



ACADEMIC SENATE: EXECUTIVE COMMITTEE

Minutes

TUESDAY, APRIL 9, 2024

10:00 A.M. – 11:30 A.M.

Zoom Link: <https://csub.zoom.us/j/87949598031?pwd=T2Zpd09mWVZPbVQwRnlVeDFtNlkrdz09>

In- Person: n/a

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Rodriguez, C. Lam, N. Michieka, D. Solano, E. Correa, D. Wu, M. Rush and K. Van-Grinsven (Senate Analyst).

Guest: None.

1. CALL TO ORDER

- a. Chair Hegde called the meeting to order at 10:00 AM.

2. ANNOUNCEMENTS AND INFORMATION

- a. Academic Administrator Review Committees (AARC) – Deadline extension request
 - i. Discussion took place regarding the challenges with the current deadline and AARC reviews in general.
 1. Vice-Chair Danforth, M. Rush, and E. Correa voiced concerns regarding the survey aspect of the reviews and the need for more ITS and administrative support for the building and administration of the surveys.
 - ii. Possible referral for next year:
 1. Chair Hegde suggested a possible referral for next year to address some of the issues and concerns. For example, a referral to implement the creation of a template for self-study, template for the surveys, deadlines for the appointing administrator, and possible ITS support. E. Correa also brought up the need for more communication and clarification for those undergoing review.
 2. In the Spring, the Senate is supposed to be notified of who is due for review so the appropriate calls can be made. The Provost's Office needs to have an accurate record of when administrators are hired and due for review since the reviews only take place every three years. Interim Provost Rodriguez took note of the concerns voiced and was in support of revision of current policy to provide further guidance to the review process and implementation.

- b. Commendation for J. Kegley has been scheduled for April 25, 2024. Chair Hegde will share the drafted commendation to the EC for feedback.
- c. NACADA Survey: D. Solano is part of the NACADA group and shared that a survey about advising will be distributed soon. The survey will be sent out to staff advisors and faculty. A separate survey will be sent to students. The questions have been included in the attachment and are primarily standard questions with a few changes. Concerns voiced regarding the modality of the survey distribution. D. Solano will remind the NACADA group that the modality used last time (Canvas) was a concern for faculty. D. Solano also confirmed that the new Interim Director of Undergraduate Advising, Dr. Anayeli Gomez-Navarro, is aware of the survey and distribution.

3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)

- a. Majority in support; agenda approved.

4. APPROVAL OF EC MINUTES

- a. March 19, 2024 (handout)
- b. Majority in support; minutes approved.

5. CONTINUED ITEMS

- a. AS Log ([handout](#); see BOX folder)
 - i. AAC (D. Solano)
 - 1. Referral 2023-2024 #37 ITS Software Retention Policies: was sent to AAC by accident. AAC already spent some time discussing this referral. D. Solano has shared AAC's questions and recommendations with E. Correa, Chair of AS&SS.
 - 2. Referral 2023-2024 #38 Review of Programs Offered Through Extended Education: AAC determined that the issue is not necessarily limited to Extended Education, but to all certificate programs. AAC is working on policy language and will have a resolution soon.
 - 3. Referral 2023-2024 #33 Academic Prioritization Policy: AAC is also working on this resolution and will start a draft to share with BPC.
 - ii. AS&SS (E. Correa)
 - 1. Referral 2023-2024 #31 Need for an Academic Testing Center – Faculty Testing Center Survey: Survey questions are included in the agenda packet. E. Correa requested that the Senate Office email the survey to the faculty. Some discussion ensued regarding the different modalities and methods to ensure that individuals only take the survey once. Chair Hegde confirmed that he would send out the survey to campus faculty via email. See attached memorandum.
 - iii. BPC (D. Wu)

1. Referral 2023-2024 #33 Academic Prioritization Policy: BPC had some concerns about getting the data as well as AAC. They will invite D. Jackson to a BPC meeting to address some of their concerns and questions.
 2. BPC also met with FAC regarding 2023-2024 Referral 11 – Academic Administrators Search & Screening - Handbook change and the role of the search firm. They are working on a resolution with FAC.
- iv. FAC (M. Rush)
1. Referral 2023-2024 #11 – Academic Administrators Search & Screening - Handbook change: working on a resolution with BPC.
 2. 2023-2024 #09 Effect of Sabbatical on Assigned Time and Release Time: FAC will have a resolution by April 25.
 3. Referral 2023-2024 #32 University Review Committee- Alternates: FAC has started discussion on this referral and believe that alternates could be identified when an individual is aware they are going to be out for sabbatical, FERP, etc. Are not currently in support of changing the Handbook to require alternates to be elected.
 4. FAC is working to finish Referrals 2023-2024 #03 and #09 by April 25.
- b. Provost Report (J. Rodriguez)
- i. AVP for GRASP Search: The search is almost complete. They are debriefing and meeting with the various stakeholders.
 - ii. Interim Dean for Arts and Humanities: Dr. Alicia Rodriguez's Acting Dean appointment has been extended up to June 30,2024. This decision was made after consultation with the Arts and Humanities leadership team and the Arts and Humanities Advisory Committee. Once the Interim Dean has been announced, they will be able to move forward with the Interim Associate Dean call and appointment. The interim appointments will be for the 2024-2025 academic year with the intention to have the permanent Dean starting in the Fall 2025. Chair Hegde reminded the Interim Provost that there are many interim administration appointments currently and recommends moving forward as soon as possible with the search and permanent appointments.
 - iii. Moving FTLC from under Academic Affairs to Faculty Affairs to allow for more focus and resources for faculty success and development. The transition will take place over the summer.
 - iv. Finishing up RTP and letters will be sent out April 15.
 - v. The Presidential Search Open Forum will be April 23 at 12:30 PM.
- c. Campus Climate Survey- Senate actionable items ([handout](#))(deferred)

6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)

- a. RES 222315 follow-up: Academic notice, Academic Jeopardy, and Academic Disqualification template letters (handout)
 - i. Chair Hegde presented the templates as sent by D. Jackson. EC agreed; no referral to the Senate and standing committees is needed.
- b. Discontinuation Proposal – Minor in Organizational Studies – AAC (handout)
 - i. Referral will be drafted and sent to AAC.
- c. ECE Minor in HD-CAFS Appeal ([handout](#)) – AAC
 - i. Referral will be drafted and sent to AAC. E. Correa shared some of the details of the requested ECE minor proposal and rationale.
- d. Elections and Appointments – M. Danforth
 - i. General Studies Committee is unfilled; is it still needed?
 - 1. Discussion: The EC agreed, this committee is no longer needed and tasks have been completed.
 - ii. Timeline:
 - 1. Elected/Appointed Positions: The School Elected Committee positions are finishing up, then the call will be sent out for the at-large and unfilled elected positions. Next will be the call for interest for the school specific appointed positions, then the at-large and unfilled appointed positions.
 - 2. Senate Standing Committees: During the week of April 22, the call for interest in chairing the standing committees will be go out with a one-week deadline. The call to all faculty for interest to go out the following week on April 29 with a two-week deadline so that all responses have been collected by May 14. At the May 14 meeting, the body will identify the individuals for Standing Committee appointment.
- e. GECCO Response to CalGETC ([handout](#)) and GE Breadth and taskforce composition – AAC ([HOLD 3/18/2024](#)) (deferred)
 - i. Resolutions at Maritime, Pomona, LA, and Fresno.
 - 1. Maritime: <https://www.csum.edu/faculty-senate/media/cal-maritime-resolution-22-23-02-ab928.pdf>
 - 2. Pomona: <https://digitalcommons.calpoly.edu/cgi/viewcontent.cgi?article=1941&context=senateresolutions>
 - 3. LA: <https://www.calstatela.edu/sites/default/files/23-2%20Senate%20Resolution%20on%20the%20Separation%20of%20Cal-GETC%20and%20CSU%20GE%20Breadth.pdf>
 - 4. Fresno: https://academics.fresnostate.edu/senate/documents/CalGETC_Resolution_Fresno_State.pdf

- 5. Chair Hegde: Not much needs to happen with this discussion item since GE Director E. Montoya came to EC and Senate. Not as many changes may be needed as anticipated.
- f. Academic Administrators Self-Study Criteria – FAC (HOLD 3/18/2024) (deferred)
 - i. Chair Hegde: recommends that the referral include the inclusion of deadlines, such as the identification of when the Senate should be notified of who is due for review.
- g. Considering Support for Scholarship and Creative Activities (handout) – BPC, FAC? (HOLD 3/18/2024) (deferred)
- h. Student Ratings in the CSU System (handout) (HOLD 3/18/2024) (deferred)
- i. Reconsideration of the role and committee structure for the Committee on Professional Responsibility (CPR) (handout) – FAC (HOLD 3/18/2024) (deferred)
 - i. Academic integrity for faculty
- j. Resolution on CCC baccalaureate degrees [AB 927] – EC (HOLD) (deferred)
- k. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024) (deferred)

7. AGENDA ITEMS FOR SENATE MEETING

Academic Senate Meeting – Spring 2024

Agenda

THURSDAY, APRIL 11, 2024

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411 AND VIRTUAL

Zoom Link: <https://csub.zoom.us/j/89839397226?pwd=NkxIZ241eC8vK3J5Z2R5ZXBZDg1dz09>

Members: A. Hegde (Chair), M. Danforth (Vice Chair), Senator M. Ayuso (alt. for A. Rodriguez), Senator D. Alamillo, Senator J. Cornelison, Senator E. Correa, Senator J. Deal, Senator J. Dong, Senator H. He, Senator A. Jacobsen (alt for A. Lauer), Senator S. Marks (alt for A. Sawyer), Senator M. Rees, Senator M. Rush, Senator T. Salisbury, Senator S. Sarma, Senator D. Solano, Senator M. Taylor, Senator T. Tsantsoulas, Senator D. Wu, Senator Z. Zenko, Interim Provost J. Rodriguez, and K. Van Grinsven (Senate Analyst).

Guests: V. Harper, Interim President

- A. Call to Order
- B. Approval of Minutes
 - a. March 7, 2024 (handout)

- b. March 21, 2024 (handout)
- C. Announcements and Information
 - a. Interim President's Report – V. Harper (**Time Certain: 10:10 AM**).
 - b. Elections and Appointments- M. Danforth
- D. Approval of Agenda (**Time Certain: 10:05 AM**).
- E. Reports
 - a. Interim Provost's Report – J. Rodriguez
 - b. ASCSU Report (**handout**)
 - c. Committee Reports: (Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached)
 - i. ASI Report- D. Alamillo
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC) - D. Solano (**handout**)
 - iv. Academic Support & Student Services Committee (AS&SS) – E. Correa (**handout**)
 - v. Budget and Planning Committee (BPC) - D. Wu (**handout**)
 - vi. Faculty Affairs Committee (FAC) - M. Rush (**handout**)
 - vii. Staff Report- J. Cornelison
- F. Resolutions (**Time Certain: 10:45 AM**)
 - a. Consent Agenda
 - i. RES 232423 Commendation for Cindy Engle [‘Runner Express] (**handout**)
 - b. New Business
 - i. RES 232422 Graduate Academic Integrity Policy – AAC (**handout**)
 - ii. RES 2324XX AAC, FAC, and BPC agree that they are ready for the resolution to move forward. Senate Analyst K. Van Grinsven will add the resolution. Dr. Todd McBride has updated various documents for the referral and resolution. BOX link will be forwarded and shared.
 - c. Old Business
 - i. RES 232420 Discontinuation of BS in Natural Sciences – AAC (**handout**)
 - ii. RES 232421 Discontinuation of Integrated Teacher Education Pathways (ITEP) Programs- AAC (**handout**)
- G. Open Forum (**Time Certain: 11:15 AM**)
- H. Faculty Recognition (**Time Certain: 11:25 AM**)

I. Adjournment

8. Open Forum:

- a. Remaining "New Discussion Items": The items marked as "hold" will remain on the agenda and it can be discussed and determined later if they want to be addressed in 2024-2025.
- b. Senate Meeting: Chair Hegde will draft some language to read at the Senate meeting after the tribal land acknowledgement regarding appropriate decorum and behavior in the meetings.
- c. M. Rush requested the inclusion of Summer Items and compensation to be included in the next EC agenda.
- d. Summer Senate Retreat: a date will be identified later for the other university-wide appointments, as there may not be enough time for standing committee appointments as well at the meeting on May 14.

9. ADJOURNMENT

- a. Chair Hegde adjourned meeting at 11:20 AM.