

CAMPUS FEE/COURSE FEE REQUESTS
DEADLINE DATES

AY Fall 24 / Spring 25

The Campus Fee Advisory Committee has established deadline two dates for submitting requests for AY 24/25.

	Fee Type	Effective Semester	Deadline for Submission of Request	Campus Fee Committee Meeting Dates/Fee Presentations
AY 24/25 SEMESTER SYSTEM	Course Fees Only	FALL SEMESTER August-December 2024	February 13, 2024	Date TBD March 13 or 14, 2024 (Presenters will be notified of the date)
AY 24/25 SEMESTER SYSTEM	Campus Fees Only	FALL SEMESTER August-December 2024	February 13, 2024	Date TBD March 13 or 14, 2024 (Presenters will be notified of the date)
AY 24/25 SEMESTER SYSTEM	Course Fees Only	SPRING SEMESTER January-May 2025	August 23, 2024	Date TBD September 5 or 6, 2024 (Presenters will be notified of the date)

For information on the current CSU Fee Policy, refer to Executive Order 1102 (July 2015): <http://www.calstate.edu/EO/EO-1102.html>

Process for submitting a request:

- Department/Requestor must complete the Campus Fee Request Form.
- All Course Fee Requests must be signed by the requestor, approved by the Department Chair, Dean of the School and the Provost and forwarded to the Office of the Vice President for Student Affairs.
- All Campus Fee Requests must be signed by the requestor, approved by the respective Vice President and forwarded to the Office of the Vice President for Student Affairs.
- Meeting dates for Campus Fee Committee Meetings and Fee Presentations are indicated in the chart above.
- If you have questions or need additional information, please contact the Office of the Vice President for Student Affairs at 654-2161.