## **SIGNING INTO ZOOM**

To sign into Zoom, you will need to launch the Zoom application and sign in with SSO using your CSUB Net ID and password. These instructions will walk you through the steps.

1. Double-click the Zoom icon



2. Click Sign In



3. On the Sign In screen, click Sign In with SSO

If you don't use the SSO option, you will have limited access to Zoom, such as your recordings will be limited to 40 minutes, etc.



4. On the next screen, click Continue



5. If you are asked to switch accounts, click the **Switch to new account** button.

This message appears when you have a personal Zoom account. Zoom wants to know if you want to switch to the CSUB account.



- 6. Sign in with your Net ID and Password
- 7. Zoom opens.

If the sign in screen and your web browser appear, minimize those windows until you find a screen similar to the one on the right.



