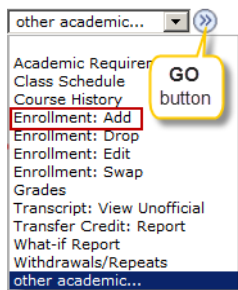
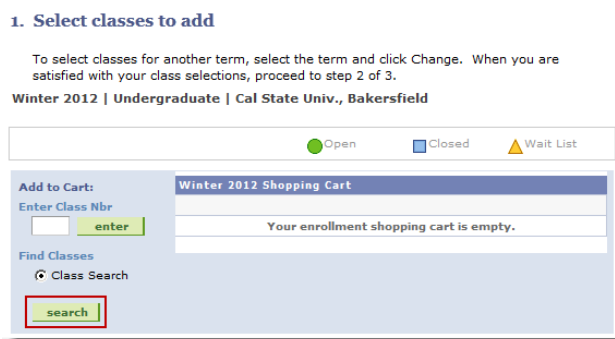


1. From your Student Center, select **Enrollment:Add** from the **other academic** box and click the Go button.



2. When the **Select classes to add** page appears, click the **Search** button



3. When the **Enter Search Criteria** page opens,

A screenshot of a web page titled 'Class Search'. The page contains several search criteria sections. The 'Class Search' section includes dropdowns for 'Subject' (Teacher Prep), 'Course Number' (is exactly), and 'Course Career' (Postbaccalaureate). There are checkboxes for 'Show Open Classes Only' (checked) and 'Open Entry/Exit Classes Only'. The 'Additional Search Criteria' section includes dropdowns for 'Meeting Start Time' (greater than or equal to), 'Meeting End Time' (less than or equal to), and 'Days of Week' (include only these days). There are checkboxes for days of the week: Mon, Tues, Wed, Thurs, Fri, Sat, Sun. Other fields include 'Instructor Last Name' (begins with), 'Class Nbr', 'Course Keyword', 'Minimum Units' (greater than or equal to), 'Maximum Units' (less than or equal to), 'Course Component', 'Session', 'Mode of Instruction', 'Campus', 'Location' (Antelope Valley), 'Course Attribute', and 'Course Attribute Value'. At the bottom, there are 'Clear' and 'Search' buttons.

- In the Course Subject, select a subject, such as Teacher Prep
 - In the Course Career, select an academic career, such as Postbaccalaureate or Undergraduate
 - Check the Show Open Classes Only, if you want to see Open classes. Otherwise leave it blank.
 - Expand the Additional Search Criteria by clicking the green arrow
 - Select Antelope Valley in the Location
 - Click the Search button
4. Your **Search Results** appear, scroll through your choices to find the desired course. Be sure to click the View All link to see all section offerings. When satisfied, click **Select** beside the desired course

Search Results

When available, click View All Sections to see all sections of the course.
 Cal State Univ., Bakersfield | Winter 2012

[My Class Schedule](#) [show all](#) [Shopping Cart](#)

ECON 202 TuTh 7:30PM - 9:35PM
 Room: TBA

Your shopping cart is empty.

The following classes match your search criteria Course Subject: **English**, Course Career: **Undergraduate**, Show Open Classes Only: **Yes**

[Return to Add Classes](#) [START A NEW SEARCH](#)

Open Closed Wait List

ENGL 80 - Reading and Writing

View All Sections First 1-2 of 2 Last

Section [01-LEC\(11000\)](#) Status ● [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
Mo 8:00AM - 9:20AM	Classroom Bldg 101	Kaye Falconer	01/09/2012 - 03/24/2012
We 8:00AM - 9:20AM	TBA	Staff	01/09/2012 - 03/24/2012
Fr 7:50AM - 9:20AM	TBA	Staff	01/09/2012 - 03/24/2012

Section [02-LEC\(11001\)](#) Status ● [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
Tu 7:05AM - 9:10AM	TBA	Brooke Hughes	01/09/2012 - 03/24/2012
Th 7:05AM - 9:10AM	TBA	Staff	01/09/2012 - 03/24/2012

5. The **Select classes to add - Enrollment Preferences** appears. This page shows you additional information about the selected classes. Click **Next** to proceed.

1. Select classes to add - Enrollment Preferences

Winter 2012 | Undergraduate | Cal State Univ., Bakersfield

ENGL 110 - Writing and Research

Class Preferences

ENGL 110-08 Lecture ● Open Wait List Wait list if class is full

Permission Nbr

Session Regular Academic Session

Career Undergraduate

Grading Normal Grade Course

Units 5.00

Enrollment Information

Requirement Designation
GE (A2) Writing & Reading

- Main Campus
- Must complete ENGL 100 with a C- or better or receive a score of 30 on the English Qualifying Exam or receive a passing score on the English Placement Test.
- Area A2, Writing & Reading

Section	Component	Days & Times	Room	Instructor	Start/End Date
08	Lecture	Mo 1:45PM - 3:05PM	TBA	Staff	01/09/2012 - 03/24/2012
		We 1:45PM - 3:05PM	Classroom Bldg 101	Staff	01/09/2012 - 03/24/2012
		Fr 1:45PM - 3:15PM	TBA	Staff	01/09/2012 - 03/24/2012

NOTES

Class Notes English 110 requires an EPT score of 147 or higher or completion of English 100 with a grade of C- or better or its equivalent. Students who miss three consecutive class meetings may be dropped from the class if space is needed. \$5 lab fee required.

6. The next page opens confirming that your class was added to your Shopping Cart. You can remove the class from your Shopping Cart by clicking the Trash Can. Clicking the Class link will open the Class Detail page for that class. At this point, you can add another class to your shopping cart or proceed to checkout. To proceed to checkout click the **PROCEED TO STEP 2 OF 3** button.

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✔ ENGL 110 has been added to your Shopping Cart.

Winter 2012 | Undergraduate | Cal State Univ., Bakersfield

● Open Closed ▲ Wait List

Add to Cart:

Enter Class Nbr

Find Classes

Class Search

Winter 2012 Shopping Cart						
Delete	Class	Days/Times	Room	Instructor	Units	Status
🗑	ENGL 110-08 (11020)	Mo 1:45PM - 3:05PM We 1:45PM - 3:05PM Fr 1:45PM - 3:15PM	TBA Classroom Bldg 101 TBA	Staff	5.00	●

My Winter 2012 Class Schedule

✔ Enrolled ✖ Dropped ▲ Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
ECON 202-02 (10986)	Essentials of Macro-Economics (Lecture)	TuTh 7:30PM - 9:35PM	TBA	M. Curie	5.00	✔
BS 465-01 (11136)	The Meaning of Death (Lecture)	MoWe 5:20PM - 7:25PM	TBA	A. Einstein	5.00	✔

[Order Books](#)

7. On the **Confirm classes** page, click the **Finish Enrolling** button

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below.
To exit without adding these classes, click Cancel.

Winter 2012 | Undergraduate | Cal State Univ., Bakersfield

● Open □ Closed ▲ Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
ENGL 110-08 (11020)	Writing and Research (Lecture)	Mo 1:45PM - 3:05PM We 1:45PM - 3:05PM Fr 1:45PM - 3:15PM	TBA Classroom Bldg 101 TBA	Staff	5.00	●

CANCEL PREVIOUS FINISH ENROLLING

8. The **View Results** page appears displaying the results of your enrollment request.

3. View results

View the following status report for enrollment confirmations and errors:

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✔ Success: enrolled ✘ Error: unable to add class

Class	Message	Status
ECON 202	Message: You are required to take this requirement designation for this class. The requirement designation option has been set to yes.	✔

MY CLASS SCHEDULE ADD ANOTHER CLASS

- The Message area will display either a Success message, if the class was dropped successfully, or an Error message, if the class was not dropped.
 - The Status will show a ✔ indicating the Drop was successful or an ✘ indicating the Drop was canceled, due to errors.
 - For more information on these messages, see [Common Registration Issues](#)
9. Once you are satisfied with the results, you may click the **Home** link to return to your Student Center.

