry over referral 2021-2022 #28 Academic Testing Center Exploratory Sub-Committee <i>Update: Senate Chair and EC drafted memo to Testing Center 2024-02-26; complete. No resolution needed.</i>	-	-	-	-	-
1/9/2023 9/6/2023	2023-2024 #06 ATI Instructional Materials - Handbook Change Appendix K	Complete	AS&SS	New goals and metrics from the CO Carry over referral 2022-2023 #19 ATI Instructional Materials - Handbook Appendix K	RES 232408 ATI Instructional Materials- Handbook Change	Handbook; Appendix K	11/9/2023	11/27/2023	11/28/2023
2/21/2023 9/6/2023	2023-2024 #07 Concentration vs. Emphasis to Describe Size of Program	Complete	AAC	Use of the terms "Concentration" and "Emphasis" and whether CSUB is using appropriate term(s) in reporting. Carry over referral 2022-2023 #21 Concentration vs. Emphasis to Describe Size of Program	RES 232403 Definitions of Undergraduate Concentrations and Emphases	n/a	9/28/2023	10/6/2023	10/9/2023
3/7/2023 9/6/2023	2023-2024 #10 Standing Committee- Bylaws Change Section IV	Complete	AAC, AS&SS, BPC, FAC	Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications. <i>Recommendations drafted; carry over referral 2022-2023 #27 Standing Committee Bylaws Change Section IV</i>	RES 232405 Standing Committee	Bylaws change- Section IV	10/26/2023	11/13/2023	11/17/2023
3/7/2023 9/6/2023	2023-2024 #12 Three-Year Lecturers and PTR Committee - Handbook Change	Complete	FAC	Language regarding 3rd-Yr Lecturers and post-tenure faculty, PTR Committee Structure, and outside department procedures. Carry over referral 2022-2023 #32 Three-Year Lecturers and PTR Committee - Handbook Change	RES 232406 RTP and PTR Committees	Handbook; 305.6.1, 305.6.3	11/9/2023	11/27/2023	11/28/2023
3/14/2023 9/6/2023	2023-2024 #13 Advisor and Student Initiated Course Add/Drops in Adobe Sign	Complete	AS&SS	Whether there is a need for guidance or policy when student initiates form, when there is compound input from faculty, etc. Carry over referral 2022-2023 #34 Advisor and Student Initiated Course Add/Drops in Adobe Sign <i>Recommendations emailed 11/27/2023; included in Senate Agenda 12/7/23. No further action.</i>	-	-	-	-	-
3/14/2023 9/6/2023	2023-2024 #14 Skipping Course Waitlist	Complete	AS&SS	Whether it's possible to skip queue, roll students off waitlist, policy change, etc. Carry over referral 2022-2023 #35 Skipping Course Waitlist <i>Recommendations emailed 11/27/2023; included in Senate Agenda 12/7/23. No further action.</i>	-	-	-	-	-
3/14/2023 9/6/2023	2023-2024 #15 Academic Integrity Pledge	Complete	AS&SS	Creating an Academic Integrity Pledge to be included in matriculation, place in student file, etc. Carry over referral 2022-2023 #37 Academic Integrity Pledge <i>Recommendations emailed 11/27/2023; included in Senate Agenda 12/7/2023. No further action.</i>	-	-	-	-	-
3/21/2023 9/6/2023	2023-2024 #16 Statement on Open Educational Resources (OER)	Complete	AS&SS	Support and obligation to reduce costs for students, ways to incorporate OER, Bookstore terminology change. Carry over referral 2022-2023 #41 Statement on Open Educational Resources (OER).	RES 232402 Statement on Reducing Educational Material Costs at CSUB	n/a	11/9/2023	11/27/2023	11/28/2023
9/6/2023	2023-2024 #17 Option to Retreat Policy - Handbook Change	Complete	FAC	Review the proposed CSUB policy regarding administrator's options to retreat.	RES 232409 Option to Retreat Policy- Handbook Change	Handbook	11/9/2023	11/27/2023	11/28/2023
9/6/2023	2023-2024 #18 Posthumous Degree Policy	Complete	AAC	Review the proposed policy regarding the considering and granting an Posthumous Degree.	RES 232404 Posthumous Degree Policy	n/a	10/26/2023	11/13/2023	11/17/2023
10/3/2023	2023-2024 #19 HSIIRB and IACUC Policy Updates- Handbook Change	Complete	FAC	Review the proposed policy and procedure updates for HSIIRB and IACUC for proposed handbook changes.	RES 232417 HSIIRB and IACUC Policy Updates- Handbook Change	Handbook; 303.9.2	2/22/20024	3/12/2024	
10/17/2023	2023-2024 #21 Graduate Policies and Curriculum Committee- Handbook Change	Complete	FAC	Proposed changes to the handbook regarding Graduate Policies and Curriculum and requests for description of graduate faculty criteria to be added with language for an appeal process.	RES 232415 Graduate Policies and Curriculum Committee- Handbook Change	Handbook; 308	2/22/20024	3/12/2024	
10/17/2023	2023-2024 #22 Evaluation of Academic Administrators- Handbook Change	Complete	FAC	Review of 311 Evaluation of Academic Administrators; consideration of proposed edits to 311.1, inclusion of AVP IRPA and AVP EM to 311.2 and review of 311.3 committee membership. Update of AVP of GRASP.	RES 232412 Evaluation of Academic Administrators- Handbook Change	Handbook; 311	12/7/2023	12/15/2023	12/21/2023
10/31/2023	2023-2024 #24 New Degree Program Proposal- Doctor of Nursing Practice	Complete	BPC and AAC	Review the new degree program proposal - Doctor of Nursing Practice	RES 232410 Doctor of Nursing Practice	n/a	2/8/2024	2/19/2024	2/26/2024
10/31/2023	2023-2024 #25 Academic Master Plan (AMP) 2024-25 through 2033-	Complete	BPC and AAC	Review and approval of the Academic Master Plan (AMP) for 2024-2025 through 2033-2034.	RES 232411 Academic Master Plan	n/a	12/7/2023	12/15/2023	12/21/2023

10/2/2023	2023-2024 #20 Proposal for emphasis in Biochemistry B.S.	<u>Hold</u>	AAC	Whether to approve the proposal for an emphasis in Biochemistry B.S. Update: Per D. Solano, department will be sending revised proposal reflecting RES232403 pending review and approval from NSME curriculum committee- 10/03/2023.				
2/26/2024	2023-2024 #30 Academic Integrity Policies	IP; RES 232422 drafted	AAC and AS&SS	Review Graduate Academic Integrity Policy and revised Undergraduate Integrity Policy with revisions regarding AI. Update: AS&SS sent memorandum for inclusion in Senate agenda packet 3/14/2024. RES 232422 Graduate Academic Integrity Policy-AAC (draft)	RES 232422 Graduate Academic Integrity Policy (1st reading scheduled for 4/11/2024)			
10/31/2023	2023-2024 #23 New Degree Program Proposal- Bachelor of Music in Music Education	IP; RES 232416 drafted	BPC and AAC	Review the new degree program proposal – Bachelor of Music in Music Education Update: AC proposed RES 232416 to BPC; BPC still discussing 2/6/24. Resolution has not had first reading yet.	RES 232416 New Degree Program Proposal- Bachelor of Music in Music Education			
2/7/2024	2023-2024 #28 Proposal of New Minor - Human Resource Management	Complete	AAC	Whether to approve the proposal for a new minor in Human Resource Management.	RES 232419 Approval of Minor in Human Resource Management	n/a	3/21/2024	
3/11/2024	2023-2024 #34 Academic Program Discontinuations	IP; RES 232420 and RES 232421	AAC	Review the submitted Program Discontinuations: B.S. in Natural Sciences, Integrated Teacher Education Pathway (ITEP) for Child, Adolescent and Family Studies Special Education Pathway (CSPED), Integrated Teacher Education Pathway (ITEP) for Multiple Subject Credential in Liberal Studies (IBEST), Integrated Teacher Education Pathway (ITEP) in Education Specialist Credential, Liberal Studies Special Education (ISPED Pathway) & Child Adolescent Family Studies Special Education (CSPED Pathway), Integrated Teacher Education Pathway (ITEP) for Single Subject Credential in Mathematics	RES 232420 Discontinuation of BS in Natural Sciences RES 232421 Discontinuation of ITEP Programs (First reading 3/21/2024)	n/a		
9/6/2023	2023-2024 #00	RES 232401; on hold	EC	Carry over from 2022-2023	RES 232401 Statement on Campus Modality (1st Reading 09/06/2023; hold for second reading)	n/a		
3/1/2022 9/6/2023	2023-2024 #02 Digitizing the Performance Review Process	RES 232407; tabled	FAC	Access, process, CFA & HR perspective, training of chairs & deans. FAC recommends that discussion be postponed until new software is selected. Carry over referral 2021-2022 #40 Digitizing the Performance Review Process Resolution drafted and went through first reading; held for second reading. On Senate Agenda for 3/21/2024 to be tabled. FAC will draft a memorandum with EC for distribution and rationale.	RES 232407 Pilot of Interfolio (1st reading 10/12/2023)	n/a		
3/1/2022 9/6/2023	2023-2024 #03 Sixth-year Lecturer Review – Handbook Change		FAC	Purpose and outcome(s) of the Sixth-year Lecturer Review, etc. Notes drafted, Carry over referral 2021-2022 #41 Sixth-year Lecturer Review – Handbook Change				
6/1/2022 9/6/2023	2023-2024 #04 Time Blocks and Space Utilization		BPC	The need to reconsider Time Blocks for classes. Memo received 05/03/2023; carry over referral 2022-2023 #01 Time Blocks and Space Utilization				
2/21/2023 9/6/2023	2023-2024 #08 GECCo Review and Appointment		FAC	Whether GECCo draws the review of Faculty Director etc. and whether the position is open for another three-year appointment. Carry over referral 2022-2023 #22 GECCo Review and Appointment				
3/1/2023 9/6/2023	2023-2024 #09 Effect of Sabbatical on Assigned Time and Release Time		FAC	Where a person serving on a committee should step down. What is effect on assigned time & release time. FAC recommends consulting with URC and UPRC to see if a policy is preferred. Carry over referral 2022-2023 #23 Effect of Sabbatical on Assigned Time and Release Time				
3/7/2023 9/6/2023	2023-2024 #11 Academic Administrators Search & Screening - Handbook Change		FAC and BPC	Whether to add use of search firms, add language regarding exceptions, and add an option for university to retreat. Carry over referral 2022-2023 #31 Academic Administrators Search & Screening -Handbook Change		Handbook; 311.1, 311.2, 311.3		
1/31/2024	2023-2024 #26 Proposal for the Creation of a Department of Public Health	IP	AAC, BPC, and FAC	To review and address the proposal for the creation of a new department, the Department of Public Health.				
1/31/2024	2023-2024 #27 Faculty Director Performance Reviews - Handbook Change		FAC	Review and address the Faculty Director performance review process; including which centers and positions need to be reviewed, review committee formation and composition, consideration of Faculty Board Committees to develop their own criteria		Handbook;		
2/7/2024	2023-2024 #29 Proposal of New Minors- Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies	IP	AAC	Whether to approve the proposal for new minors in Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies Update: Per D. Solano email to Senate Chair, AAC is requesting BPC to look at referral from a resource perspective: specifically faculty resources 2/20/2024.				
2/26/2024	2023-2024 #31 Need for an Academic Testing Center		AS&SS and BPC	Whether there remains a need for an Academic Testing Center to assist with proctoring exams and perhaps full-fledge entrance testing. Consider resources and structure.				
2/28/2024	2023-2024 #32 University Review Committee Alternates - Handbook Change		FAC	The creation of a mechanism for the identification of alternates on the University Review Committee to address the challenges when committee members are out due to sabbatical, interim MPP appointments, etc.		Handbook;		
3/11/2024	2023-2024 #33 Academic Prioritization Policy		AAC and BPC	The creation of a campus policy and implementation process for the regular review of academic program performance, including consideration and identification of the data to be used in this process, and how often it would take place. Consideration also needed for the memorandum sent by the Chancellor's Office, as well as the timeline of May 2024.				

3/11/2024	2023-2024 #35 Administering SOClS	AAC and FAC	<p>AAC: Discuss SOCl process and timelines, taking in to consideration the efficacy and fairness of student evaluations, time frame for distribution and student evaluation scores, provision of SOCl quantitative scores and qualitative comments, development of a system to identify and flag biased, discriminatory, or prejudiced responses, explore feasibility of automatically excluding students with multiple occurrences of such responses. FAC: Impact of the above items on RTP.</p> <p><i>AAC: sent memorandum for inclusion in Senate packet for mtg 3/21/2024</i></p>
3/11/2024	2023-2024 #36 Faculty Hiring Prioritization- Position Control	BPC	<p>Discuss the administration's commitment to the hiring of tenured and tenure-track faculty to match the growth trends of student enrollments and the demographic make up of the student population, and to match or exceed growth in administrative positions (MPPs).</p>
4/3/2024	2023-2024 #37 ITS Software Retention Policies	AS&SS	<p>Review and approval of the proposed ITS software retention policies for Zoom Video and Panopto. (Update: referred to AAC as well- in error. Withdrew. 4/8/24).</p>
4/3/2024	2023-2024 #38 Review of Programs Offered Through Extended Education	AAC	<p>To develop a process for the review of certificate and other programs offered through Extended Education.</p>

From: [Aaron Hegde](#)
To: [Campus Faculty](#)
Cc: [Katherine Van Grinsven](#)
Subject: Short survey for the Academic Senate regarding a testing center
Date: Wednesday, April 10, 2024 12:36:31 PM

Dear Colleagues,

Hope you are doing well. I write on behalf of the CSUB Academic Senate's Academic Support and Student Services Committee (AS&SS). They are currently looking into the viability of an academic testing center on our campus. As part of their deliberations, they would like to survey faculty regarding their thoughts about such a center. It would help them tremendously if you could provide some feedback using the survey linked here. The survey should only take a few minutes. Please only take it once.

https://csub.co1.qualtrics.com/jfe/form/SV_80TLOjKRBWYPS3s

Thanks.

Aaron

DR. S. AARON HEGDE, PHD

Chair, Academic Senate
Professor, Economics
Director, ERM Program
Executive Director, Grimm Family Center for AGBS

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CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

AS&SS: Faculty Testing Center Survey

Default Question Block

This survey is intended to provide relevant data to the Academic Senate to assess whether Faculty at CSUB would benefit from a testing center that offers proctoring services. All responses will be kept anonymous.

1. If classroom or exam proctoring services were available, would you use them?

- Yes
- No
- I don't know

1a. How do you foresee using them? (select all that apply)

- For makeup exams
- To proctor online exams
- To proctor in-person exams for the entire class

Other:

1b. Who will proctor exams at the testing center?

- I will proctor all my exams
- I will proctor some of my exams
- The testing center staff will proctor all my exams

2. Do students in your major have mandatory external testing requirements? (eg., GRE, certification exams, etc.)

- Yes
- No
- Not sure

2a. How is the test administered?

- Testing Center
- Classroom
- Off-campus

3. What is the largest class size you would expect to use the testing center for?

- 0-10 Students
- 11-20 Students
- 21-30 Students
- 31-40 Students
- 41+ Students

4. How many students per semester would you expect to use the testing center?

- 0-10 students
- 11-20 students
- 21-30 students
- 31-40 students
- 41+ students

5. In all courses that you teach, how many times a semester would you expect to use the testing center?

- 1-3 times
- 4-6 times

- 7-10 times
- 11-13 times
- 14+ times

6. Do you have any additional thoughts you would like to share regarding your needs for a testing center?

Powered by Qualtrics

Katherine Van Grinsven

From: Debra Jackson
Sent: Friday, March 22, 2024 10:05 AM
To: Aaron Hegde
Cc: Katherine Van Grinsven; Deisy Mascarinas
Subject: discontinuation proposal - minor in Organizational Studies
Attachments: Organizationla Studies Minor - Discontinuation-2.pdf

Dear Dr. Hegde,

The faculty from the Department of Management and Marketing have proposed the discontinuation of the minor in Organizational Studies. The proposal was approved by the School of Business and Public Administration's curriculum committees on November 21, 2023, and by the Dean of the School of Business and Public Administration on November 23, 2023. With Dr. Rodriguez's consent on March 22, 2024, I am forwarding the proposal to you for review and approval by the Academic Senate. Please see attached document.

Thank you,
Debra

DEBRA L. JACKSON, Ph.D.

She/her/hers
Associate Vice President for Academic Affairs
Dean of Academic Programs
Accreditation Liaison Officer
(661) 654-3420

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: 22 EDUC
Bakersfield, CA 93311

<http://www.csub.edu/academicprograms>



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD



CHANGES TO PROGRAM FORM

Form Number

PROPOSAL ACTION (Select One)

EFFECTIVE CATALOG YEAR: FALL Fall 2024

- PROGRAM REVISION PROGRAM CANCELLATION
 PROGRAM PLACED IN MORATORIUM ADD CONCENTRATION ADD EMPHASIS
 ADD OPTION ADD MINOR

PROGRAM OR SCHOOL & DEPARTMENT (Required)

School/Program: Minor in Organizational Studies
Department: Management & Marketing (M&M)
Proposed by: M&M

RATIONALE FOR DEGREE PROPOSAL (Required):

Provide Rationale for Degree Proposal:
The minor in organizational studies has had low student demand. There have been only a few students enrolled in this minor in the past five years. Therefore, the M&M department has proposed to discontinue offering this minor.

DEGREE INFORMATION (MAJOR, CONCENTRATION/EMPHASIS/OPTION/MINOR)

Degree Title:
The Minor in Organizational Studies requires MGMT 3000, 3080, 3090, and 3100.

REVISIONS TO CURRENT DEGREE DESCRIPTION AND REQUIREMENTS

Degree Description (Attach or copy catalog copy; Use Track Changes to Add/Revise Details):

N/A

ADDING AN OPTION, CONCENTRATION OR SPECIAL EMPHASIS (ATTACH APPROPRIATE DOCUMENTS):

Per [EO 1071](#), before any option, concentration, or special emphasis (or similar subprogram) approved under this delegation, can be implemented, the campus shall obtain a Chancellor’s Office confirmation of compliance with CSU policy and applicable law. Campus notifications shall be submitted to the Department of Academic Programs and Faculty Development (degrees@calstate.edu). The following information must be submitted:

- The exact title of the new subprogram and the complete degree designation and title of the major degree program housing the new subprogram (e.g., Bachelor of Science in Biology with a Concentration in Biochemistry);
- A list of courses and required units constituting that new subprogram;
- Total units required to complete the entire degree, including the combination of subprogram and major program;
- The complete list of courses and required units constituting the major degree program as approved by the Chancellor’s Office;
- A 4-year major-and-subprogram roadmap for freshmen and a 2-year major-and-subprogram roadmap for transfer students;
- The CSU degree program code (formerly called “HEGIS”) that students use to apply to the major degree program;
- The campus-proposed CSU degree program code to be used to report enrollments in the concentration (may be the same as the degree code);
- A detailed cost-recovery budget for self-support subprograms to be offered within state-support major degree programs; and
- Documentation of all campus-required curricular approvals.

ADDING A MINOR

Provide the Program Description and Minor Requirements:
N/A

IMPACT OF DEGREE PROPOSAL ON OTHER PROGRAMS OR DEPARTMENTS

What Is the Impact of This Degree Proposal on Course Offerings from Other Department(S) Or Programs?
Please Include Supporting Emails with This Proposal:
Little impact on other programs or departments given extremely low enrollment in the minor.

IMPACT OF DEGREE PROPOSAL ON COURSE(S)



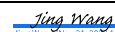

List All the New and Revised Courses Required for This Degree Proposal (If Applicable):

Attach/Submit All the Course Proposal Forms and Catalog Copy Together with This Form for Curricular Review and Approval
Little impact on any course given extremely low enrollment in the minor.

NEXT STEPS

- Attach Course Proposal Form(s) to This Proposal (If Applicable)
- Attach Catalog Copy w/ revisions (using track changes) to This Proposal
- Attach Appropriate Documents if Adding an Option, Concentration or Special Emphasis
- Attach Revised Academic Roadmap
- Submit to Department/Program Curriculum Committee for Review & Approval
- Department Submits to School/Program Curriculum Committee for Review & Approval
- School/Program Curriculum Committee Submits Related Forms to GECCo (If Applicable)
- Chancellor’s Office (CO) Notification for Implementation of Option, Concentration or Special Emphasis
- If No Additional Approvals Are Required, School/Program Curriculum Committee Submits to Academic Operations After Final Approvals Have Been Recorded. [See Annual Catalog & Curriculum Deadlines Dates](#)

SCHOOL/PROGRAM COMMITTEE & OTHER APPROVALS:

Department Chair/Program Director: 	Date: Nov 21, 2023
School/Program Curriculum Committee Chair:  <small>BSBA Committee Chair (Nov 21, 2023 14:33 PST)</small>  <small>AARC Committee Chair (Nov 21, 2023 16:58 PST)</small>	Date: Nov 21, 2023 Nov 21, 2023
Dean of School:  <small>Deborah Cours (Nov 23, 2023 20:41 EST)</small>	Date: Nov 23, 2023
Director of GE:	Date:
CO Notification for Implementation of Option, Concentration or Special Emphasis:	Date:
CO Confirmation of Compliance for Options, Concentration or Special Emphasis:	Date:
President’s Approval for Minor:	Date:
WSCUC Approval:	Date:
Director of Academic Operations:	Date:

ACADEMIC OPERATIONS USE ONLY:

Effective Term:	Catalog Year:
CIP Code:	HEGIS Code:
Program Code:	Plan Code:
SubPlan Code:	

Topic: RES 222315 Follow-up; Academic Standing Template Letters

From: [Aaron Hegde](#)
To: [Debra Jackson](#)
Cc: [Katherine Van Grinsven](#); [Denver Fowler](#); [James Rodriguez](#)
Subject: Re: RES 222315 follow-up
Date: Saturday, April 6, 2024 8:17:38 AM

Hi, Dr. Jackson.

Thank you for sharing these. I will share this with EC and have a discussion if one of the committees needs to see it. Will let you know after we meet this coming Tuesday.

Katie, could you please place this on the EC agenda?

Thanks,
Aaron

DR. S. AARON HEGDE, PHD

Chair, Academic Senate
Professor, Economics
Director, ERM Program
Executive Director, Grimm Family Center for AGBS

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: BDC 20
Bakersfield, CA 93311

shegde@csub.edu

From: Debra Jackson <djackson9@csub.edu>
Sent: Friday, April 5, 2024 6:02:12 PM
To: Aaron Hegde <shegde@csub.edu>
Cc: Katherine Van Grinsven <kvan-grinsven@csub.edu>; Denver Fowler <dfowler2@csub.edu>; James Rodriguez <jlrodriguez@csub.edu>
Subject: RES 222315 follow-up

Dear Chair Hegde,

In the spirit of [RES 222315](#), the advisors at the Academic Advising and Resource Center have collaborated with the Academic Notice workgroup, led by Associate Dean Denver Fowler, to revise the academic notice, academic jeopardy, and academic disqualification template letters sent to students who are not in good academic standing at the end of term. Before we commence using these letters, I wanted to check in with you to see if they need to be reviewed by the AS&SS subcommittee.

Thanks for your time,
Debra

DEBRA L. JACKSON, Ph.D.

She/her/hers

Associate Vice President for Academic Affairs

Dean of Academic Programs

Accreditation Liaison Officer

(661) 654-3420

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: 22 EDUC

Bakersfield, CA 93311

<http://www.csub.edu/academicprograms>



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD



NOTICE OF ACADEMIC DISQUALIFICATION

SYSDATE

Dear Susanna Munoz,

We hope this letter finds you well, however, we regret to inform you that you have been **Academically Disqualified** from CSU Bakersfield. You are no longer eligible to attend CSUB because your CSUB GPA or your Overall GPA (the lower of the two) is below the minimum requirements. As a result, you will be dropped from any classes for which you are registered during the FLD2 term.

I sincerely hope this will not prevent you from earning your baccalaureate degree. Should you seek to return to higher education, you can be reinstated to CSUB with meeting one of the conditions explained below:

For lower-division students (completed fewer than 60 semester units/ Freshmen or Sophomore standing):

1. Complete college work elsewhere or in CSUB Extended Education, and bring your total college work completed to 60 or more semester units with an overall grade point average of "C" (2.0) or better, with recent work clearly indicating capability of performing college work with above average achievement, or
2. Attain at least a "B" (3.0) average in not less than 9 academically rigorous semester units.

For upper-division students (completed 60 semester units or more/ Junior or Senior standing):

1. Earn college credit in academically rigorous courses elsewhere or in CSUB Extended Education and attain at least a "B" (3.0) average in not less than 6 academically rigorous semester units, or
2. Remain absent from the university for at least one year and remedy the conditions that contributed to your academic difficulty.

For more information on Academic Reinstatement, please contact an Academic Reinstatement Case Manager at academicreinstatement@csub.edu. If you believe that you were academically disqualified in error, you may appeal your dismissal by submitting the form posted [here](#) to the Office of Academic Programs for review by the Academic Petitions Committee.

If you would like the option to attend classes through the CSUB Division of Extended Education and Global Outreach's Open University program during the FLD2 term please call (661) 654-2441. **Please note: Open University students are not eligible for financial aid. In addition, a maximum of 24 semester units from Extended Education and Global Outreach can be applied towards your degree.** If you would like information on which courses to take through Open University or at another college to get back on track, please contact an advisor for your major. **International Students need to contact the International Office at (661) 654-6113 before enrolling in classes through Extended Education.**

Should you have any further questions or need further assistance, please feel free to contact the Academic Advising & Resource Center (AARC) at (661) 654-2700.

Sincerely,

Dr. Denver J. Fowler

Associate Dean, Graduate and Undergraduate Studies
The Office of Academic Programs

Academic Advising and Resource Center

California State University, Bakersfield
9001 Stockdale Hwy. • Numenor #28 • Bakersfield, CA 93311



Academic Jeopardy

SYSDATE

Dear Susanna Munoz

I am reaching out to you to let you know that you have met the criteria for the *Academic Jeopardy Program*. *The Academic Jeopardy Program* allows you to continue your education at CSUB for the FLD2 term with support and resources that will empower you to improve your GPA and your academic success. Roadrunners past and present experience academic difficulties, and although have been placed on academic notice, still achieved academic and professional success. We understand that *Academic Jeopardy* happens for a multitude of reasons. Fellow Roadrunner, you are not alone. Our goal is to provide you with guidance and support to **emphasize the valuable contributions you have already made as a scholar here at CSUB. Your future matters.**

The requirement for the *Academic Jeopardy Program*, is to attend an orientation, a series of workshops, and meet with your **Jeopardy Advisor**. A detailed explanation of these requirements will be discussed during the program's orientation that will take place during the first week of the FLD2 term. The workshops will focus on study skills and campus resources to assist you in your academic success. You will receive an email with the date and time of the required orientation once it has been scheduled.

We are here for you.

Please be advised that mandatory orientation, attendance, and the additional workshops are a requirement to remain registered in courses for the FLD2 term. Additionally, if you do not attend the required Academic Jeopardy Program Workshop, your current **FLD2** term classes will be dropped, and your Academic Standing will be changed to Academic Disqualification.

Additional information: Due to your academic standing, your financial aid eligibility may be at risk, and you may need to file a Satisfactory Academic Progress (SAP) Petition. Please check both your email and MyCSUB Message Center for SAP updates, instructions, and submission due dates. If you have questions or concerns, please contact the Financial Aid Office at finaid@csub.edu or by calling 661-654-3016.

We look forward to working with you and helping you reach your future goals. If you have any further questions or need further assistance, please feel free to contact our office at (661) 654-2700.

Sincerely,

Dr. Denver J. Fowler

Associate Dean, Graduate and Undergraduate Studies
The Office of Academic Program

Academic Advising and Resource Center

California State University, Bakersfield
9001 Stockdale Hwy. • Numenor #28 • Bakersfield, CA 93311



Academic Notice, formerly known as Academic Probation

SYSDATE

Dear Susanna Munoz,

I hope this letter finds you well. Our records indicate that your CSUB GPA and/or your Overall GPA (the lower of the two) is below 2.00; therefore, you have been placed on Academic Notice. Students experience Academic Notice for a variety of reasons, and you are not alone. **We are here for you.**

The best strategy to improve your GPA for the FLD2 term is to repeat non-passing courses. Should you need help adjusting your schedule, please contact an advisor in your major for assistance with course selection and/or repeats.

An Academic Notice Hold will be placed on your account on *FLD1*. The Academic Notice Hold will prevent you from registering for the upcoming FLD3 term. Our **Academic Notice Workshop** is created to support and provide you with resources on this educational journey here at CSUB. Successful completion of the workshop will allow you to register for FLD3 term with additional tools for continued academic success. **Runner, you are valuable.**

Topics covered at the workshop include:

- CSUB Academic Notice, Policies and Procedures
- Resources and Strategies for Improving your GPA
- How to Achieve Success in future terms

You can register for a workshop by visiting the following site: FLD4. Reservations for our workshops are on a first-come, first-serve basis. Once you have completed your RSVP, you will receive a confirmation email with the location and further details.

**FLD2 Academic Standing Workshops – MAIN Campus
FLD5**

Additional workshop dates will be added later during the FLD2 term. You will be contacted via CSUB Outlook regarding additional workshops dates once they have been scheduled, or you can visit our website at www.csub.edu/aarc to view the workshop information under the Academic Notice link.

We look forward to working with you and helping you reach your goals. If you have any questions or concerns, please contact the Academic Advising and Resource Center (AARC) at 661.654.2700.

Additional information: Due to your academic standing, your financial aid eligibility may be at risk, and you may need to file a Satisfactory Academic Progress (SAP) Petition. Please check both your email and MyCSUB Message Center for SAP updates, instructions, and submission due dates. If you have questions or concerns, please contact the Financial Aid Office at finaid@csub.edu or by calling 661-654-3016.

Sincerely,

Dr. Denver J. Fowler

Associate Dean, Graduate and Undergraduate Studies
The Office of Academic Programs

Academic Advising and Resource Center

California State University, Bakersfield
9001 Stockdale Hwy. • Numenor #28 • Bakersfield, CA 93311



February 27, 2023

VIA EMAIL

Name

CSUB Id#

Email address

Dear Susanna Munoz,

We hope this letter finds you well, however we regret to inform you that because you were unable to satisfy the conditions of your Academic Notification, you have been **Academically Disqualified**. As a result, you are no longer eligible to participate in the *XXX Graduate Program* because your academic performance is currently unsatisfactory with respect to the scholastic and/or professional standards established by the individual graduate program.

Please note that you will be dropped from classes if you are registered for XXXX of 2024.

Should you have any further questions and/or need further assistance, please feel free to contact your Graduate Program Director, or the Graduate Student Center office via email at gsc@csub.edu or by phone at (661) 654-2786.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Fowler'.

Dr. Denver J. Fowler

Associate Dean, Graduate and Undergraduate Studies
The Office of Academic Programs

DJF/mcm

Cc: Veronica Bethea, Graduate Admissions
Jennifer McCune, Registrar
Chad Morris, Financial Aid
Graduate Program Director

Associate Dean of Graduate/Undergraduate Studies

California State University, Bakersfield
9001 Stockdale Hwy. • 22 EDUC • Bakersfield, CA 93311

From: [Aaron Hegde](#)
To: [Katherine Van Grinsven](#)
Subject: FW: re: Denial of ECE Minor in HD-CAFS
Date: Monday, February 26, 2024 12:37:54 PM
Attachments: [HDFS Memo 10-27-23 for minor.pdf](#)

Hi, Katie

Could you put this under a new discussion item titled "ECE Minor in HD-CAFS appeal"?

Thanks,
Aaron

DR. S. AARON HEGDE, PHD

Chair, Academic Senate
Professor, Economics
Director, ERM Program
Executive Director, Grimm Family Center for AGBS

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: BDC 20
Bakersfield, CA 93311

shegde@csub.edu



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

From: Elaine Correa <ecorrea1@csub.edu>
Date: Tuesday, February 20, 2024 at 10:54 AM
To: Aaron Hegde <shegde@csub.edu>
Cc: Elaine Correa <ecorrea1@csub.edu>, Alexander Reid <areid2@csub.edu>
Subject: re: Denial of ECE Minor in HD-CAFS

Dear Dr. Hegde,

HD-CAFS requested a second minor in HD-CAFS for students interested in pursuing the upcoming ECE PreK credential. SSE curriculum committee reviewed the request and denied the minor indicating that a minor could not be created until the program was in place. This minor would help students who are interested in teaching at the PreK level in an elementary school. Students will require 24 units in ECE and 12 of these units are permitted to be completed at the community college. Therefore, the remaining 12 units could be offered by HD-CAFS minor to prepare students for the ECE PreK teaching credential.

We request that the Senate review the request for a second minor in ECE for students interested in

pursuing the PreK teaching credential.

Best,
Elaine

Dr. Elaine Correa [she/her/hers]

Professor and Chair

California State University, Bakersfield

Department of Human Development, and Child, Adolescent, and Family Studies, (HD-CAFS)

Room #150

9001 Stockdale Highway

Bakersfield California

93311, U.S.A.

Phone: (661) 654-3066

Email: ecorrea1@csub.edu

** I respectfully and gratefully acknowledge CSUB is on cession land treaties 285, 286, and 311 of Tejon Tribe that includes the Chumash, Yokuts, and Hul Kuhk'u lands.*

I am grateful for the opportunity to work as a guest in communities and territories across the lands known today as the United States, and Canada. I honor the stewardship of the many Indigenous peoples who have resided on and cared for these Indigenous Lands since time immemorial. I make my acknowledgement, as a sign of respect for all Indigenous Peoples, and awareness of histories and practices of injustice. I accept the true impact of the past, and the pain suffered by generations of Indigenous Peoples. I express my commitment to support activities that are inclusive by remaining committed to building relationships based in honor and respect.



DATE: October 27, 2023

TO: Dr. Alexander Reid, Assistant Professor, Human Development-Child, Adolescent, and Family Studies (HDFS)

CC: Dr. Terry Hickey, Associate Dean, School of Social Sciences & Education

FROM: Social Sciences & Education Curriculum Committee (SSECC)
John Mouanoutoua, Advanced Educational Studies
Alexander Reid, Human Development Child, Adolescent, and Family Studies
Zachary Hays, Criminal Justice
Tracey Salisbury, Ethnic Studies
Jeff Moffit, Kinesiology
Gitika Commuri, Political Science
Amy Gancarz-Kauch, Psychology
Hyejung Oh, Social Work
Rhonda Dugan, Sociology (Chair) **RED**
Adeli Ynostroza Ochoa, Teacher Education
Jennifer Henley, SSE Advising

Subject: HDFS Curriculum Requests

The Social Sciences and Education Curriculum Committee (SSECC) convened on Wednesday, October 18 to review your curriculum submissions for the following:

- New minor proposal in “Early Childhood Education Minor in Human Development and Child, Adolescent, and Family Studies (HDFS)”
- Revised/proposed changes to the HDFS Catalog Copy for AY2024-2025

Based on the SSECC’s review and discussion of the submissions, the following decisions were made:

- The new minor proposal “Early Childhood Education Minor in Human Development and Child, Adolescent, and Family Studies (HDFS)” was not approved for the following reasons:
 - On the “Changes to Program Form”, there was concern about the statement “No change or impact on other course offerings, departments or programs” on page 2. Committee members asked if HDFS faculty consulted with departments and programs in Special Education and Teacher Education since there is the possibility of overlap and potential confusion for students. Committee members recommended that HDFS faculty consult with the aforementioned departments and programs, as well as the educational assessment and accreditation director, regarding the proposed new minor.

- Until the PK-3 Early Childhood Education (ECE) Special Instruction Credential has been approved and implemented at CSUB, the proposed new minor cannot be reviewed for approval.
- The SSECC suggested that HDFS consider adding a new minor in “Early Childhood” without the educational component. Students completing an early childhood minor could gain more in-depth understandings of early childhood development.
- The revised proposed changes to the HDFS Catalog Copy for AY2024-2025 were approved with the stipulation that the information for the minor “Early Childhood Education Minor in Human Development and Child, Adolescent, and Family Studies (HDFS)” be removed since it was not approved by SSECC. The approved catalog copy without the new minor information for AY2024-2025 can be submitted through Service Now via the Enrollment Management Catalog and selecting “Academic Request.”

Should you have any questions or need additional information regarding the SSECC’s decisions about your proposed curriculum and/or how to submit approved documents for the catalog, then do not hesitate to contact me.