





## Downloading Your Class Rosters

You can download your Class Roster, as soon as students enroll in the class section. The downloaded roster will open in a new window or tab, so be sure your pop-up blockers are disabled. The steps below will guide you through downloading your class roster.

- From the Faculty Center, click the  next to the desired class section.

My Teaching Schedule > Fall 2010 > Cal State Univ., Bakersfield

	Class	Class Title	Enrolled	Days & Times	Room	Class Dates
	<a href="#">CMPS 221-01 (80637)</a>	Programming Fundamentals (Lecture)	36	MoTuWe 7:55AM - 9:25AM	Science III 315	Sep 13, 2010 - Nov 24, 2010
	<a href="#">CMPS 221-02 (80638)</a>	Programming Fundamentals (Laboratory)	36	Th 7:55AM - 9:25AM	Science III 315	Sep 13, 2010 - Nov 24, 2010
	<a href="#">CMPS 221-701 (81287)</a>	Programming Fundamentals (Laboratory)	1	TBA	TBA	Sep 13, 2010 - Nov 24, 2010
	<a href="#">CMPS 221-701 (81287)</a>	Programming Fundamentals (Laboratory)		TBA	TBA	Sep 13, 2010 - Nov 24, 2010

**Click the Class Roster icon.**

- Your class roster opens.

Class Roster

Fall 2011 | Regular Academic Session | Cal State Univ., Bakersfield | Undergraduate

**ENGL 80 - 01 (80425)** [change class](#)

Reading and Writing (Lecture)

Days and Times	Room	Instructor	Dates
Mo 7:55AM-9:15AM	Classroom Bldg 101	Albert Einstein	09/12/2011 - 11/23/2011


\*Enrollment Status:

Enrollment Capacity: 30    Enrolled: 3

Notify	ID	Name	Units	Program - Plan - Subplan	Academic Level	Add Dt	Grade Dt
<input type="checkbox"/>	5551212	<a href="#">Duck, Donald</a>	5.00	UGRD - Baccalaureate - Liberal Studies	Senior	06/10/2011	07/13/2011
<input type="checkbox"/>	5551213	<a href="#">Fabric, Polli</a>	5.00	UGRD - Baccalaureate - Sociology	Senior	06/10/2011	07/13/2011
<input type="checkbox"/>	5551214	<a href="#">Noh, Ida</a>	5.00	UGRD - Baccalaureate - Criminal Justice	Senior	06/10/2011	07/13/2011

Select All    Clear All    [Printer Friendly Version](#)

- To download your roster to Excel, click the . It will open in a new window or tab, so be sure to disable your pop-up blockers.

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**Click to Download**

- Follow the instructions on the screen to complete the download process.