



## Academic Senate Meeting – Fall 2024

Thursday, August 29, 2024

Agenda

10:00 AM. – 11:30 AM

**Location:** Dezember Leadership and Development Center, Room 409-411

**Zoom Link:** <https://csub.zoom.us/j/84996177015?pwd=NTRyNlJDNk4xUVY3VmhCNkpieTRiUT09>

**Senate Members:** Chair M. Danforth, Vice-Chair D. Solano, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas, Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein, Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly (alt. for F2024 J. Wang), Senator E. Correa, Senator J. Deal, Senator T. Salisbury, Senator J. Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

**Guests:** Interim President V. Harper

A. Call to Order

B. Approval of Minutes

a. May 9, 2024 – Session 1 and Session 2 (handouts)

C. Announcements and Information

a. Interim President's Report – V. Harper **(Time Certain: 10:10 AM)**.

b. Elections and Appointment – D. Solano (handout)

c. Informational:

i. Senate Orientation PPT (handout)

ii. Memo on SB 895 (Roth) and AB 2104 (Soria) (handout 1) (handout 2)

D. Approval of Agenda (**Time Certain: 10:05 AM**).

E. Reports

- a. Interim Provost's Report – J. Rodriguez
- b. ASCSU Report – Senators Lam and Michieka (deferred)
- c. Committee Reports:
  - i. ASI Report – Senator Pruitt
  - ii. Executive Committee – Vice-Chair Solano
  - iii. Academic Affairs Committee (AAC) – Senator Deal (deferred)
  - iv. Academic Support and Student Services Committee (AS&SS) – Senator Tsantsoulas (deferred)
  - v. Budget and Planning Committee (BPC) – Senator Wu (deferred)
  - vi. Faculty Affairs Committee (FAC) – Senator Zenko (deferred)
- d. Staff Report – Senator Cornelison

F. Resolutions (**Time Certain: 10:45 AM**)

- a. Consent Agenda
  - i. Standing Committee membership (handout)
- b. New Business
- c. Old Business

G. Open Forum (**Time Certain: 11:15 AM**)

H. Faculty Recognition (deferred)

I. Adjournment



**ACADEMIC SENATE**  
CSU BAKERSFIELD

June 27, 2024

The Honorable Mike Fong  
Chair, Assembly Higher Education Committee  
1020 N Street, Room 173  
Sacramento CA 95814

RE: **Senate Bill 895 (Roth)** Community colleges: Baccalaureate Degree in Nursing Pilot Program.  
(As amended on May 16, 2(S)24).

California State University, Bakersfield Academic Senate Executive Committee Position: **Oppose**

Dear Chair Fong:

The California State University, Bakersfield (CSUB) Academic Senate Executive Committee reaffirms the opposition of the Academic Senate of the California State University (ASCSU) to SB 895, as expressed in their resolution AS-3674-24/FGA2024 State Legislative Advocacy Positions of the Academic Senate of the California State University, and respectfully **oppose Senate Bill 895 (Roth)** that would authorize 10 community college districts to create baccalaureate nursing degrees which duplicate baccalaureate degrees already provided by CSU and other four-year California colleges and universities.

**We respectfully request a "no" vote on SB 895.**

Thank you for your consideration.

Sincerely,

**The CSUB Academic Senate Executive Committee**

Melissa Danforth (Chair)		Danielle Solano (Vice-Chair)	
Charles Lam (ASCSU Senator)	Nyakundi Michieka (ASCSU Senator)	Di Wu (BPC Committee Chair)	Aaron Hegde (Immediate Past Chair)
John Deal (AAC Committee Chair)	Tiffany Tsantsoulas (AS&SS Committee Chair)	Zachary Zenko (FAC Committee Chair)	

Cc: Senator Richard Roth  
Members, Assembly Higher Education Committee  
Kevin Powers, Principal Consultant, Assembly Higher Education Committee  
Lindsay Mitchell, Assembly Republican Caucus  
Nichole Muñoz-Murillo, Governor's Office  
Ben Chida, Governor's Office  
Andrew Medina, Senate pro Tem's Office  
Mónica Henestroza, Assembly Speaker's Office



**ACADEMIC SENATE**  
CSU BAKERSFIELD

June 27, 2024

The Honorable Josh Newman  
Chair, Senate Education Committee  
1021 O Street, Room 6740  
Sacramento, CA 95814

RE: **Assembly Bill 2104 (Soria)**: Community colleges: Baccalaureate Degree in Nursing Pilot Program.  
(As amended May 16, 2024)

California State University, Bakersfield Academic Senate Executive Committee Position: **Oppose**

Dear Chair Newman:

The California State University, Bakersfield (CSUB) Academic Senate Executive Committee reaffirms the opposition of the Academic Senate of the California State University (ASCSU) to AB 2104, as expressed in their resolution AS-3674-24/FGA2024 State Legislative Advocacy Positions of the Academic Senate of the California State University, and respectfully **oppose Assembly Bill 2104 (Soria)** that would authorize 10 community college districts to create baccalaureate nursing degrees which duplicate baccalaureate degrees already provided by CSU and other four-year California colleges and universities.

**We respectfully request a “no” vote on AB 2104.**

Thank you for your consideration.

Sincerely,

**The CSUB Academic Senate Executive Committee**

Melissa Danforth (Chair)		Danielle Solano (Vice-Chair)	
Charles Lam (ASCSU Senator)	Nyakundi Michieka (ASCSU Senator)	Di Wu (BPC Committee Chair)	Aaron Hegde (Immediate Past Chair)
John Deal (AAC Committee Chair)	Tiffany Tsantsoulas (AS&SS Committee Chair)	Zachary Zenko (FAC Committee Chair)	

Cc: Assemblymember Esmeralda Soria  
Members, Assembly Higher Education Committee  
Kevin Powers, Principal Consultant, Assembly Higher Education Committee  
Lindsay Mitchell, Assembly Republican Caucus  
Nichole Muñoz-Murillo, Governor's Office  
Ben Chida, Governor's Office  
Andrew Medina, Senate pro Tem's Office  
Mónica Henestroza, Assembly Speaker's Office



## 2024-2025 Standing Committees

All terms are for one-year and members of all Standing Committees are appointed by the Academic Senate Executive Committee and approved by the Academic Senate.

<b>Academic Affairs Committee (AAC)</b>	
Arts and Humanities	Carol Dell'Amicio
Business and Public Administration	<b>John Deal - Chair</b>
Natural Sciences, Mathematics, and Engineering	Heidi He
Social Sciences and Education	Michael Szolowicz
At-Large	Jing Wang
At-Large	Kathy Szick
At-Large	Vacant- Senator
One Student ( <a href="mailto:asi-universityaffairs@csub.edu">asi-universityaffairs@csub.edu</a> )	Ricki Lee Korba
<i>Ex-Officio, Non-Voting Members</i>	
Interim AVP for Academic Affairs	Elizabeth Adams
Director of Enrollment Systems	Tommy Holiwell
GE Faculty Director	Eduardo Montoya



**ACADEMIC SENATE**  
CSU BAKERSFIELD

<b>Academic Support &amp; Student Services (AS&amp;SS)</b>	
Arts and Humanities	<b>Tiffany Tsantsoulas - Chair</b>
Business and Public Administration	Pratigya Sigdyaal
Natural Sciences, Mathematics, and Engineering	Leslie Kirstein
Social Sciences and Education	Elaine Correa
At-Large	Jose Villagran
At-Large	Nora Cisneros
One Librarian	Kristine Holloway
One Student Services Professional	Janine Cornelison
One Staff Member	Ivonna Edkins
ASI Executive VP or designee ( <a href="mailto:asi-vicepresident@csu.edu">asi-vicepresident@csu.edu</a> )	Marci Diaz
<i>Ex-Officio, Non-Voting Members</i>	
Associate Dean for Undergraduate and Graduate Studies	Denver Fowler
VP for Student Affairs <i>or designee</i>	Markel Quarles ( <i>designee</i> )
Director of ASI	Mike Kwon
AVP for Enrollment Management <i>or designee</i>	Jennifer McCune ( <i>designee</i> )
Dean of Library <i>or designee</i>	Sandra Bozarth



**ACADEMIC SENATE**  
CSU BAKERSFIELD

<b>Budget and Planning Committee (BPC)</b>	
Arts and Humanities	Md Abu Naser
Business and Public Administration	<b>Di Wu - Chair</b>
Natural Sciences, Mathematics, and Engineering	Linh Bui
Social Sciences and Education	Rhonda Dugan
At-Large	Kyle Susa
At-Large	Maria Gutierrez de Jesus
One Librarian	Amanda Grombly
Associate VP Student Affairs	Ilaria Pesco
One Staff Member	Luis Hernandez
ASI President or designee (asi-president@csu.edu)	Erin Pruitt
<i>Ex-Officio, Non-Voting Members</i>	
Interim Provost/VP of Academic Affairs	James L. Rodríguez
VP Business and Administrative Services or designee	Natasha Hayes ( <i>designee</i> )
Chair, Academic Senate	Melissa Danforth



**ACADEMIC SENATE**  
CSU BAKERSFIELD

<b>Faculty Affairs Committee (FAC)</b>	
Arts and Humanities	Jackie Kegley
Business and Public Administration	Sumita Sarma
Natural Sciences, Mathematics, and Engineering	Amber Stokes
Social Sciences and Education	<b>Zachary Zenko - Chair</b>
At-Large	Sarana Roberts
At-Large	Najmeh Kamyabi
One Librarian	Elijah Enos
<i>Ex-Officio, Non-Voting Member</i>	
CFA President or designee	Tracey Salisbury, CFA President
Associate VP for Faculty Affairs	Deborah Boschini



## Academic Senate 2024-2025

### Fall 2024 Meeting Schedule

#### August

8/23 General Faculty Meeting  
8/27 EC  
8/29 Senate

#### September

9/5 Standing Committees  
9/10 EC  
9/12 Senate  
9/19 Standing Committees  
9/24 EC  
9/26 Senate

#### October

10/3 Standing Committees  
10/8 EC  
10/10 Senate  
10/17 Standing Committees  
10/22 EC  
10/24 Senate  
10/31 Standing Committees

#### November

11/5 EC  
11/7 Senate  
11/14 Standing Committees  
11/19 EC  
11/21 Standing Committees

*Thanksgiving Break: 11/27/24 no classes -11/28-29/24- Holiday, campus closed.*

#### December

12/3 EC  
12/5 Senate

*Winter Break: 12/19/2024 – 01/15/2025*

#### **General Meeting Information:**

All meeting times: 10:00 - 11:30 AM

**Executive Committee (EC):** Tuesdays, 8 meetings.

- BDC - Room 134, BPA Conference Room.

**Senate:** Thursdays, 7 meetings.

- Dezember Leadership and Development Center, Aera Combo Room 409-411

**Standing Committees:** Thursdays, 7 meetings.

- Academic Support and Student Services (AS&SS): HOB 100, Arts and Humanities Conference Room.
- Academic Affairs Committee (AAC): Science III-100, Science III Conference Room.
- Budget and Planning Committee (BPC): BDC - Room 134, BPA Conference Room.
- Faculty Affairs Committee (FAC): Education 123, SSE Conference Room.

#### Academic Senate

California State University, Bakersfield  
9001 Stockdale Hwy. • 22 EDUC • Bakersfield, CA 93311



## Academic Senate 2024-2025

### Spring 2025 Meeting Schedule

#### January

1/21 EC  
1/23 Standing Committees  
1/28 EC  
1/30 Senate  
1/31 Spring GFM- *tentative*

#### February

2/6 Standing Committees  
2/11 EC  
2/13 Senate  
2/20 Standing Committees  
2/25 EC  
2/27 Senate

#### March

3/6 Standing Committees  
3/11 EC  
3/13 Senate  
3/20 Standing Committees  
3/25 EC  
3/27 Senate

#### April

4/3 Standing Committees  
4/8 EC  
4/10 Senate

*Spring Break: 04/13/25 - 04/20/25.*

4/24 Standing Committees  
4/29 EC

#### May

5/1 Senate  
5/6 EC  
5/8 Senate (Organizational Mtg)  
5/13 Summer Senate (*outgoing and incoming EC*)

#### **General Meeting Information:**

All meeting times: 10:00 - 11:30 AM

**Executive Committee (EC):** Tuesdays, 8 meetings.

- BDC - Room 134, BPA Conference Room.

**Senate:** Thursdays, 7 meetings.

- Dezember Leadership and Development Center, Aera Combo Room 409-411

**Standing Committees:** Thursdays, 7 meetings.

- Academic Support and Student Services (AS&SS): HOB 100, Arts and Humanities Conference Room.
- Academic Affairs Committee (AAC): Science III-100, Science III Conference Room.
- Budget and Planning Committee (BPC): BDC - Room 134, BPA Conference Room.
- Faculty Affairs Committee (FAC): Education 123, SSE Conference Room.

#### **Academic Senate**

California State University, Bakersfield  
9001 Stockdale Hwy. • 22 EDUC • Bakersfield, CA 93311



# The Academic Senate: How It Works

California State University, Bakersfield

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## Academic Senate of the California State University (ASCSU)

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- Provides the official voice of the faculty in matters of system-wide concern
- Provides the means for faculty to participate in collegial forms of governance based on historic academic traditions as recognized by California law
- Promotes academic excellence
- Is the formal policy-recommending body on system-wide academic, professional, and academic personnel matters

### **Academic Senate CSU Constitution, Article 1, Section 1**

<https://www.calstate.edu/csu-system/faculty-staff/academic-senate>

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## Role of the ASCSU

Offers advice on all issues regarding system operations while respecting campus autonomy through:

- Resolutions
- Senate and CSU system-wide committee participation
- Position papers
- Direct communication with the administration

Promotes two-way communication to/from local senates

- Academic Senate Chairs Council
- Intersegmental Committee of the Academic Senates (ICAS) - Represents three systems



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## The CSUB Academic Senate

The purposes of this organization shall be:

1. to exercise the rights and authority specifically delegated to the Faculty by the Board of Trustees as well as the Chancellor of the CSU
  - developing policy that governs the awarding of grades and granting of degrees
  - making recommendations to the University President on matters including fiscal policies and budgetary priorities (added June 28, 2018)
2. to serve as the primary consultative body in the University in formulating, evaluating and recommending to the president policies concerning
  - curriculum & instruction
  - appointments, promotion, evaluation & granting of tenure to faculty members
  - academic administrative matters of the institution
3. to serve as the primary body through which members of the faculty may express opinions on matters affecting the welfare of the University



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## How Business Moves Through CSUB's Senate



See handout: [Detailed Process Map](#)



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## Procedures

The regular order of business subject to change by majority vote:

1. Call to Order
2. Approval of Minutes of Previous Meeting
3. Announcements and Information (Guests: limited time/time certain; Floor: brief)
4. Approval of Agenda
5. Report from ASCSU Senators
6. Provost's Report
7. Committee Reports (Can be suspended or delayed for urgent business)
8. Resolutions
  - a. Consent Agenda (automatically approved with agenda)
  - b. Old Business
  - c. New Business
9. Open Forum Items
10. Adjournment



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# Robert's Rules: Making a Motion

A motion is a proposal that the entire membership take action or a stand on an issue.

## How to make a motion

1. Raise hand, get permission to speak
2. "I move that (BAS) CFO be added as an ex-officio non-voting member to BPC"
3. Wait for your motion to be seconded
4. Chair will restate if seconded
5. Expand your motion
6. Put question to Membership
7. Vote on motion



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# Resolution Process

## Two reading rule

- Allows Senators time to reflect and consult on the issues
- Can be waived under certain circumstances

## Facilitating rules move discussion within democratic process

- Reading materials before the Senate meeting
- Request to be added to the speaker list (Vice Chair maintains)
- Speaking only twice on an issue and not repeating comments
- Comments must concisely address the merits of the motion on the floor



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## Standing Committee Rules

- Standing Committee Chairs shall be elected by the Academic Senate from its membership at the Organizational Senate meeting at the end of Spring semester
- The Summer Senate shall appoint members of each Standing Committee, subject to ratification at the first regular Senate meeting of the Fall semester
- Topics for policy recommendations come to a Standing Committee only on Referral from the Academic Senate Executive Committee or the Senate Chair
- Notice of Referral shall be included in the Academic Senate Log, which shall be attached to the next Senate Agenda



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## Standing Committee Rules (continued)

- Each Standing Committee Chair may appoint subcommittees without membership restrictions
- All Standing Committee meetings shall be open
  - Committees may, by simple majority vote, go into closed session to consider confidential matters, such as but not limited to appointments, recommendations concerning naming of facilities, or similar items
  - Regular business of each committee shall be in open session
- The presence of a majority of voting committee members constitutes quorum
- Standing Committee Chairs shall provide progress reports on the work of their committees at the regular meeting of the Academic Senate



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## Academic Affairs Committee Members

### Voting members

- Seven Faculty Members (one from each college and three at-large)
- One Student Appointed by ASI

### Ex officio & non-voting members

- GE Faculty Director
- Representatives from Academic Affairs
  - AVP for Academic Affairs & Dean of Academic Programs
  - Director of Academic Operations



California State University, Bakersfield

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## Academic Affairs Committee Functions

The Academic Affairs Committee functions shall be to review and report to the Academic Senate its recommendations regarding:

- All new academic policies, procedures, programs, and curricula having inter-college or all-university impact
- Proposed changes to the University Catalog that have inter-college or all-university impact
- The Academic Plan
- Proposed changes in the implementation of the General Education Program

In addition, the Academic Affairs Committee shall serve as the University Curriculum Committee for intercollege programs that have required courses for majors and/or minors (i.e., not electives) in more than one college



California State University, Bakersfield

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## Academic Support & Student Services Members

### Voting members

- Seven Faculty Members (one from each college, one librarian, and two at-large)
- One Student Services Professional
- One Staff Member
- One Student - ASI Vice President (or designee)

### Ex officio & non-voting members

- Vice President for Student Affairs (or designee)
- Executive Director of Associated Student, Inc. (ASI)
- AVP for Enrollment Management (or designee)
- Dean of Libraries (or designee)
- Associate Dean Undergraduate & Graduate Studies



California State University, Bakersfield

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## Academic Support & Student Services Functions

The Academic Support and Student Services Committee functions shall be to make policy recommendations to the Academic Senate concerning:

- the library
- media services
- student services
- international students
- the cafeteria
- the bookstore
- the computer center
- the campus police

The committee shall monitor the University's academic support and student services programs and make recommendations to the appropriate administrator



California State University, Bakersfield

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## Budget & Planning Committee Members

### Voting members

- Seven Faculty Members (one from each college, one librarian, and two at-large)
- One Staff Member
- AVP for Student Affairs (student services officer)
- One Student - ASI President (or designee)

### Ex officio & non-voting members

- Academic Senate Chair
- Provost & Vice President of Academic Affairs
- Chief Financial Officer (AVP for BAS or designee)



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## Budget & Planning Committee Functions

The functions of the Budget and Planning Committee shall be to make recommendations to the Academic Senate on all policies and procedures related to:

- Setting institutional priorities
- Allocating and utilizing University resources
- Jointly with the Academic Affairs Committee
- Approve the Academic Plan
- Review new academic programs
- Review existing programs
- Respond to the needs of the University's service region

The committee shall monitor the University's planning processes and coordinate revisions to the Mission and Goals Statement.



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## Faculty Affairs Committee Membership

### Voting members

- Seven Faculty Members (one from each college, one librarian, and two at-large)

### Ex officio & non-voting members

- AVP for Faculty Affairs
- CFA Representative (CFA President, Vice-President, or Faculty Rights Chair as determined by the CFA President)



California State University, Bakersfield

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## Faculty Affairs Committee Functions

The functions of the Faculty Affairs Committee shall be to:

- Make recommendations to the Academic Senate on all policies and procedures concerning appointment, promotion, tenure, retention, evaluation, and other closely related matters
- Review and propose revisions to all sections of the Handbook
- Review and prepare recommendations concerning policies on faculty development, such as the University Research Council



California State University, Bakersfield

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CALIFORNIA STATE UNIVERSITY  
**BAKERSFIELD**

## Guiding Principles

California State University, Bakersfield is actively committed to academic and personal exploration through open and respectful discourse.

*As Runners We...*

- Celebrate academic excellence
- Value integrity & self-reflection
- Embrace individual differences
- Collaborate to build community
- Engage in sustainable practices
- Strive to be local and global citizens
- Welcome new ideas
- Pursue life-long learning

In order to honor our shared purpose, we dedicate ourselves to these guiding principles.

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## Great conversations are based on:

**Mutual Respect** – recognizing that everyone has valuable and important contributions to make and are valued for what they bring to the conversation.

**Trust** – having the ability to rely on each other because a safe environment exists in which dialogue can be shared freely without judgment or negative consequences.

**Responsibility** – recognizing the duty to uphold mutual respect, building trust, making contributions, and listening to colleagues.

**Contribution** – sharing your thoughts, experiences, and knowledge with others to enhance the conversation by providing various points of view, exploring many options, and highlighting potential solutions.

**Listening** – paying attention to the person speaking, giving everyone the opportunity to speak, and seeking clarity by asking questions to gain understanding.



California State University, Bakersfield

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**Thank you for your willingness to  
dedicate your time and effort to  
support shared governance.**

Your voices and concerns are important to the  
university community, as are those of the  
persons you represent.

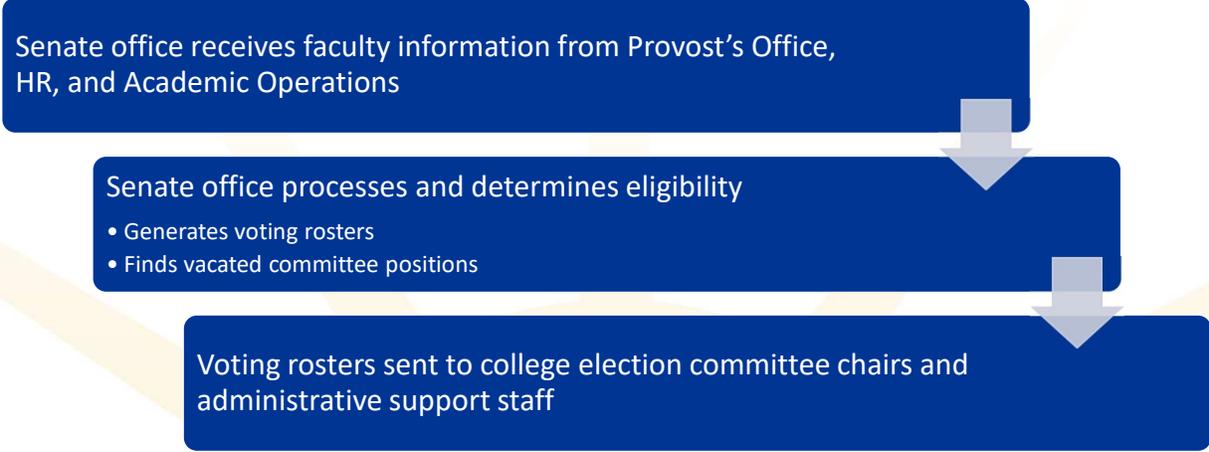


# Academic Senate: Elections & Appointments

August 29, 2024

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## Fall 2024 Election and Appointment Process



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graph TD; A[Senate office receives faculty information from Provost's Office, HR, and Academic Operations] --> B[Senate office processes and determines eligibility<br/>• Generates voting rosters<br/>• Finds vacated committee positions]; B --> C[Voting rosters sent to college election committee chairs and administrative support staff];
```

Senate office receives faculty information from Provost's Office, HR, and Academic Operations

Senate office processes and determines eligibility

- Generates voting rosters
- Finds vacated committee positions

Voting rosters sent to college election committee chairs and administrative support staff



2

California State University, Bakersfield

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## Senate Office and Website

- ❖ Fall process takes time to receive faculty information and update rosters
- ❖ Calls for vacant/unfilled positions begin when voting rosters are ready



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## Fall 2024 Appointments

*Appointed positions do not require completed rosters*

- ❖ Positions still unfilled after spring calls
- ❖ Positions vacated due to sabbatical, retirement, etc.
- ❖ Committees/taskforces
  - Exceptional Service Award Committee
  - Taskforce: Criteria for Proposing New Schools and Colleges
  - Taskforce: Support for Scholarship and Creative Activities

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## Fall 2024 Order of Calls for Vacant Positions

1. Urgent calls for the term
  - ❖ Open At-Large Senator Position
2. Call for university-wide college positions
  - ❖ College Election Committees
  - ❖ Administrator Review Committees
3. Elections for college positions
4. Call for university-wide at-large positions (Senate Office)
5. If needed, elections for at-large positions

