



## ACADEMIC SENATE: EXECUTIVE COMMITTEE

### Minutes

TUESDAY, FEBRUARY 20, 2024

10:00 A.M. – 11:30 A.M.

Zoom Link: <https://csub.zoom.us/j/87949598031?pwd=T2Zpd09mWVZPbVQwRnlVeDFtNlkrdz09>

In- Person: BPA 134 Conference Room

**Members:** A. Hegde (Chair), M. Danforth (Vice-Chair; virtual), J. Rodriguez, C. Lam (virtual), N. Michieka, D. Solano, E. Correa, D. Wu, M. Rush and K. Van-Grinsven (Senate Analyst)

**Guest:** none

#### 1. CALL TO ORDER

- a. Log in issues with Zoom. Chair Hegde called meeting to order at 10:04 AM.

#### 2. ANNOUNCEMENTS AND INFORMATION

- a. Eduardo Montoya, GECCO Director – Tuesday, March 5, 2024
  - i. Will discuss General Education items and CalGETC and proposed changes.
- b. Interim President Harper – Tuesday, March 19, 2024
- c. Exceptional Service Award Applications DUE – Friday, February 23, 2024
  - i. Exceptional Service Award Committee Appointments made: E. Correa and D. Solano.

#### 3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)

- a. M. Rush motioned to approve; E. Correa seconded. Agenda approved.

#### 4. APPROVAL OF EC MINUTES

- a. January 30, 2024 (*handout*)
  - i. D. Solano motioned to approve; M. Rush seconded; One abstention. Minutes approved.
- b. February 6, 2024 (*handout*)
  - i. M. Rush motioned to approve; D. Wu seconded. One abstention. Minutes approved.

#### 5. CONTINUED ITEMS

- a. AS Log (*Handout; see BOX folder*)
  - i. AAC (D. Solano)

1. Referral 2023-2024 #29 Proposals for New Minors in Ethnic Studies, Feminist Studies, and Queer Ethnic Studies.
  - a. Discussion ensued regarding AAC's questions about faculty resources. The Senate Chair will send a memo to BPC to request their recommendations. D. Solano confirmed that Ethnic Studies department did not follow the appropriate proposal template with submission of their new minors. Understand they are a new department and are working with them regarding the necessary items needed for AAC to conduct their evaluation. Have moved forward on Referrals 2023-2024 #26 and #28.
- ii. AS&SS (E. Correa)
  1. Discussion took place regarding Referral 2023-2024 #01 and inquiries received from faculty regarding the status. Due to lack of movement, Chair Hegde proposed the disbandment of the Testing Center Taskforce. The EC agreed. Memorandum will be drafted and distributed to the taskforce. A new referral will be sent to AS&SS and BPC to reevaluate the need and desire for a Testing Center or Academic Center, possible structure, and resources.
- iii. BPC (D. Wu)
  1. Spent most of their time on Referral 2023-2024 #26 Proposal for the Creation of a Department of Public Health and discussion on library resources, and future resources needed for accreditation. Discussion continued with Interim Provost Rodriguez regarding faculty positions, position control and funding. Chair Hegde suggested that Interim Provost Rodriguez could be invited to the meeting or provide a letter if needed for the committee to address some of their concerns.
- iv. FAC (M. Rush)
  1. Spent most of their time at the last meeting on edits for second reading for RES 232415 Graduate Policies and Curriculum Committee- Handbook Change. Also revisited Referral 2023-2024 #02 Digitizing the Performance Review Process. Discussion in FAC has taken place regarding if the issues with the current software being used, BOX, can be addressed and fixed. Interim Provost Rodriguez confirmed support for whatever the Senate decides. FAC directed by Chair Hegde to draft a memorandum to be presented with RES 232407 Pilot of Interfolio, so that the resolution can be brought for second reading.
- b. Provost Report (J. Rodriguez)
  - i. Incomplete work during transition period
    1. E. Correa voiced concerns about items that have not completed during the transition period between interim President and Provost. Interim Provost

Rodriguez directed concerns to be sent to either himself in his role as Interim Provost, or Interim Dean of SSE, Luis Vega, as appropriate.

2. Campus Climate Survey identified as an incomplete item. See below.

ii. Arts and Humanities Dean

1. Met with the department chairs of the Arts and Humanities. Their current unanimous recommendation, to avoid mid-semester transition issues, is to extend Dean A. Rodriguez's acting dean appointment from March 2024 to the end of the spring semester. This extension will allow them to also move forward with selecting an Interim Dean in spring to start during the summer and determining a timeline to beginning the dean search for the 2024-2025 academic year. Interim Associate Dean Steve Gamboa's interim appointment has also been extended and he supports the extension of A. Rodriguez as acting dean.

iii. AVP GRaSP

1. The search committee will be meeting this afternoon. They have completed their semi-final interviews and will be scheduling campus visits for March 18, 19, and 20. Final dates to be confirmed.

c. Campus Climate Survey- Senate actionable items ([handout](#)) (tabled)

i. Chair Hegde mentioned that this item, as well as the item under "New Discussion," "Considering Support for Scholarship and Creative Activities" will be prioritized at the next EC meeting for discussion so that it can be moved forward for referral as appropriate. Some background provided regarding areas for improvement for campus "sense of belonging," suggestions and research provided by Senator Zenko, and University-wide RTP requirements and the consideration of the addition of an equity, diversity, and inclusion requirement. Discussion continued regarding RTP criteria and how those may need to be reviewed for compliance.

6. **NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)**

a. Academic Administrators Self-Study Criteria (deferred)

b. Academic Integrity Policy- Graduate and Undergraduate ([handout](#))

i. Referral will be drafted and sent to AS&SS and AAC.

c. URC Alternates – Handbook Change ([handout](#))

i. Currently there is an issue in URC with one of the representatives being on sabbatical this spring. Alternates are not specified in the roster for URC and the Handbook requires URC composition to be finalized before unit committees form in fall semester. URC had to work with one fewer member this term and this placed a heavy workload on the rest of the committee. A referral will be sent to FAC to consider addition or revisions of Handbook language to include a mechanism for the identification of alternates for URC. Chair Hegde will request that the Provost provide

the current URC with compensation for the additional workload taken on since they were down a committee member due to this issue.

- d. Administering SOClS ([handout](#)) (deferred)
- e. ITS Software Retention Policies ([handout](#)) (deferred)
- f. Considering Support for Scholarship and Creative Activities ([handout](#)) (tabled; see note above regarding the *Campus Climate Survey*)
- g. Student Ratings in the CSU System ([handout](#)) (deferred)
- h. Academic Prioritization ([handout](#)) (deferred)
- i. GECCO Response to CalGETC ([handout](#)) and GE Breadth and taskforce composition ([handout](#)) (tabled)
  - i. Resolutions at Maritime, Pomona, LA, and Fresno.
    - 1. Maritime: <https://www.csum.edu/faculty-senate/media/cal-maritime-resolution-22-23-02-ab928.pdf>
    - 2. Pomona: <https://digitalcommons.calpoly.edu/cgi/viewcontent.cgi?article=1941&context=senateresolutions>
    - 3. LA: <https://www.calstatela.edu/sites/default/files/23-2%20Senate%20Resolution%20on%20the%20Separation%20of%20Cal-GETC%20and%20CSU%20GE%20Breadth.pdf>
    - 4. Fresno: [https://academics.fresnostate.edu/senate/documents/CalGETC\\_Resolution\\_Fresno\\_State.pdf](https://academics.fresnostate.edu/senate/documents/CalGETC_Resolution_Fresno_State.pdf)
  - ii. GECCO Director, E. Montoya will be coming to EC next meeting.
- j. Elections and Appointments – M. Danforth
  - i. Appointments:
    - 1. GVAR Committee
      - a. The EC approved the appointment of Alice Hays- Arts and Humanities.
    - 2. Exceptional Service Awards Committee
      - a. Two (2) Members from EC to be appointed. Application deadline is Friday, February 23. The EC appointed Danielle Solano and Elaine Correa.
  - ii. FHAC – NSME Position (elected)
    - 1. M. Rush will reach out to the NSME FHAC elected representative for response. Discussion took place regarding how alternates are identified for FHAC and URC.
  - iii. General Studies Committee (unfilled; still needed?) (deferred)
  - iv. Additional Item:

1. HIPs Taskforce: Chair Hegde met with the taskforce and M. Hanne has been elected chair of this committee. Will likely have some work to report by the end of spring.
- k. Reconsideration of the role and committee structure for the Committee on Professional Responsibility (CPR) (*handout*) (deferred)
  - i. Academic integrity for faculty
- l. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (~~HOLD~~- pending action from President) (deferred)
- m. Resolution on CCC baccalaureate degrees [AB 927] – EC (deferred)
- n. Cultural Taxation Award Criteria and Review Committee Structure – BPC and FAC (~~HOLD~~- check with Provost on if award still exists) (deferred)
- o. Strategic Plan Group data gathering instrument(s) follow-up – BPC (deferred)

7. AGENDA ITEMS FOR SENATE MEETING

## Academic Senate Meeting – Spring 2024

### Agenda

THURSDAY, FEBRUARY 22, 2024

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411 AND VIRTUAL

Zoom Link: <https://csub.zoom.us/j/89839397226?pwd=NkxIZ241eC8vK3J5Z2R5ZXJBZDg1dz09>

**Members:** A. Hegde (Chair), M. Danforth (Vice Chair), Senator M. Ayuso (alt. for A. Rodriguez), Senator D. Alamillo, Senator J. Cornelison, Senator E. Correa, Senator J. Deal, Senator J. Dong, Senator H. He, Senator A. Jacobsen (alt for A. Lauer), Senator S. Marks (alt for A. Sawyer), Senator M. Rush, Senator T. Salisbury, Senator S. Sarma, Senator D. Solano, Senator M. Taylor, Senator T. Tsantsoulas, Senator D. Wu, Senator Z. Zenko, Interim Provost J. Rodriguez, and K. Van Grinsven (Senate Analyst).

- A. Call to Order
- B. Approval of Minutes
  - a. December 7, 2023 (*handout*)
  - b. February 8, 2024 (*handout*)
- C. Announcements and Information
  - a. Interim President's Report – K. Watson on behalf of V. Harper (**Time Certain: 10:10 AM**).

- b. Black Cultural/ Black Student Success Center – C. Catota, T. Anthony, M. Brown, D. Riggins **(Time Certain: 10:20 AM)**.
- c. Elections and Appointments- M. Danforth

D. Approval of Agenda **(Time Certain: 10:05 AM)**.

E. Reports

- a. Interim Provost's Report – J. Rodriguez
- b. ASCSU Report **(handout)**
- c. Committee Reports: *(Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached)*
  - i. ASI Report- D. Alamillo
  - ii. Executive Committee- M. Danforth
  - iii. Academic Affairs Committee (AAC) - D. Solano **(handout)**
  - iv. Academic Support & Student Services Committee (AS&SS) – E. Correa **(handout)**
  - v. Budget and Planning Committee (BPC) - D. Wu **(handout)**
  - vi. Faculty Affairs Committee (FAC) - M. Rush **(handout)**
  - vii. Staff Report- J. Cornelison

F. Resolutions **(Time Certain: 10:45 AM)**

- a. Consent Agenda
- b. New Business
- c. Old Business
  - i. RES 232415 Graduate Policies and Curriculum Committee- Handbook Change– FAC **(handout)**
  - ii. RES 232417 HSIRB and IACUC Policy Updates– Handbook Change – FAC **(handout)**

G. Open Forum **(Time Certain: 11:15 AM)**

H. Faculty Recognition **(Time Certain: 11:25 AM)**

I. Adjournment

8. ADJOURNMENT

- a. Chair Hegde adjourned meeting at 11:35 AM.