



ACADEMIC SENATE: EXECUTIVE COMMITTEE

Agenda

TUESDAY, MAY 14, 2024

8:00 A.M. – 9:00 A.M.

Zoom Link: <https://csub.zoom.us/j/87949598031?pwd=T2Zpd09mWVZPbVQwRnIveDFtNlkrdz09>

In- Person: Dezimmer Leadership and Development Center, Room 409-411

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez, C. Lam, N. Michieka, E. Correa, D. Wu, M. Rush, T. Tsantsoulas, J. Deal, Z. Zenko, A. Hegde and K. Van-Grinsven (Senate Analyst).

1. CALL TO ORDER
2. ANNOUNCEMENTS AND INFORMATION
 - a. Summer Senate Retreat
3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)
4. APPROVAL OF EC MINUTES
 - a. May 7, 2024 (deferred)
5. CONTINUED ITEMS (deferred)
6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)
 - a. Elections and Appointments – M. Danforth
 - i. Appointed At-large & Unfilled School Positions & Unfilled Elected Positions
(handout)
 - ii. Standing Committee appointments
7. ADJOURNMENT

To: General Faculty
From: ORG- Academic Senate Office at academicsenateoffice@csub.edu
CC: Melissa Danforth, Academic Senate Vice Chair and Elections Committee Chair
Katherine Van Grinsven, Academic Senate Analyst
Subject: SECOND CALL: Appointments to Various University-wide Committees

This is a **second** call for statements of interest in being appointed to unfilled school positions and at-large positions on university-wide committees:

Accessible Technology Initiative (ATI) Working Group

Function: The Accessible Technology Initiative (ATI) Working Group supports the campus in adhering to the CSU, State, and Federal requirements for accessibility. Committee members will be actively engaged in contributing knowledgeable perspectives regarding ATI challenges, opportunities, and needs; and engaged in active working, communications, and collaboration. The primary focus is to address items assigned by the ATI Steering Group and to support the Technology Accessibility Review committee and the ATI subcommittees on Procurement, Web, and Instructional Materials for the University.

- One (1) Full-time Faculty Member to reappoint or replace Rebecca Penrose to serve a two-year term, May 2024-2026.

ADA Accessibility Policies Manual Task Force

Purpose: to review, edit, and update the ADA Accessibility Policies Manual. You can find the policy here: <https://www.csub.edu/univservices/ssd/CampusAccessPolicy.pdf> It will be a year-long process, with no work being completed during the time that faculty are off-contract. An estimated 5-7/hours per month commitment.

- One (1) Full-time Faculty Member to reappoint or replace Rebecca Penrose to serve a two-year term, May 2024-2026.

Graduation Writing Assessment Requirement (GWAR) Committee

RES 212218 GWAR Committee functions as a subcommittee of GECCo and be delegated the following responsibilities, subject to existing GECCo submission and review procedures and timelines:

- Development and maintenance of course requirements and learning outcomes for GWAR courses.

- Ongoing review of GVAR courses to help instructors ensure that they meet the current requirements and learning outcomes.
- Oversight of policies related to the GVAR. Assessment of GVAR courses.
- Approval of courses fulfilling the GVAR requirement.
- Approval of GVAR course substitutions.

The GVAR Committee is composed of the following individuals, including the first six members who will be appointed by the Senate Executive Committee for staggered, renewable, three-year terms. Six instructors who are teaching GVAR courses at the time of appointment, including at least one member from each school in which a GVAR course is being offered, whenever feasible.

When such faculty cannot be appointed, members may be drawn from those who have taught a GVAR course within the past two years or are currently teaching from written communication reinforcement courses. The committee should include at least two instructors with graduate training in teaching composition. The CSUB Writing Program Coordinator, who will serve as an ex officio, voting member.

- One (1) Full-time At-Large Faculty Member for a three-year term, May 2024 – May 2027 (*Both NSME and SSE Positions reverted to at-large. reverted to At-Large*).

Intercollegiate Athletics Advisory Committee (IAAC)

The Intercollegiate Athletics Advisory Committee (IAAC) is advisory to the President in the oversight of intercollegiate athletics as required by NCAA policy. The IAAC reviews the policies and scope of operations of intercollegiate athletics to assure their consistency with the University's academic mission and vision. The committee also reviews the extent to which the department collaborates with other University units and departments to: (1) integrate student-athletes into the general student body; (2) promote student-athlete welfare; and (3) facilitate student-athletes' academic success, retention and graduation. In addition, the committee reviews the compliance of intercollegiate athletics with institutional, conference and NCAA policies and regulations. A majority of the committee voting members must be faculty. Two routine meeting per academic year. Appointments are for a staggered three-year term.

- One (1) At-Large Faculty Members to serve a three-year term, May 2024-2027.

This position is appointed by the **President** in consultation with the Academic Senate.

Instructionally Related Activities Committee (IRA)

Function: To develop criteria, consistent with systemwide guidelines, and procedures to assist in determining which activities will be supported. To develop procedures specific to

how the committee will allocate budget funds. These guidelines and procedures will be specific, written and submitted for inclusion in the permanent file of that year. These are one-year appointments.

- Two (2) Representatives of the Faculty to replace or re-appoint Tracey Salisbury and Kiran Garcha, each to serve one-year terms, May 2024-2025. These positions are appointed by the **Provost**.
- One (1) Representative of the Faculty to replace or reappoint Jing Wang to serve a one-year term, May 2024-2025. This position is appointed by the Academic Senate.

Transportation Committee

The Transportation Committee reviews and recommends proposed changes related to parking, roads, and traffic on campus. The committee is comprised of student, faculty, staff and administrative representatives, with faculty appointed by the Academic Senate, Staff appointed by VP Business and Administrative Services of students appointed by ASI constituting the majority of voting members. Faculty and staff serve a two-year term, and students serve a one year term. The committee meets once or twice per semester.

- One (1) At-Large Faculty Member to replace or re-elect Joseph Florez, to serve a two-year term, May 2024-2026.

Web Governance Committee

The purpose of the WGC is to provide strategic direction for CSUB in regard to its web presence. To coordinate and support CSUB staff & faculty across the entire organization to create content that meets web standards including unity and clarity while achieving our overall CSUB and department/unit goals. We are committed to making decisions and recommendations based on real data from competitive audits, usability testing, analytics, campaign feedback, search engine results, and individual feedback. Meetings will be quarterly.

- One (1) Faculty Senate Member reappointing or replacing Nick Toothman, to serve a two-year term, May 2024-2026.

DIRECTIONS:

Please specify your interest to academicsenateoffice@csub.edu by **Friday, May 10, 2024, 5:00 PM.**

Indicate the committee in the subject line of your email and provide a brief description of why you are interested and how you have a suitable background for the committee(s) you specify.

Thank you.



Standing Committee Interest Form

Name:	Position/ Title:
Department/ Unit:	School (if applicable):
Phone number:	Email Address:

***Note:** Standing Committee meetings are held on Thursdays, alternating with the Academic Senate meetings. The time block will be 10:00-11:30. All members must be available to participate on Thursdays 10:00-11:30.

Directions: Indicate your preferences by checking on the left those committees on which you would be eager to serve (mark XXX), happy to serve (mark XX), and willing to serve (mark X). (Student members are selected by Associated Students, Inc.)

ACADEMIC AFFAIRS COMMITTEE

Functions: To (1) Review and report to the Academic Senate its recommendations regarding: (a) All new academic policies, procedures, programs, and curricula having inter-school or all-university impact; (b) Proposed changes to the University Catalog that have inter-school or all-university impact; (c) The Academic Plan; and (d) Proposed changes in the implementation of the General Education Program; (2) Serve as the school curriculum committee for interdisciplinary programs; and (3) Recommend to the Academic Senate action to be taken when there is disagreement among faculty involved in proposed changes to the Catalog and/or to academic policies, procedures, programs and curricula having inter-school or all-university impact.

Structure: Seven faculty (one from each of the four schools and three at-large faculty members), and one student appointed by ASI. In addition, the AVP for Academic Affairs, the Director of Enrollment Systems, and the GE Faculty Director shall serve as ex officio, non-voting members.

ACADEMIC SUPPORT AND STUDENT SERVICES COMMITTEE

Functions: To make policy recommendations to the Academic Senate concerning the library, media services, student services, international students, the cafeteria, the bookstore, the computer center, and the campus police. In the performance of this function, the committee shall

monitor the University's academic support and student services programs and make recommendations to the appropriate administrator.

Structure: Six faculty (one from each of the four schools and 2 at-large faculty members), one librarian, one student services professional, one staff member, and the VP of ASI (or designee). In addition, the Associate Dean for Undergraduate and Graduate Studies, VP for Student Affairs (or designee), Director for ASI, AVP for Enrollment Management (or designee), and the Dean of Libraries (or designee) shall serve as ex officio, non-voting members.

BUDGET AND PLANNING COMMITTEE

Functions: To make recommendations to the Academic Senate on all policies and procedures related to (1) setting institutional priorities, (2) allocating and utilizing University resources, (3) jointly, with the Academic Affairs Committee, approving the Academic Plan and new academic programs and reviewing existing programs, and (4) responding to the needs of the University's service region. The committee shall monitor the University's planning processes and coordinate revisions to the Mission and Goals Statement.

Structure: Six faculty (one from each of the four schools and two at-large faculty members), one librarian, one staff member, AVP for Student Affairs, and the President of Associated Student, Inc. (or designee). In addition, the VP for Academic Affairs, VP for Business and Administrative Services (or designee) and the Chair of the Academic Senate shall serve as ex officio, non-voting members.

FACULTY AFFAIRS COMMITTEE

Functions: To (1) make recommendations to the Academic Senate on all policies and procedures concerning appointment, promotion, tenure, retention, evaluation, and other closely related matters; (2) review and propose revisions to all sections of the Handbook; and (3) review and prepare recommendations concerning policies on faculty development, such as the University Research Council.

Structure: Six faculty (one from each of the (4) four schools and (2) two at-large faculty members), and one librarian. In addition, the AVP for Faculty Affairs and a CFA Representative (CFA President, Vice-President, or Faculty Rights Chair as determined by the CFA President) shall serve as ex officio, non-voting members.